



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MEETING MINUTES

September 17, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Bowling-here, Cantrell-Absent, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Motion made by Gerwin to excuse Mr. Cantrell from tonight’s meeting, seconded by Herman.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.  
**Motion Passed.**

**Kirwen made a motion to elect Gerwin as a Temporary President for tonight’s meeting, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.  
**Motion Passed.**

**Recognition of Visitors/Special Reports for council meeting.** None

Fiscal Officer – Jeff Holcomb, Administrator – Marc Glotzbecker, Police Chief – Dan Collins

**Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Bowling to approve September 3, 2020 Regular Council Minutes as written, seconded by Herman.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.  
**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

**Old Business:** None

**New Business:**

**1. RESOLUTION #9 -2020**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (**EMERGENCY**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #9-2020 by Kirwen, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

**A motion to adopt Resolution #9-2020 by Johnson, seconded by Herman.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

**2. ORDINANCE # 14-2020**

AN ORDINANCE SETTING THE DATE, TIME AND LOCATION FOR MEETINGS OF THE VILLAGE OF GIBSONBURG COUNCIL. (**FIRST READING**)

**Mayor's Report:**

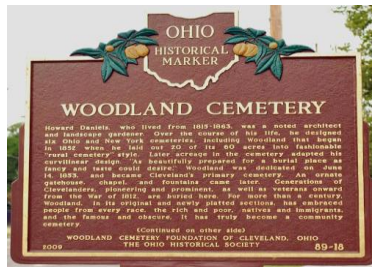
- Executive Session at end of Meeting.
- 911 ceremony went well.

**Administrator's Report:**

- **COVID-19 Issue-** We continue to participate in the Health Department/EMA calls and push out as much information as possible to the community. Again, we appreciate the community's patience and understanding as we all try and get through the issue.
- **September 11<sup>th</sup> Ceremony-** The event was once again a success. A small group attended in person at the Memorial with the majority of people watching the ceremony online. Thanks to Dave Thornbery for all of his help in setting up the video and to Sheriff Hilton,

Mayor Fought, Mr. Corfman and the Gibsonburg Band, Cub Scout Pack 408, Black Swamp Pipes and Drums, Pastor Max Ulderich, GVFD, GPD and Sandusky County EMS for being present and taking part.

- **Trick or Treat-** The question has been asked quite a bit lately regarding what we will do. Please see the suggestion on the reverse side that is similar to Woodville's plan. October 31, 6 to 7:30 was decided. **Targets of Opportunity Grant Update-** We have submitted the signed Grant Agreement back to the State and have put out the request for the RFQ's to the required minimum of three firms (we sent it out to 5). These will be due back on September 25<sup>th</sup>. Once we have them back, we can make a selection and have Council approve it at the first meeting in October and then proceed with the remaining steps of the Environmental Review and the Demolition Bid Advertisement.
- **OPWC Application-** Our application for funding has been completed and submitted. The local scoring meeting will be held on September 28<sup>th</sup> and we should have more information after that.
- **Williams Park Historical Marker-** We have been conditionally approved to have a marker placed in Williams Park that will describe the history of Gibsonburg, Williams Park, the Veterans Memorial and the Public Safety Service Memorial. The next steps will involve a site visit at some point in the future.



### Fiscal Officer's:

Currently working on Temporary Appropriations for 2021. If anyone has any suggestions, questions, or requests, please provide it to the Fiscal Officer within the next 2 weeks.

Currently working on CARES Act Funding reallocation of expenses. This includes payroll, supplies, and building / office updates to meet guidelines for employee, staff, and resident's health and safety.

Reminder that Silverrock water permit sales are designated for Silverrock maintenance. We are using this year proceeds to provide updated kayak launches and will be utilizing funds to re-stock additional fish. Other improvements may be made, and we welcome suggestions for improvements, but expenditures are limited to revenue received from permits and donations. Silverrock permit revenue is not included, nor allocated to, the General Fund. It is recorded within the Park Improvement Fund and maintained as separate revenue and expenses within that Fund.

Finance Meeting - 9/22/20 1 pm

**Committee Reports:**

**Economic Development-**Kirwen- nothing

**Finance-** Cantrell – Meeting 9/22/20 1 pm

**Joint Cemetery Board-**Cantrell- nothing

**Planning Commission-** Bowling- Meeting 10/1/20 at 6 pm

**Public Service Parks-** Herman- met 9/17/20 Discussed Silverrock fees and improvements.

**Public Utilities-** Gerwin- nothing

**Tree Committee-**Johnson- met 9/15/20 will plant trees this fall end of Oct. or first of November

**Individual Council Member Report:**

**Bowling-** n/a

**Cantrell-** n/a

**Gerwin-** n/a

**Herman-** rescheduled the radio installation

**Johnson-** n/a

**Kirwen-** n/a

**Report of Officials:**

**Police – Chief Collins-**

Sargent Lahman is on sick leave.

**Solicitor– Ruck-** not requested

**Residence- Open Forum/Comment:**

There will be a catch basin replacement at Patterson and Yeasting St.

**Executive session requested:**

**A motion was made by Kirwen to go into executive session for personnel 7:22 pm with no action taken, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion passed.**

**Motion by Kirwen to return to regular session of village council meeting at 7:56 pm, seconded by Gerwin.**

Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion passed.**

**A motion to adjourn at 7:56 pm was made by Johnson, seconded by \_\_\_\_\_.  
Roll Call: Bowling-yes, Cantrell-AB, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.  
Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg