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# VILLAGE OF GIBSONBURG

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## Village Council – MINUTES for Tax Budget Hearing

June 17, 2021

5:45 pm

Council Chambers - Village Hall

Call to Order: Council President at 5:45 pm

**Roll call:** Bowling-absent, Cantrell-here, Gerwin-here, Herman-here, Johnson-absent, Kirwen-here.

Review 2022 Tax Budget

Are there any questions from the council members? No

**Residence – Open Forum/Comment:** N/A

Discussion

Meeting ended at 5:52 PM/

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

June 17, 2021

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 6:00 pm

The Pledge of Allegiance

Meeting via Facebook Live also.

**Roll call:** Herman-here, Bowling-arrived late 6:05 pm, Kirwen-here, Cantrell-here, Johnson-absent, Gerwin-here.

Kirwen made a motion to excuse Dave Johnson from tonight's meeting, seconded by Herman.  
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.  
**Motion Passed.**

**Recognition of Visitors/Special Reports for council meeting.** none

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Herman to approve June 3, 2021 Council Minutes as written, seconded by Kirwen.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.

**Motion Passed.**

### **Correspondence:**

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Cantrell.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.

**Motion Passed.**



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## Village Council Meeting – MINUTES

June 17, 2021

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Old Business:** None

**New Business:**

**1. ORDINANCE NO. 6- 2021**

AN ORDINANCE AUTHORIZING THE CHIEF OF POLICE TO CONTRIBUTE UNCLAIMED PROPERTY TO THE GIBSONBURG COMMUNITY CORPORATION PURSUANT TO OHIO REVISED CODE SECTION 737.32 AND DECLARING AN EMERGENCY (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #6-2021 by Herman, seconded by Cantrell.**

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.  
**Motion Passed.**

**A motion to adopt Ordinance #6-2021 by Gerwin, seconded by Herman.**

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.  
**Motion Passed.**

**Mayor's Report:**

- Homecoming proceeding with good attendance.

**Administrator's Report:**

- **R3 Initiative-** We had our initial meeting with the representatives from BGSU to go over the program and expectations last Wednesday. We have a very diverse Steering Committee set up of 9 local residents and our first full meeting will take place on July 28<sup>th</sup> here at Town Hall.
- **RITA-** Resident letters have gone out detailing the new relationship with RITA and they have also been posted to social media. We attended the RITA Annual Council of Governments Meeting this morning by Zoom and continue to work with them closely to help make the transition as smooth as possible.



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MEETING ROOM – 526 N. WEBSTER ST.

- **LTCP Project-** B Hillz has been notified of being awarded the contract and we will be setting up the first preconstruction meeting soon.
- **Gibsonburg EDC-** Attached with this report is a copy of a clean audit letter from the State of Ohio. This audit covered the years of 2019 and 2020.
- **Ohio EPA 2020 Public Water Tracking Metrics-** We continue to work on and prepare our report to the Ohio EPA to satisfy their requirement of the submittal of tracking metrics.
- **Exterior Maintenance-** We continue to follow up on issues when they are observed and/or reported. There has been a great deal of movement involving addressing concerns at many properties and we truly appreciate those property owners who have been working with us.
- **Bulk Trash Drop Off-** Scheduled for Friday, July 30<sup>th</sup> (8am to 4pm) and Saturday, July 31<sup>st</sup> (8am to 12pm) at Town Hall.
- **Fishing Derby-** The event took place on June 5<sup>th</sup> at Williams Park from 9am to 11am and had about 45 total participants. Final Reports for the ODNR Grant will be completed and sent in next week.
- **Movie Night at the Logyard-** Movie Night at the Logyard will take place on Saturday, July 10<sup>th</sup>. We will be showing “The Sandlot” and have some other things planned for the night. More information to come.
- **9/11 Ceremony-** We have begun the process of putting together the ceremony that will be held at the Public Safety Service Memorial at 12:00pm on Saturday, September 11<sup>th</sup>. More information to come as we get closer to the date.

### Fiscal Officer’s Report:

- We are getting close to conversion time to transfer all income tax processing and payments to RITA. Transfer to RITA will take place on July 1, 2021. Credit card payments thru the Village website will be suspended as of June 27<sup>th</sup> and will be redirected to the RITA website.
- Recommend to hire Julie VanNest as temporary Fiscal Officer while Jeff is out of the office for vacation the week of July 12<sup>th</sup> and also for scheduled surgery on July 28<sup>th</sup> and at least 2 weeks recovery time after. I will not be at the July 16<sup>th</sup> and the August 5<sup>th</sup> council meetings.
- Need a motion to accept hiring Julie VanNest at a rate of \$30.00 per hour, with no additional benefits, to fill in during Jeff’s absence to prepare payroll and pay any necessary outstanding bills.



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6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Motion by Herman, seconded by Kirwen to hire Julie VanNest.**

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.

**Motion Passed.**

- **Motion to approve Budget as presented at the tax Budget Hearing, to be submitted to the County Budget Commission made by Herman, seconded by Gerwin.**

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.

**Motion Passed.**

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance-** Gerwin– Met 6/15/21 reviewed the Tax Budget for 2022 to be presented at the Tax budget hearing

**Joint Cemetery Board-Cantrell-** nothing

**Planning Commission-** Bowling- Meeting tonight after Council Meeting.

**Public Service Parks-** Herman- advise public of the permit information email that's available. Silverrock Permit updated on website.

**Public Utilities-** Gerwin- meeting 7/22/21 @ 6 pm to review water and sewer rates.

**Tree Committee-Johnson-** N/A

### **Individual Council Member Report:**

**Bowling-** Nice to see everyone enjoying homecoming.

**Cantrell-**nothing

**Gerwin-** Street Meeting tonight at 4 pm.

**Herman-** website change on 6/27/21 from Tax to water permits

**Johnson-** N/A

**Kirwen-** nothing

### **Report of Officials:**

**Police – Chief Collins-**

- Ord for Bicycles to pass as emergency – 12 bicycles were donated to GCC to give out to kids. Thanks to Steve Smith for helping get them ready to be donated.



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6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

- Changed over to the new Glock 9mm from the 40, Save money in long run-on ammo
- Had quarterly county coroner's meeting with Chiefs at County Com. Office on 11 June 17, 2021

**Solicitor– Ruck- N/A**

**Residence- Open Forum/Comment:** None

**A motion to adjourn at 6:24 pm was made by Kirwen, seconded by Cantrell.**

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-absent, Gerwin-here.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg