



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

August 5, 2021

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Council President Charlie Gerwin 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Herman made a motion to elect Don Kirwen as President Pro -Tempe for tonight's meeting, seconded by Cantrell.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**Roll call:** Herman-here, Bowling- absent, Kirwen-here, Cantrell-here, Johnson-here, Gerwin-here.

**Kirwen made a motion to excuse Mayor Fought, Chief Collins and Ryan Bowling from tonight's meeting, seconded by Johnson.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**Recognition of Visitors/Special Reports for council meeting.** none

### **Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Herman to approve July 15, 2021 Council Minutes as written, seconded by Kirwen.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Kirwen, seconded by Herman.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-abstain, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE #8 - 2021**

AN ORDINANCE AMENDING THE EXISTING ZONING OF THE PROPERTY KNOWN AS THE SOUTHWEST SUBDIVISION, AS RECOMMENDED BY GIBSONBURG PLANNING COMMISSION RESOLUTION PC-01-2021, DATED JULY 1, 2021 (SECOND READING)

**New Business:**

**1. ORDINANCE #9- 2021**

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND / OR ADMINISTRATOR TO SIGN AN AGREEMENT WITH THE REGIONAL INCOME TAX AUTHORITY, (RITA) TO PROVIDE PROPER AUTHORITY IN COLLECTION OF THE VILLAGE OF GIBSONBURG INCOME TAXES. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #9-2021 by Kirwen, seconded by Herman.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**A motion to adopt Ordinance #9-2021 by Kirwen, seconded by Herman.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**2. ORDINANCE #10 – 2021**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #10-2021 by Herman, seconded by Kirwen.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

**A motion to adopt Ordinance #10-2021 by Johnson, seconded by Kirwen.**

Roll Call: Herman=yes, Bowling=absent, Kirwen=yes, Cantrell=yes, Johnson=yes, Gerwin=yes.

**Motion Passed.**

**Mayor's Report:** absent

**Administrator's Report:**

- **RITA-** We have fully transitioned over to RITA now and they are handling 100% of the tax collection services for the Village. Weekly conference calls with them have ended and as of right now, it appears to be a smooth transition.
- **American Rescue Plan Act Funds-** We have registered with the State of Ohio Office of Budget Management as a “Non-Entitled Unit” of Local Government for our share of the funds. It would appear that the funds will be made available sometime after September 4, 2021. As of right now there have been no changes to the guidelines for usage that were detailed at the last meeting.
- **Rail Crossing Work-** Work continues on the crossings in town. Remaining ones to be completed include W Madison Street and S Main Street.
- **E. Yeasting Paving Update-** No further updates. Bergmann still plans to begin the project this fall.
- **LTCP Project-** B Hillz has started the project and will continue to work until completed. We will continue to relay any street closure information as quickly as possible as they move along through the project.
- **OWDA Loan-** The OWDA Loan for the LTCP Project has been approved and the signed rate sheet has been sent back to us. Loan details: Maximum Loan Amount: \$870,474.00. Estimated Semi Annual Loan Payment: \$25,441.58. 1.570% interest for 20 years starting on July 1, 2022
- **House Bill 168-** Last week Governor DeWine announced the launch of the Water and Wastewater Infrastructure Grant program to help fund important water and wastewater infrastructure projects throughout Ohio. The program will provide nearly \$250 million in grant funding to Ohio communities. The funds were made available by the Ohio General Assembly as part of House Bill 168 in June. We plan to aggressively pursue funding for a new of projects that will benefit the community. More information to come.
- **Street Sweeper-** Attached please find the requested information on our current street sweeper, costs of a new or used sweeper and information from Progressive Sweeping on contracting the service out. We did have Progressive Sweeping in town on Monday to try them out and see if contracting the service out will work for us.
- **Sandusky County Communities Foundation Grant-** Grant is due back to the Foundation on August 31<sup>st</sup>. Maximum grant amount that can be submitted is \$10,000.00. Our intentions are to submit for assistance with Ballfield Upgrades (fencing and drainage) at Williams Park.
- **Ohio EPA 2020 Public Water Tracking Metrics-** Our report to the Ohio EPA to satisfy their requirement of the submittal of tracking metrics is complete and will be to them by the deadline.

- **Crosswalks-** We are working with ODOT to have crosswalks repainted on SR 300 and SR 600 prior to school starting this fall.
- **Bulk Trash Drop Off-** Bulk Trash Drop Off Days occurred without any issues of note. Definitely smaller than in years past. Six dumpsters were on site both day with one being designated for mattresses and box springs and another for scrap metal and electronics. Two full dumpsters were removed on Friday and two empty ones returned and two full dumpsters were removed on Saturday with two empty ones being returned. All remaining dumpsters were removed Monday morning.
- **PEP Insurance Renew-** We are in the process of working with UIS on submitting our annual insurance renewal to PEP.
- **9/11 Ceremony-** Event is scheduled for 12:00pm on Saturday, September 11<sup>th</sup> in Williams Park.

### **Fiscal Officer's Report:**

- Financial reports are unavailable until Fiscal Officer returns after recovery from surgery.
- On a personal note, Jeff would like to say a big THANK YOU to Dana and Linda Long for their planting and upkeep of the downtown planters. They look awesome and reflect the Gibsonburg Way!
- Also, a thank you to Jeff Herman for his work on getting the new fencing at Central Park. That really spruces up the playground area!
- ACH Totals: 242
- Credit Card Totals for July are the highest ever: 399 Transactions and \$40,409.69.
- Bills being emailed: 160 working on getting landlords emailed so that will add to that Number also.
- Silverrock Permits = 577

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin** - nothing

**Joint Cemetery Board-Cantrell-** Met on 8/3/21, buildings are all up to code, Military area is completed, all electric is up to code, auditor wants to have some policies have contacted PEP to help, working on replacing the paint on the wall on Ste Rte. 600, have had 8 funerals and 3 cremations in July. Next meeting is 9/7/21 at 7 pm.

**Planning Commission-** Bowling- absent

**Public Service Parks-** Herman- Adkins will be back to complete the fence at Central Park on 8/9/21. Pressure washed the Memorial at Williams Park and working on landscaping. The new fountain is on a timer is set from 8 am to 9 pm. The older multicolored tall metal artwork near museum tank is not safe for climbing, it has been caution taped, please avoid it till repairs are made.

**Public Utilities-** Gerwin- Next meeting August 26, 2021 at 6 pm will discuss: street sweeper, alleys, brush pile and water and sewer rates.

**Tree Committee-Johnson-** have received a Buckeye Tree to plant at Williams Park. Waiting on

a few plaques to be delivered also. Marc stated they should be here early fall according to the manufacturer.

**Individual Council Member Report:**

**Bowling-** absent

**Cantrell-** nothing

**Gerwin-** nothing

**Herman-** it would be nice if pet owners secured their animals and kept them in their own yards and kept them from barking all the time. You can always check with the humane society to see if they can help with cats. If something is not yours, please do not touch. Vandalism is a problem nowadays, keep vehicles locked.

**Johnson-** How are we doing on alleys should we hire someone to do this?

**Kirwen-** Brush Pile is full do we need to haul away?

**Report of Officials:**

**Police – Chief Collins-** absent

**Solicitor– Ruck-** N/A

**Residence- Open Forum/Comment:** nothing

**A motion to adjourn at 6:58 pm was made by Kirwen, seconded by Herman.**

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg