



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

October 15, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Dan Collins – Police Chief, Jeff Holcomb – Fiscal Officer.

Scott Miller (County Commissioner) was unable to attend.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve September 17, 2020 Regular Council Minutes as written, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion was made by Herman to approve October 1, 2020 Regular Council Minutes as written, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Cantrell, seconded by Bowling.
Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion passed.

Old Business:

1. ORDINANCE # 14-2020

AN ORDINANCE SETTING THE DATE, TIME AND LOCATION FOR MEETINGS OF THE VILLAGE OF GIBSONBURG COUNCIL. (THIRD READING)

A motion to adopt Ordinance #14-2020 by Herman, seconded by Gerwin.
Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion passed.

Regular Council Meetings will begin at 6 pm starting with the November 5, 2020 meeting.

New Business:

1. ORDINANCE #15 – 2020

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD., AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO (EMERGENCY READING)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #15-2020 by Kirwen, seconded by Bowling.
Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion passed.

A motion to adopt Ordinance #15-2020 by Johnson, seconded by Herman.
Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion passed.

Mayor's Report: nothing

Administrator's Report:

- **COVID-19 Issue-** No real changes. We continue to participate in the Health Department/EMA calls when they occur and push out as much information as possible to the community at the start of each week. Again, we appreciate the community's patience and understanding as we all try and get through the issue.
- **Trick or Treat-** The event has been advertised as taking place on Saturday, October 31st from 6:00pm to 7:30pm in the Village. We will continue to put the information out as well as any guidelines that may be put out by the state or health department.
- **Targets of Opportunity Grant Update-** We have executed the contract with Poggemeyer and are in the process of both the Environmental Review for the site and the development of the Demolition Bid Advertisement. It would appear that we are on schedule according to our timeline.
- **Administrative Hearing Officer-** Each year at this time, Council approves a set of Ordinances and Resolutions that enable certain things that happen annually. One of these is the appointing of an "Administrative Hearing Examiner," who would preside over any issues related to the civil infraction code appeals process. At this time we are actively seeking a qualified individual to serve in this position as our previous Administrative Hearing Examiner is no longer available. We hope to have this resolved by the second meeting in November.
- **EPA Tracking Metrics-** We are working on our report to the Ohio EPA which requires all public water systems to report specific sets of metrics to them online annually. This is a relatively new rule and our information is due to them by November 15th.
- **Paul Clark-** Paul continues to rehab from his injury, but there is no set time for his return yet. He has been assisting with EPA reports and any other questions that come up at the plant. We also will be requesting an extension from the Ohio EPA for having Rob Helle fill in as the Operator of Record.
- **Utility Worker Position-** We have two qualified candidates that we are interviewing and will be finalizing the hiring very soon.
- **Hilfiker Halloween Parade-** Village Staff, GPD and GVFD will be assisting with the Hilfiker Halloween Parade on Friday, October 30th from 8:00 am to 9:00am in the neighborhood around Hilfiker and the old school grounds. Hilfiker will be sending out the specific directions and guidelines to school families soon.

Fiscal Officer's:

- Silverrock Passes sold as of today 10/15/20 1007
- Year to date Coronavirus Relief Funds from the CARES Act total \$194,329.95. We have used these funds to reallocate payroll from the 6-week period of shut down / closing, encumbering funds for redoing the entranceways to the Village offices, and to pay and reallocate miscellaneous expenses related to CARES Act Funding usage.
- Received info in regard to employee health insurance costs for 2021. Rates will be increasing 9.5% year over year but are still overall lower than 2018.
- As of today, year-to-date municipal income tax revenues are within \$1,000 of last year's Y-T-D on 10/15/19.
- General Fund now at \$800,000
- Small Business Grants to local Business up to \$500.00

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell -11/4/20 1:00 pm meeting to discuss utility rates

Joint Cemetery Board-Cantrell- Next Meeting 11/10/20 7:00 pm. Expansion of Cemetery in the future

Planning Commission- Bowling- Nothing

Public Service Parks- Herman- following up on central park fencing, working on new upgrades and additions to Silverrock for 2021

Public Utilities- Gerwin- nothing

Tree Committee-Johnson- Planting 6 new trees this fall

Individual Council Member Report:

Bowling- nothing

Cantrell- Make sure to Vote!

Gerwin-Real estate prices are rising! Gibsonburg is a good place to be!

Herman- Radio Tower is working well, encouraged public to keep in mind that cold weather is approaching and to care for your animals, also to monitor dog barking nuisance.

Johnson- nothing

Kirwen- nothing

Report of Officials:

Police – Chief Collins-

- Sgt. Lahman is back to work from sick leave.
- Parents should know where their kids are at ALL times.

Solicitor– Ruck- not requested

Residence- Open Forum/Comment:

Downtown decorations for planters were discussed.

A motion to adjourn at 7:44 pm was made by Cantrell, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer, Village of Gibsonburg

Steve Fought
Mayor, Village of Gibsonburg