ZONING PERMIT APPLICATION FOR THE VILLAGE OF GIBSONBURG

NOTICE: All blank spaces must be completed. Village of Gibsonburg ordinance requires issuance of a Zoning and New Construction Permit before project or construction is started. VIOLATION may result in a fine of up to $500.00.

NAME OF APPLICANT: _____

ADDRESS: _____

Phone: _____

Location address of proposed improvements, building or remodeling (if different from above address): _____

Signature of Property Owner: _____

Please show on an attached sheet(s) in actual scale on the lot to be built upon, the size location of existing buildings in relation to the project. **If this is a new house/business, also include the proposed septic tank location , water and sewer lines to the main.**

NAME OF CONTRACTOR: _____

ADDRESS/TELEPHONE: _____

Type of work to be done: ___New Home ___Remodeling ___ Addition ___Fence ___Pool ___Garage ____ Other

For new construction, Tap Fees will be collected before issuance of the Zoning Permit unless previous arrangements have been made with Town Administrator. Water=$1,500.00, Sewer and Manhole Rehab=$1,500.00 and Permit (Residential=$100.00 & Commercial=$250.00) = $3,100 (Residential) or $3,250.00 (Commercial) total. Manhole rehab is necessary for a credit to allow your home or business to be built and use the sewer plant. Prior to digging any septic system and lines, the Village of Gibsonburg (419.637.7834 or 419.637.2323) needs to be contacted and consulted regarding tank and line placement.) A Village of Gibsonburg employee must complete an inspection form during the inspection of the connections when ready to be completed. ***All sidewalks and at least one smoke detector must be installed before a Certificate of Occupancy is issued.***

Approximate date construction will start _____.

Prior to commercial construction commencing, a copy of plans must be provided to the Village of Gibsonburg, signed, dated and including any required state designated numbers.

Approved/Disapproved by Inspector (signature and date): _____

Category of Permit: _____ **Fee:** _____

Date Received: _____

Permit Number: _____ **Date Issued:** _____

Parcel Number: _____

CERTIFICATE OF OCCUPANCY: I hereby certify the above project complies with the Zoning Permit and all zoning requirements and is certified for occupancy as of: _____

Zoning Inspector: _____ **Date:** _____

By signing below, Applicant/Property Owner agrees and understands to the following:

1. Zoning Inspector will have access to the property for on-site inspections as needed prior to, during and after construction.
2. There may be deed restrictions on the property that differ from Village of Gibsonburg Zoning Regulations. I am responsible for checking my deed and ensuring that any proposed project meets any restrictions that may be in effect.
3. There may be utility and/or ditch easements on my property. I am responsible for knowing if such easements exists (Easement information is available in the Sandusky County Recorder's Office).
4. Any fence, structure or planting placed within a utility and/or ditch easement may be subject to damage or removal at property owner's expense in the event that the utility company requires access.
5. **The Village of Gibsonburg has no responsibility for the correct placement of a fence on the applicant's property or misplaced on the neighbor's property.**
6. **Applicant/Property Owner is responsible for the accurate location of all property lines.**
7. Completion date is one (1) year from the date of the permit.

Signature of Applicant/Property Owner: _____