



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 4, 2017

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Roll call: Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Prebeg-absent, Slack-here.

Executive session requested:

A motion was made by Cantrell to go into executive session to discuss property at the Industrial Park at 6:03 pm with no action taken, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

Motion by Kirwen to return to regular session of village council meeting at 7:18 pm, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Paul Whitaker, Lucas Shammo, Cindy Oller, Pauline Tittertin and Mike Shields.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Cantrell to approve April 20, 2017 regular Council Minutes as written, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

Old Business:

1. RESOLUTION #7 - 2017

A RESOLUTION DECLARING THE NECESSITY FOR THE VILLAGE OF GIBSONBURG, OHIO TO PROCEED WITH THE 2017 SIDEWALK PROGRAM; APPROVING THE SPECIFICATIONS' AND PLANS ON FILE WITH THE FISCAL OFFICER AND APPROVING THE LOCATION OF SAID PROGRAM. (THIRD READING)

A motion to adopt Resolution #7-2017 by Gerwin, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

2. ORDINANCE #4 -2017

AN ORDINANCE AMENDING ORDINANCE NO. 11-2011 OF THE VILLAGE OF GIBSONBURG, OHIO TO ADJUST THE WATER FEES CHARGED BY THE VILLAGE. (THIRD READING)

A motion to adopt Ordinance #4-2017 by Kirwen, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

3. ORDINANCE #5 - 2017

AN ORDINANCE AMENDING ORDINANCE NO. 10 – 2013 OF THE VILLAGE OF GIBSONBURG, OHIO TO AJUDST SEWER FEES CHARGED BY THE VILLAGE. (THIRD READING)

A motion to adopt Ordinance #5-2017 by Slack, seconded by Cantrell.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

New Business:

1. Motorcycle Proclamation- May 2017 Motorcycle Awareness Month

2. Resolution #9-2017

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE NON-EXCLUSIVE USE AND MAINTENANCE OF CERTAIN PARCEL OF REAL PROPERTY OWNED BY THE VILLAGE OF GIBSONBURG (FIRST READING)

Mayor's Report:

- Request Special Council Meeting next Thursday (5/11) @ 7:30pm
- Drug Task Force Levy - Congrats on it passing
- 6 candidates for 4 council seats - Nov. election those running are the 4 members who are currently up, Ashley Brown and Randy Maynard.



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Administrator's Report:

- **Screw Pump Project-** Work continues as weather permits.
- **LTCP Project-** As an fyi, the final contract price for the project was \$99,288.40. This includes a change order reducing the total price \$7,273.60. Neal Materni from Poggemeyer will be in town soon to do a final walk through with us.
- **Annual Water Consumer Confidence Report-** The annual report is being prepared for customers of our system and the EPA.
- **Silverrock-** Open and in use.
- **Out of Town-** I will be out of town early tomorrow (May 5th) afternoon until early afternoon on Sunday (May 7th). I will have access to email and will have my cell phone with me.
- **Upcoming Events-** Please see the attached regarding some great community events that will be happening soon.

Fiscal Officer's Report:

1. Financial Report as of: **04/30/17**
Balance in all Funds from Cash Summary Report:
 - a. Total Cash Balance all funds: \$2,386,534.74
 - b. Total Investment balances \$2,385,952.52
 - c. Available Primary checking: \$ 282.22
 - d. Petty cash secondary checking:\$ 300.00
 - e. Interest recorded in April: \$ 243.91
 - f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

A motion was made by Johnson that council members have received the April, 2017, Financial Reports, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

A motion was made by Slack to approve re-allocation of temporary appropriations for April 2017, seconded by Kirwen.

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

2. Update on "new funds"
3. Utility – Credit cards for April 147 transactions, \$14,885.07 ACH = 212, Shut offs 1. Jen has created a different layout for bills, just ordered them, should print for June Bills. They will have more room for notes.
4. Water Usage Permits – 34
5. Barb is out of the office due to having Grandbabies.



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Committee Reports:

Economic Development-Kirwen- No Meeting needed. Waiting on weather for sign and dirt mound.

Finance-Cantrell- OML Meeting on 5/9/17

Joint Cemetery Board-Gerwin- Meeting 5/10/17 at 7 pm

Planning Commission- Slack- Meeting 5/17/17 at 6 pm

Public Service Parks-Slack - Nothing

Public Utilities- Gerwin- Meeting 5/25/17 at 6 pm

Tree Committee-Johnson- Tree City Celebration we have 22 years in this program. 16 trees planted last week.

Individual Council Member Reports

Cantrell- Nice job on alleys

Gerwin- Thanks for the good job on alleys. Along with the hall of fame, he would like to see us recognize some lawn and garden homes and have a letter from the Mayor. Would be a great idea to possibly start for nominations for Halloween and Christmas also.

Johnson- having hip replacement 5/15/17, probably won't be here on the 18th.

Kirwen- Nothing

Prebeg- absent

Slack- Nothing

Report of Officials:

Police Chief- Whitaker-

- GPD has investigated three (3) separate and unrelated sex crimes in the past week. Suspects are identified in all three investigations and charges have been submitted on two of the three investigations. The remaining case will be sent to the next session of the grand jury. All three involve juveniles.
- Two GPD officers are attending Ohio Juvenile Officer Association training this week in Eastlake, Ohio. The Officers will learn new investigative techniques, updated laws relating to juvenile crime, juvenile trends with drugs among many other topics. They will return Friday. Juvenile crime in Gibsonburg comprises more than half of our total crime stats.
- The Drug Task Force levy passed. The advisory board will meet next week to discuss several topics to get the DTF in new quarters and hire additional staff. I have drafted a letter to the county commissioners requesting funds to be borrowed from the county against the DTF levy funds which will not come in until February 2018. I have already had discussion with two of the commissioners to arrange this. If this does in fact happen, we [Village of Gibsonburg] may not have to make our second half pledge of \$ 2500 to the DTF. Will keep council and fiscal informed of this.
- Will be hiring a replacement for PO William Pelish badge # 721. PO Pelish has submitted a letter from his surgeon stating that he would be at risk for injury if he returned to work as a street officer. This disqualifies him for duty. I have begun interviews with "very" limited available candidates. Hopefully will have one selected and submitted to council for approval by summer.



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Solicitor– Ruck- no presence requested

Residence- Open Forum/Comment:

Cindy Oller had questions regarding the ballpark entrance and exit. Marc stated they are working on this with the ball association. Also asked about Alley's and what they are to be used for.

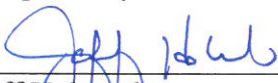
Mike Shields is there a way that is there is an incident at the school that harms someone that it can be taken further? Chief Whitaker stated it happens all the time and they look into it.

A motion to adjourn at 7:52 pm was made by Slack, seconded by Cantrell.


Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

Motion passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg