



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 18, 2021

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-here, Kirwen-here, Cantrell-here, Johnson-here, Gerwin-here.

Recognition of Visitors/Special Reports for council meeting. None

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve November 4, 2021 Council Minutes as written, seconded by Johnson.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-abstain.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Old Business: None

New Business:

1. ORDINANCE #14-2021

AN ORDINANCE ADOPTING THE 2022 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. **(FIRST READING)**

2. ORDINANCE #15-2021

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULL TIME EMPLOYEES. **(FIRST READING)**

3. ORDINANCE # 16 – 2021

AN ORDINANCE APPOINTING PAUL A SKAFF TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO. **(FIRST READING)**

4. ORDINANCE #17 – 2021

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD, AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO. **(FIRST READING)**

5. RESOLUTION #12-2021

A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH UNITED INSURANCE SERVICES FOR THE MANAGEMENT OF DEDUCTIBLE REIMBURSEMENT PLAN FOR VILLAGE EMPLOYEES ON BEHALF OF THE VILLAGE OF GIBSONBURG AND DECLARING AN EMERGENCY. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #12-2021 by Kirwen, seconded by Herman.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

A motion to adopt Resolution #12-2021 by Herman, seconded by Johnson.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

6. RESOLUTION #13-2021

A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH UNITED INSURANCE

SERVICES FOR THE PROVISION OF GROUP HEALTH CARE COVERAGE FOR VILLAGE EMPLOYEES ON BEHALF OF THE VILLAGE OF GIBSONBURG AND DECLARING AN EMERGENCY. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #13-2021 by Bowling, seconded by Herman.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

A motion to adopt Resolution #13-2021 by Herman, seconded by Bowling.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

7. RESOLUTION #14 – 2021

AN RESOLUTION RETROACTIVELY AUTHORIZING THE FISCAL OFFICER AND / OR THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO FOR THE PROVISION OF PROPERTY AND CASUALTY INSURANCE. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #14-2021 by Johnson, seconded by Kirwen.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

A motion to adopt Resolution #14-2021 by Herman, seconded by Johnson.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Mayor's Report:

- Very close to N. Main St Opening
- Yeasting St. should be finished by next week.
- Thanksgiving Holiday Close 11/25 & 11/26

Administrator's Report:

- **E. Yeasting/Rodriguez Street Paving Update-** Bergman began the milling on Monday, clean up on Tuesday and paving began on Wednesday.
- **LTCP Project-** Work on the project continues. They are now on E. Stevenson Street working to the finish of the project. Paving on SR 300 began on Wednesday and the goal is to have SR 300 fully open by the weekend.
- **HB 168 Grant-** We have participated in a webinar with the State for the \$267,431.00 grant for the purpose of replacing the S. Patterson Street Waterline. There is another webinar/conference call scheduled early in December for more information.

- **Natureworks Grant-** Unfortunately we received notice that our application for funding through the program was not selected, however, we have notified ODNR that we wish to have our application rolled over to the next round that has a deadline of June 1, 2022. In addition, per the ODNR guidelines, if they do not fund a project in one of the 88 counties in Ohio, they make that funding available to municipalities state wide. In this cycle, they funded projects in 79 of the 88 counties. We have also notified them that we wish to be considered for funding from the excess money in this cycle.
- **Transportation Alternatives Program-** Our Transportation Alternatives Program letter of interest and attachments has been submitted to the Ohio Department of Transportation by their deadline. We should receive notice of approval to move forward next month.
- **EOC/COVID Calls-** Nothing new to report at this time.
- **Old Fifth Third Bank Building-** We continue to maintain contact with the interested financial institutions, but nothing new to report at this time.
- **Ohio Rural Water Association/GIS Mapping-** We have been approved for funding for the ARC GIS Mapping of our system. We will begin the data entry and field work on our end after the first of the year.
- **E. Yeasting/Rodriguez St Annexation-** As put out last week to all of you by email, the Public Hearing for the annexation is scheduled for 9:30am on January 6, 2022, at the Sandusky County Commissioner's Office on Croghan Street in Fremont.
- **Handicapped Parking Sign/CVS-** There has been a request for a designated handicapped parking space in front of CVS. If there are no objections, we will get that taken care of as soon as possible.
- **Safety Railing-** We will be installing a safety railing along the west side sidewalk of the railroad crossing on S Main Street.
- **Hydrant Flushing/Flow Testing-** Flushing began this week and will continue until done. We will continue to notify the community when it will be happening and what areas we will be working in. We are numbering and inventorying hydrants in preparation for the ARC GIS mapping in 2022.
- **Compost Site-** Universal Farms will be removing all of the compost at the site at the end of this month.
- **Census Update-** As requested by everyone, we will not pursue a challenge to our census numbers at this time.
- **R3 Initiative-** The Steering Committee met again on November 17th at Town Hall and continues to move forward with the process. There is a Gibsonburg R3 Facebook Page now and I encourage everyone to check it out ("Gibsonburg R3").
- **Williams Park/Downtown-** We will begin decorating both the park and downtown area for the holiday season next week. We have new LED rope lights for all of the poles in the downtown area (red, green, blue and white) and additional lights for the tree and the park area.
- **Tree City USA-** Our annual award application has been completed and submitted for review and approval.
- **Thanksgiving Holiday-** As a reminder, Town Hall will be closed on November 25th and 26th for the Thanksgiving Holiday.

Fiscal Officer's Report:

If we are interested in changing elected positions to non-partisan, we should start the process now in order to have it on the ballot next year.

Committee Reports:

Economic Development-Kirwen- Nothing

Finance- Gerwin -Nothing

Joint Cemetery Board-Cantrell- Next Meeting 12/7/21 at 7 pm

Former Fire Chief Ed Bauer's funeral was handled very well.

Planning Commission- Bowling- There is a person interested in joining the Planning Commission.

Public Service Parks- Herman- Nothing

Public Utilities- Gerwin-Nothing

Tree Committee-Johnson- North Branch to plan trees 11/19/21

Individual Council Member Report:

Bowling- nothing

Cantrell-new business going in beside CVS.

Gerwin-Contract with Progressive Street sweeping for next year?

Herman- Thank you to the Village for assisting in the Bauer Funeral procession. Thank you for the use of the Village building for the fire trucks. Asked public to give work crews space to work and not to crowd there work areas with unnecessary traffic

Johnson- Tree lighting 12/4/21 at 6 pm with refreshments.

Kirwen-December meetings 12/2 & 12/16/21

Report of Officials:

Police – Chief Collins-

November 1st through 17th

CFS – 175 Incidents - 9 Arrests - 1

2-Breaking and Entering

1-Citation

20-Traffic Stops

14-Assits - Other Department

1-Accident

2-Thefts

68-Security Checks

Crown Vic. Going to Bellevue PD

Motion to transfer the 2009 Crown Vic to Bellevue PD by Kirwen, seconded by Bowling.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Department Qualification and meeting was on Saturday the 6th

Converting 3-Mossberg Shotguns to Less lethal bean bag

Part time Rizor – Almost completed his training to get released

Part time Foes – Started his training this week (be about 3 to 4 weeks training)

Solicitor– Ruck- N/A

Residence- Open Forum/Comment:

Brad Krotzer thanks the Village for assistance of the former Fire Chief Ed Bauer’s funeral procession.

A motion to adjourn at 6:53 pm was made by Kirwen, seconded by Herman.

Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Cantrell-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg