



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – Minutes

November 19, 2020

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Kirwen made a motion to excuse Cantrell and Bowling from tonight’s meeting, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**Kirwen made a motion to appoint the president pro tempe to Gerwin for tonight’s meeting, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**Recognition of Visitors/Special Reports for council meeting.** None

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins.

**Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Herman to approve November 4, 2020 Regular Council Minutes as written, seconded by Kirwen.

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Gerwin, seconded by Kirwen.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE #16-2020**

**AN ORDINANCE AMENDING SECTION 941.14 WATER USAGE PERMIT: SILVEROCK PARK OF THE CODIFIED ORDINANCE OF THE VILLAGE OF GIBSONBURG. (SECOND READING)**

**2. RESOLUTION # 13-2020**

**A RESOLUTION AMENDING THE 2021 REVENUE BUDGET AND ESTIMATED APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (SECOND READING)**

**3. RESOLUTION #14-2020**

**A RESOLUTION SUPPORTING ONE TIME HAZARD PAY DISBURSEMENT FOR CERTAIN EMPLOYEES OF THE VILLAGE OF GIBSONBURG THROUGH THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) (SECOND READING)**

**New Business:**

**#1. ORDINANCE #19-2020**

**AN ORDINANCE REPEALING ORDINANCE #4-2015 AND Ordinance #25-2015 (FIRST READING)**

**#2. ORDINANCE #20 -2020**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE REGIONAL INCOME TAX AGENCY (RITA)/REGIONAL COUNCIL OF GOVERNMENTS (RCOG) FOR THE PURPOSE OF ADMINISTERING THE INCOME TAX COLLECTION PROCESS FOR THE VILLAGE OF GIBSONBURG. (FIRST READING)**

**#3. ORDINANCE #21-2020**

**AN ORDINANCE APPOINTING PAUL A. SKAFF TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO (FIRST READING)**

**#4. ORDINANCE #22-2020**

**AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULL TIME EMPLOYEES (EMERGENCY)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #22-2020 by Johnson, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**A motion to adopt Ordinance #22-2020 by Kirwen, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**#5. ORDINANCE #23 -2020**

**AN ORDINANCE ADOPTING THE 2021 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (FIRST READING)**

**#6. RESOLUTION #15-2020**

**AN RESOLUTION RETROACTIVELY AUTHORIZING THE FISCAL OFFICER AND / OR THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO FOR THE PROVISION OF PROPERTY AND CASUALTY INSURANCE. (EMERGENCY)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #15-2020 by Johnson, seconded by Gerwin.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**A motion to adopt Resolution #15-2020 by Johnson, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

### **#7. RESOLUTION #16-2020**

**A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH UNITED INSURANCE SERVICES FOR THE PROVISION OF GROUP HEALTH CARE COVERAGE FOR VILLAGE EMPLOYEES ON BEHALF OF THE VILLAGE OF GIBSONBURG AND DECLARING AN EMERGENCY.**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #16-2020 by Herman, seconded by Johnson.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**A motion to adopt Resolution #16-2020 by Gerwin, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

### **#8. RESOLUTION # 17-2020**

**A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH UNITED INSURANCE SERVICES FOR THE MANAGEMENT OF DEDUCTIBLE REIMBURSEMENT PLAN FOR VILLAGE EMPLOYEES ON BEHALF OF THE VILLAGE OF GIBSONBURG AND DECLARING AN EMERGENCY.**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #17-2020 by Kirwen, seconded by Johnson.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**A motion to adopt Resolution #17-2020 by Kirwen, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

### **#9. RESOLUTION # 18-2020**

**AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND. (EMERGENCY)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #18-2020 by Kirwen, seconded by Johnson.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**A motion to adopt Resolution #18-2020 by Kirwen, seconded by Gerwin.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

### **Mayor's Report:**

- Christmas Tree Lighting Virtual
- Be Safe with the Coronavirus Issues

### **Administrator's Report:**

- **COVID-19-** Weekly conference calls with the Health Department/EMA continue on Friday mornings and we have been taking part in them. We also continue to push out information to the community on Small Business/Bar and Restaurant Assistance and Home Relief Grants (to assist with rent, mortgage and utilities). The opportunities for assistance are there and we are really trying to get the information into the hands of people who may benefit from it. We have attached the information for the programs again. Please pass it along to anyone you may know who would benefit.
- **Storm Update-** Minimal damage from the wind storm this past Sunday. Some limbs down and one small tree in the 500 block of W. Madison St. We did have some issues with the generator coming on at the Water Plant when the power went out, but luckily it was able to be turned on and engaged by hand and no disruption in service was had. Huge thanks again to Rob, Matt and Dana for all that they did during the storm and afterwards to clean up from it.
- **Targets of Opportunity Grant Update-** We have submitted our request to the State of Ohio for release of the Target of Opportunity funds in the amount of \$82,500.00, which

should be to us by the end of December. Demolition Bid Specs are almost finalized and ready to go out with bid opening of mid-December and a qualified bidder for council approval at the December 17<sup>th</sup> meeting. We will ask council to approve the contract for the demolition in an emergency so that we can proceed as quickly as possible.

- **Administrative Hearing Officer-** Solicitor Ruck has found an individual willing to serve in this capacity.
- **Town Hall Generator-** Stahl Electric will be at Town Hall on Friday, November 20<sup>th</sup> to make some repairs to the generator. Because of this, the building will be without power while they are working. We have advertised to the community that Town Hall will not open until 10:00 am on this day.
- **Christmas Decorations-** Christmas Decorations will begin to go up next week.
- **Thanksgiving-** Town Hall will be closed on Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup> in observance of the Thanksgiving Holiday.

### **Fiscal Officer's Report:**

The Ohio Supreme Court has ruled that the centralized collection of municipal net profits is constitutional, however it is unconstitutional for the state to charge the 0.5% fee to cover the state's administrative costs to operate the central collection scheme.

We have reported to the County Auditor that we have either spent or encumbered all \$194,329.95 of CARES Act funding we have received to date from the 3 disbursements. As part of the requirement of receiving those funds, and spending or encumbering our full share of those funds, we may be eligible for additional funds that will be re-distributed from all local governments that did not use their total share. Reports are due to the County Auditor by November 20<sup>th</sup>, with possible additional funds re-distributed on November 25<sup>th</sup>.

I will be out of the office November 20<sup>th</sup> thru the 23<sup>rd</sup> on vacation.

### **Committee Reports:**

**Economic Development-Kirwen-** Nothing

**Finance-** Cantrell - absent

**Joint Cemetery Board-Cantrell-** absent

**Planning Commission-** Bowling- absent

**Public Service Parks-** Herman- update on central park fencing

**Public Utilities-** Gerwin- nothing

**Tree Committee-Johnson-** trees ordered

### **Individual Council Member Report:**

**Bowling-** absent

**Cantrell-**absent

**Gerwin-**Decorations in planters looked good.

**Herman-** update on radio tower

**Johnson-** Emergency Approvals are necessary due to timing.  
**Kirwen-** Nothing

**Report of Officials:**

**Police – Chief Collins-** Thanks to Marc and Staff

**Solicitor– Ruck-** Absent

**Residence- Open Forum/Comment:** None

**A motion was made by Kirwen to go into executive session for personnel at 6:24 pm with no action taken, seconded by Herman.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**Motion by Kirwen to return to regular session of village council meeting at 6:45 pm, seconded by Johnson.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

**A motion to adjourn at 6:45 pm was made by Kirwen, seconded by Johnson.**

Roll Call: Bowling-absent, Cantrell-absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer, Village of Gibsonburg

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Steve Fought  
Mayor, Village of Gibsonburg