



VILLAGE OF GIBSONBURG

526 N. Webster St. • Gibsonburg • Ohio • 43431

Email completed forms to: j.cox@gibsonburgohio.org

All information provided will remain Confidential. Form must be completed & signed before any Village services are provided. PLEASE PRINT. Questions: Call Utility Office: 419-637-2323.
ARE OFFICES ARE OPEN MONDAY THRU FRIDAY 8 AM TO 4 PM.

Address: _____

Move in Date: _____

	<u>RESIDENT #1</u>	<u>RESIDENT #2</u>
Name:	_____	_____
Phone:	_____	_____
Driver's License #:	_____	_____
Social Security #:	_____	_____
Birthdate:	_____	_____
Employer Name:	_____	_____
Employer Address:	_____	_____
Employer City:	_____	_____
Employer Phone #:	_____	_____
Employment Start Date:	_____	_____

Email Address: _____

WOULD YOU LIKE BILL EMAILED: YES NO

Emergency Contact: (SOMEONE NOT LIVING IN HOUSEHOLD):

Name: _____ Phone #: _____

List other Occupants over the age of 18 and employed living at this address:
Name/SS#/Employer/Employer Address/Employer Phone-

If Renting: Name/Address/Phone of Landlord:

I/We do hereby certify that to the best of my/our knowledge, the above information is true, correct and complete. We also acknowledge that I/we have received information stating that all residents are required to file a Village of Gibsonburg Tax Return & pay 1% on earned income.

Signature: _____ Date: _____

Signature: _____ Date: _____

Account #: _____ Tax Dept. Copy: _____

Fax: 419-637-7306

Mayor: 419-637-7166 • Administrator: 419-637-2634 • Fiscal Officer: 419-637-7166

• Utility Clerk: 419-637-2323

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Utility Application by Property Owner to the Village of Gibsonburg, Ohio

1. The property owner of the premises set forth below hereby applies for the services listed as follows: Water, sewage and refuse.
2. All services are subject to Village Rate Schedules and Rules and regulations on file at the Utility Office.
3. Services are for the exclusive use of the applicant and said services shall not be resold or shared with others.
4. The property owner of record is responsible at all times for payment of all Utility Bills for Service supplied to the property set forth below, regardless of the name that might appear on the bill for utilities involved. **(ACCOUNT STAYS IN PROPERTY OWNER'S NAME UNTIL THE APPLICATION IS RETURNED & COMPETED WHEN PROPERTY IS RENTED.)**
5. At the request and direction of the property owner, as evidenced by his signature below, the Utility Bills will be mailed to the renter by the Utility Department. However, this procedure is for the sole convenience of the property owner and in no way relieves property owner's responsibility for payment of all utility services involved.
6. If Utility Bills are mailed to renter of said property, and if any Utility Bill is unpaid for more than 60 days, Village shall notify property owner in writing of such delinquent bills. If said delinquent bills are not paid or within (5) days after the mailing notice date, all utility services shall be subject to disconnection without further notice. Such disconnection of services shall in no way relieve the property owner of his responsibility for payment of all Utility Bills.
7. Unpaid bills for utility service constitute, under the laws of Ohio Section 735.29 R. C. a lien upon the property involved.
8. In the event property owner sells said property, he shall notify the village within ten (10) days of transfer.
9. All residents of the Village of Gibsonburg are required to file a tax return and pay 1% on earned income.

Signature of Resident or Tenant

Date

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