



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

December 17, 2020

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

Recognition of Visitors/Special Reports for council meeting. None
Administrator – Marc Glotzbecker, Fiscal Officer – Jeff Holcomb

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve December 3, 2020 Regular Council Minutes as written, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Gerwin.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Old Business:

1. ORDINANCE #19-2020

**AN ORDINANCE REPEALING ORDINANCE #4-2015 AND Ordinance #25-2015
(THIRD READING)**

A motion to adopt Ordinance #19-2020 by Kirwen, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

2. ORDINANCE #20 -2020

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND/OR
ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE REGIONAL
INCOME TAX AGENCY (RITA)/REGIONAL COUNCIL OF GOVERNMENTS
(RCOG) FOR THE PURPOSE OF ADMINISTERING THE INCOME TAX
COLLECTION PROCESS FOR THE VILLAGE OF GIBSONBURG.
(THIRD READING)**

A motion to adopt Ordinance #20-2020 by Bowling, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

3. ORDINANCE #21-2020

**AN ORDINANCE APPOINTING PAUL A. SKAFF TO SERVE AS THE
ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG,
OHIO (THIRD READING)**

A motion to adopt Ordinance #21-2020 by Herman, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

New Business:

1. ORDINANCE #24- 2020

**AN ORDINANCE REQUESTING CERTIFICATION TO ENFORCE THE
OHIO STATE BUILDING CODES WITHIN THE VILLAGE OF
GIBSONBURG. (FIRST READING)**

2. ORDINANCE #25-2020

**AN ORDINANCE ESTABLISHING THE VILLAGE OF GIBSONBURG
BUILDING DEPARTMENT. (EMERGENCY)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency
Ordinance #25-2020 by Herman, seconded by Johnson.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion to adopt Ordinance #25-2020 by Bowling, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Mayor's Report:

- Community Generosity from the gifts collect at the Ugly Christmas Sweater run/walk was great.

Administrator's Report:

- **COVID-19-** Weekly updates continue to go out on Mondays detailing any new or updated information that we receive from the State of Ohio and/or Sandusky County. We continue to participate in conference calls with the Health Department/EMA when they are scheduled. As a reminder, the assistance opportunities available for Small Business/Bar and Restaurant Assistance and Home Relief Grants (to assist with rent, mortgage and utilities) are still available, but the deadline to file is this week.
- **Building Code/Building Inspections-** Recently Sandusky County received their certification to enforce the Building Codes and Referenced Standards of the State of Ohio. They contracted with SAFEbuilt, LLC to operate the department, provide plan reviews, inspections, and all other functions of a Certified Building Department. The Sandusky County Health District has contracted with the Sandusky County Building Department to provide all plumbing enforcement. This is a great benefit to all communities as previously the authority having jurisdiction was the State of Ohio Building Department. As they are located in Columbus, the process for approvals, permitting, inspections, and other related functions was there and slowed down the processes and did not allow local access and enforcement. The applicable monies also were given to the State as opposed to staying within the County coffers. The two Ordinances tonight, if approved, will allow for commercial and industrial buildings within the corporation limits to be inspected and permitted by the county contracted agency. There is also an application process that we need to go through, with the assistance of SAFEbuilt in order for the Village to be a part of the program.
- **Trash Issues-** As you are all aware, we've been having some issues with excessive amounts of trash and bulk items placed curbside. We've been working with Cyclone and those residents placing more than the 4 cans/bag per household limit and bulk items without proper pick-up tags out.
- **Targets of Opportunity Grant Update-** We are still actively working on the project and things are in place as they need to be. We were notified by the Department of Administrative Services last week that we cannot bid out the demolition of the buildings until the funds have been transferred to us. We are anxiously awaiting that transfer of funds, which should be coming through at any time now. Once we have the funds, we will proceed as quickly as possible.

- **Town Hall Entryway-** The new entryway paid for with CARES Act funds is complete and is a great and safe addition to the building. We're working on some lettering above the door and should have that on at some point in the near future.
- **Tree City USA-** Application has been approved and Gibsonburg will once again be designated as a Tree City.
- **Ugly Sweater Run/Walk-** We held the event this past Saturday for the 7th year in a row and used Town Hall as the staging area. Social distancing and mask wearing were not an issue at all and the generosity of those who came to participate or who drove through and dropped off toys or food was simply amazing. In addition, Reino Linen and Standard Wellness also made significant contributions to the community through the event. In all, there was one pickup truck load of non-perishable food items delivered to the Food Pantry on Monday and one pickup truck that was loaded full of toys delivered to Hilfiker on Monday. Again, the generosity of people was simply amazing.
- **Upcoming Holiday Hours:**
 - o Christmas Eve- Close at noon
 - o Christmas Day- Closed
 - o New Year's Eve-8:00 am to 4:00 pm
 - o New Year's Day- Closed

Fiscal Officer's Report:

- Set Meeting for Joint Township Meeting in January 21, 2021 at 6 pm?

Committee Reports:

Economic Development-Kirwen- need to meet in January 2021 1/14/21 6 pm

Finance- Cantrell – Next Meeting 12/30/20 1 pm.

Joint Cemetery Board-Cantrell- 1/6/21 7 pm next meeting

Planning Commission- Bowling- nothing

Public Service Parks- Herman- nothing

Public Utilities- Gerwin-work session 1/14/21 6 pm

Tree Committee-Johnson- North Branch came and planted 6 trees today.

Individual Council Member Report:

Bowling- Merry Christmas & Happy New Year

Cantrell- Merry Christmas & Happy New Year

Gerwin- Merry Christmas & Happy New Year

Herman- Police radios are working well and updating phone systems.

Johnson- Merry Christmas & Happy New Year

Kirwen- Merry Christmas & Happy New Year

Report of Officials:

Police – Chief Collins- not present

Solicitor– Ruck- not present

Residence- Open Forum/Comment: none

A motion to adjourn at 6:34 pm was made by Kirwen, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg