



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

June 1, 2017

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

**Call to order:** Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Prebeg-absent, Slack-here.

**Don Kirwen made a motion to excuse Nick Prebeg from tonight's meeting, seconded by Johnson.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

**Recognition of Visitors/Special Reports for council meeting.**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Paul Whitaker, Ed Herman and Bill Truman.

**Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Slack to approve May 18, 2017 regular Council Minutes as written, seconded by Cantrell.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

**A motion was made by Cantrell to approve May 26, 2017 Special Council Minutes as written, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Gerwin, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**



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## **Old Business:**

### **1. Resolution #9-2017**

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE NON-EXCLUSIVE USE AND MAINTENANCE OF CERTAIN PARCEL OF REAL PROPERTY OWNED BY THE VILLAGE OF GIBSONBURG (**THIRD READING**)

**A motion to adopt Resolution #9-2017 by Cantrell, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

### **2. ORDINANCE #6-2017**

AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT FOR THE PURCHASE OF A CERTAIN PARCEL OF REAL PROPERTY TO ERECT SIGNAGE AT THE ENTRANCE TO THE CLEARVIEW INDUSTRIAL PARK. (**SECOND READING**)

**New Business:** None

## **Mayor's Report:**

- Sculpture in the Village Arts & Wine Festival Next Weekend June 10th
- Alley Work- start taking a look at each one and start overtime working on re-doing those that are really bad.
- Clearview Sign
- Standard Wellness Meetings – turn out to both meetings went well.

## **Administrator's Report:**

- **Screw Pump Project-** Work continues and we should have them both fully functioning by the June 17<sup>th</sup> completion date.
- **Alleys-** Work continues on them. We are going to have to consider going back to some of the “problem” areas and completely re-doing them (taking them, down, building them back up and reforming the crown) as what we are doing is just not working out well.
- **SR 300/S Main Closure-With the** White Star Park water and sewer project that will be going on in the near future, they will be having B'Hilz Excavation boring under State Route 300/S Main Street next week. The area of work will be between the White Star Park Maintenance Building on SR 300/S Main and the intersection of SR 300/S Main and CR 65. Work begins on Monday and will continue to the end of the week. ODOT will be posting detours and all public safety agencies have been notified.
- **Sidewalk Program-** Letters have been out and residents have been responding with their choice of how to proceed with getting work done.
- **Solicitation Ordinance-** We are still working on the draft of the new ordinance that will incorporate parts of the Green River Ordinance. We plan to have it available at the next meeting.





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- **Swimming Pool Ordinance Modification-** At the next meeting, we will have a revised ordinance from the Planning Commission as well as a resolution from the Planning Commission recommending the modifications.
- **Upcoming Events of Note:**
  - o June 3<sup>rd</sup>- Farmer's Market
  - o June 10<sup>th</sup>- Sculpture in the Village, Celebration of the Arts and Wine Festival
  - o June 17<sup>th</sup>- Fishing Derby
  - o June 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup>- Homecoming and Village Wide Garage Sales
  - o July 1<sup>st</sup>- Farmer's Market
  - o July 8<sup>th</sup>- Unlimited Trash Pickup (Tentative)
  - o July 23<sup>rd</sup>- White Star Triathlon

### **Fiscal Officer's Report:**

1. Financial Report as of: **05/31/17**  
Balance in all Funds from Cash Summary Report:
  - a. Total Cash Balance all funds: \$2,373,410.94
  - b. Total Investment balances \$2,370,726.15
  - c. Available Primary checking: \$ 2,384.79
  - d. Petty cash secondary checking:\$ 300.00
  - e. Interest recorded in May: \$ 243.91
  - f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

**A motion was made by Slack that council members have received the May, 2017, Financial Reports, seconded by Kirwen.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

**A motion was made by Kirwen to approve re-allocation of temporary appropriations for May 2017, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

2. Received refunds from Sandusky County Treasurer for Real Property tax Exemption for Administration Property located at 526 N Webster for the Previous tax years:
  - 2015 year ( paid in 2016 in the amount of \$4,182.38
  - 2016 tax year (paid in 2017) in the amount of \$4,206.22
  - TOTAL refund: \$8,388.60
3. Utility – Credit cards for May 151 transactions, \$15,037.44 ACH = 212, Shut offs 4.
4. Water Usage Permits – as of May 31 = 129
5. Would the Village be willing to donate to the homecoming committee?



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### **Committee Reports:**

Economic Development-Kirwen- Sign looks great, ground looking good also.

Finance-Cantrell- Next Meeting 6/7/17 @ 1 pm.

Joint Cemetery Board-Gerwin- Next Meeting in July. Clerk Retiring 12/31/17. Mayor stated the new sexton is doing a great job.

Planning Commission- Slack- nothing

Public Service Parks-Slack - nothing

Public Utilities- Gerwin- Next Meeting 6/29/17 @ 7 pm. Still waiting to hear about the grant for the parks.

Tree Committee-Johnson- Next Meeting 6/27/17 @ 7 pm.

### **Individual Council Member Reports**

Cantrell- Cemetery looks good, Memorial Day went well.

Gerwin- nothing

Johnson- nothing

Kirwen- nothing

Prebeg- absent

Slack- Nice meetings yesterday

### **Report of Officials:**

#### **Police Chief- Whitaker-**

1. The junk vehicles were picked up by Buckeye Sanitation and we received \$ 100 for them. It was going to cost \$ 60 each to have them towed to Elliot's Junkyard. Instead of paying a tow bill, we junked them to Buckeye for a profit. Money turned over to Fiscal Officer.
2. Completed background on candidate for part-time officer. Richard C. Feltner formerly of Whitehouse Police Department received the oath of office May 31 by Mayor Fought. Officer Feltner replaces Officer William Pelish who was released from duty due to medical disqualification.
3. Currently interviewing and investigating a second part-time candidate who will replace Officer George Dorsey who is leaving us to work full-time for the Sandusky County Sheriff's Department.
4. We are making every effort to provide for the summertime cover-shift starting this weekend but our loss of two part-timers has hampered things. June is an already busy time for us and I would like council to be aware that every effort possible is being made to fill all the shifts AND provide for the necessary manpower for the Homecoming event at the end of June.
5. The 2013 Explorer went in for normal maintenance this morning and for a rattle noise. The water pump needs replaced and the warranty for this ended 180 miles ago. The car will be out of service until Monday next week. We will be using the 2009 Crown Vic for the cover-shift car this weekend. This is a recent example of why we are a 3 car department and why we need our cars kept up to date. Estimated cost from Advantage Ford \$2000.



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Solicitor– Ruck- presence not required

**Residence- Open Forum/Comment:**

Bill Truman – Thank you to Marc, Kids playing on the mulch, firefighters driving a bit fast when they leave the park.

Ed Herman said everything is going well and you all are doing a great job.

**A motion to adjourn at 7:51 pm was made by Cantrell, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-absent, Slack-yes.

**Motion passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg