



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

October 1, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator- Marc Glotzbecker, Fiscal Officer – Jeff Holcomb, Police Chief – Dan Collins

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by _____ to approve September 17, 2020 Regular Council Minutes as written, seconded by _____.

Roll Call: Bowling-____, Cantrell-____, Gerwin-____, Herman-____, Johnson-____, Kirwen-____.

TABELED till next meeting.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Old Business:

1. ORDINANCE # 14-2020

AN ORDINANCE SETTING THE DATE, TIME AND LOCATION FOR MEETINGS OF THE VILLAGE OF GIBSONBURG COUNCIL. (SECOND READING)

New Business:

2. RESOLUTION #10 -2020

A RESOLUTION APPROVING THE REALLOCATION OF CORONAVIRUS RELIEF FUNDS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #10-2020 by Bowling, seconded by Johnson.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion to adopt Resolution #10-2020 by Cantrell, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

3. RESOLUTION #11-2020

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN GROUP FOR THE PURPOSE OF THE ADMINISTRATION OF THE PY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT TARGET OF OPPORTUNITY GRANT PROGRAM. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #11-2020 by Herman, seconded by Johnson.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion to adopt Resolution #11-2020 by Bowling, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Mayor's Report:

- Up tick in vandalism
- Over run of cats and dogs in Village

Administrator's Report:

- **COVID-19 Issue-** We continue to participate in the Health Department/EMA calls and push out as much information as possible to the community. Again, we appreciate the community's patience and understanding as we all try and get through the issue.
- **Trick or Treat-** The event has been advertised as taking place on Saturday, October 31st from 6:00pm to 7:30pm in the Village. We will continue to post it in the weeks leading up to it as well as any guidelines that may be put out by the state or health department.
- **Targets of Opportunity Grant Update-** Of the five packets sent out looking for RFQ's (we were required to send out a minimum of three), we received one back by the deadline of 4:00pm on September 25th. On the agenda tonight is a resolution to allow us to enter into a contract with Poggemeyer for the administration of the grant. Funds for their services will be paid for out of the Target of Opportunity Grant and have been built into the grant at an estimation of \$7,500.00. The next steps in the process will be: Environmental Review, Demolition Bid Advertisement, Contractor Selection and Demolition and Rehab of area.
- **OPWC-** The Sandusky County Sub Committee Meeting was held on September 28, 2020 at the Sandusky County Engineers Office. Unfortunately, our proposed project for the next LTCP Project did not score high enough to be considered for submittal to the district level. While our project was a solid submission, the cut off levels are higher than in previous years and even with the maximum allowable points from the local level, we were at or just under what the cut off would be for the district level. We will be working with the OPWC District 5 Liaison and submitting it to the Small Government Funding Program.
- **Utility Worker Position-** The position has been advertised and closed on September 30th at 4:00pm. We are reviewing applications and resumes now.
- **Columbus Day-** Town Hall will be closed on Monday, October 12th. Trash service will continue as scheduled.

Fiscal Officer's:

10/01/2020

Balance in all Funds from Cash Summary Report as of **SEPTEMBER, 2020:**

- a. Total Cash Balance all funds: \$2,615,067.76
- b. Total Investment balances \$2,427,950.99
- c. Available Primary checking: \$ 186,816.77
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in **SEPTEMBER:** \$ 289.56 (YTD: \$20,650.44)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Kirwen that council members have received the SEPTEMBER 30, 2020, Financial Reports, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion was made by Bowling to approve re-allocation of appropriations for SEPTEMBER, 2020, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Municipal income tax revenue DOWN \$5,622.60 YTD vs 2019 YTD.

General Fund UP \$110,187.99 YEAR OVER YEAR (SEPTEMBER 30, 2019 TO SEPTEMBER 30, 2020) with a balance of \$764,933.16.

Water usage permits for Silverock: total of 988 Sold as of 9/29/20 YTD thru 9/30/20 = \$13,595.00
YTD thru 9/30/19 = \$6,085.00

Temporary Appropriations for 2021 are being completed. Any questions, additions, or adjustments, please inform one of the finance committee members or the Mayor. A Resolution will be ready for December meeting for final approval.

BWC Dividend – will receive additional refund equal to 2019 Premium year.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell – Met discussed Appropriations, Next Meeting in November.

Joint Cemetery Board-Cantrell- Next Meeting Oct. 7, 2020

Planning Commission- Bowling- Met on 10/1/20 Reviewed the zoning rules and subdivision requirements

Public Service Parks- Herman – Meeting scheduled for 10/8/20 at 5:30 pm to discuss Silverock.

Public Utilities- Gerwin- Nothing

Tree Committee-Johnson- Will plant 7 trees in park.

Individual Council Member Report:

Bowling- Noise issues from High School Homecoming

Cantrell- Cats are an issue. Dog barking all night long also.

Gerwin- nothing

Herman- Tower is operational.

Johnson- Nothing

Kirwen- Nothing

Report of Officials:

Police – Chief Collins-

Report from Silverock Park for September

CFS-8

Incidents-1

Arrest/Citations-0

Warnings-8

Permits Pulled-0

Permits Sold-32

Warnings put on Vehicles-3

On Saturday 09/05/20 (Holiday Weekend)

Sgt. Lahman conducted safety project at Silverock Park. During that time:

6 people were found to have no permits. All were told about this and they obtained permits from the police dept. before returning to the park.

6 boats were checked for registration and safety equipment.

12 people were checked for valid Ohio fishing license.

39 Kayaks were checked for registration and safety equipment.

(4 Kayaks were found to have no proof of valid registration. They received warnings and were told they would receive citation if no registration in the future. Note all 4 were able to provide ownership information, reason for the warning).

One incident occurred where Fire Water Rescue was called to assist. (See Incident #20-002051 for full detail). Subject capsized sailboat and needed assistance returning to shore. No one was injured during this incident.

On Sunday 09/06/20 (Holiday Weekend)

Asst. Chief Karr conducted patrol at the park. The following numbers reflect the inspections conducted.

24 permits Inspected. 4 persons were found not to have a permit and were directed to the station to purchase one.

3 people were fishing and I validated their fishing licenses. 1 person had an expired license and was advised on how to renew it.

18 kayaks were inspected and found to have current registration stickers and life preservers.

2 boats were inspected and found to have current registration and life preservers.

Sgt. Lahman is home recuperating.

Please keep an eye on your children and lock houses and garages.

Solicitor– Ruck- not requested

Residence- Open Forum/Comment:

A motion to adjourn at 7:28 pm was made by Kirwen, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer, Village of Gibsonburg

Steve Fought
Mayor, Village of Gibsonburg