VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 5, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 6:00 pm

Pledge of Allegiance

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-absent, Kirwen-here, Slack-here, Johnson-here, Gerwin-here.

Kirwen made a motion to excuse Mr. Bowling from tonight's meeting, seconded by Herman.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Herman to approve April 21, 2022 Council Minutes as written, seconded by Johnson.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Correspondence: Applications for Hall of Fame if any council member would like to turn a form in.

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Herman, seconded by Slack.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Old Business:

1. **ORDINANCE #7 – 2022**

   AN ORDINANCE ADOPTING TITLE THREE CHAPTER 1140 OF THE CODIFIED ORDINANCE OF THE VILLAGE OF GIBSONBURG TO ESTABLISH A COMPLETE STREETS POLICY FOR THE VILLAGE OF GIBSONBURG. **(SECOND READING)**

New Business:

1. **ORDINANCE #10- 2022**

   AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO AMEND THE TERMS OF THE EASEMENT RECORDED AT VOLUME 359, PAGE 0404 OF THE DEED RECORDS OF SANDUSKY COUNTY, AND TO ENTER INTO A SETTLEMENT AGREEMENT AND CONSENT JUDGEMENT ENTRY IN SANDUSKY COUNTY COMMON PLEAS COURT CASE NO. 85-CV-284 AS NECESSARY TO AMEND SAME. **(FIRST READING)**

Mayor's Report:

- Having some issues with speeders and loud vehicles.

Administrator's Report:

- **Sandusky County Land Bank-** 414 S. Gibson Street will be coming down at some point early in the summer. 865 E. Yeasting is still scheduled to be resolved by May 29th.
- **LTCP Project-** B'Hillz will be back in town next week to complete the project. Weather permitting, they anticipate that the work will be completed during the week of May 23rd. The attached letter was passed out on Monday to the residents in the work area, posted on social media and emailed to each of you as well.
- **Transportation Alternatives Program**- We received word early Tuesday morning that our application did not make the final cut for funding in this cycle. It's incredibly disappointing for the community as we had a very strong project and application packet. We have the ability to resubmit our project and application in October and I believe that we should. Copy of the letter from ODOT is at each of your places.
- **Columbia Gas Inspection Project-** No further information available right now regarding the project and their safety plan while the inspection project is going on.
- **Water CCR-** The Annual Water Consumer Confidence Report is being prepared by staff now. We will submit a draft copy to the EPA for their review by May 13th and then the final report will be submitted to them, mailed to all of the users in the community and posted online on our website by July 1st.
- **Backflow Prevention Educational Handout-** The Annual Backflow Prevention Educational Handout has been prepared and will be mailed to the community in the coming days. Copy is at each of your places.
- **Complete Streets Policy-** We've received some really great comments on the Complete Streets Policy since the last meeting and some inquiries from other communities on the process and development of the policy.
- **Ohio EPA Led Line Grant-** No word back yet on the submittal.

- **Ohio BWC Inspection/Response-** Our written response from the inspection last December is almost complete and will be to the BWC by the May 16th deadline.
- **2022 Street Paving-** We were present at the bid opening on April 26th and M&B Asphalt was the lowest apparent bidder on the combined projects through the Sandusky County Engineer's 2022 Road Resurfacing Program. Carlos and his staff are still reviewing the bid packets and we will know very soon where our project stands.
- **State Champions Signs-** New signs have been shipped and are expected to arrive at any time.
- **Bulk Trash Drop Off Day-** As a reminder, it is scheduled for Friday, July 15th and Saturday, July 16th at Town Hall. Same format as previous years and we will communicate that to the community again as the dates get closer.
- **Ideal Bakery Celebration-** Ideal Bakery will be holding a 100-year anniversary celebration on May 21st at 5:00pm at the bakery. We will be blocking off the alley behind them from Randolph's to S Main for their event.
- **ARC GIS Mapping/Hydrants-** Repainting hydrants and flow testing will begin this summer once seasonal help has started.
- **Old Fifth Third Bank Building-** No further updates at this time.
- **Standard Wellness Presentation-** Spencer VanderWaarden from Standard Wellness will be in attendance at the next meeting to give an update on Standard Wellness.

Fiscal Officer's Report 05/05/22

Balance in all Funds from Cash Summary Report as of **April 30, 2022**:

a. Total Cash Balance all funds: $2,691,006.28
b. Total Investment balances $2,506,684.19
c. Available Primary checking: $ 184,122.09
d. Petty cash secondary checking: $ 200.00
e. Interest recorded in March**:** $ 430.18 (YTD: $1,595.25)
f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the April 30, 2022, Financial Reports, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion was made by Slack to approve reallocation of appropriations for April, 2022, seconded by Herman.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.
Municipal income tax revenue down $45,607.44 YTD 2022 vs 2021 YTD. (Received distribution from RITA 05/02/22 in the amount of $93,652.58). Variance still related to conversion to RITA and timing of tax filing due dates changed by IRS in 2020 (July 15th) and 2021 (May 15th).
General Fund down $4,626.35 YEAR OVER YEAR with a balance of $848,948.16.

Working with Michael Sharb on paydown and renewal of BAN in July. Do we want to have legislation ready, which could include increasing the BAN if/when we receive any grant funds for downtown improvements?

Silverock – 112 Permits sold
Credit Cards for April = 334 Transactions and $38,349.86
Bills sent Via Email: 199
ACH around 255

Committee Reports:

Economic Development-Kirwen- Nothing
Finance- Bowling- Next Meeting 5/24/22 at 5:30 pm
Joint Cemetery Board-Slack- Meeting 5/5/22 at 7:30 pm
Planning Commission- Slack- Nothing
Public Service Parks- Herman- Slide at Williams Park is broken and marked off. The new slide that was purchased for Central Park this year will be used as the replacement for Williams Park broken slide. Thank you to Linda Long for the continued landscaping work at Williams Park. 53,000 yellow perch and 10,000 catfish have been released into Silverock as of the first week in April this year. Silverock also has some bass in it as well from visiting catch and release fishermen. Just to recap, in June 2020 Williams Park had 5,000 yellow perch and 3,000 catfish added. I would like to thank the mayor, Tom Fought, Matt Tille, and the city employees for the updates at the softball fields, they look very nice and professional. Parents, please speak with your children about respecting the park property.
Public Utilities- Gerwin- nothing
Tree Committee-Johnson- Tree City 5/11/22 8:30 to 2;30.

Individual Council Member Report:

Bowling- N/A
Slack- Central Park looks phenomenal, I will be out of town for the 5/19/22 meeting.
Gerwin- All trash Days are July 15 & 16 at town hall.
Herman- I would like to thank the Gibsonburg police department for their continued assistance with traffic control at the railroad crossings in town during their malfunction times. It's obvious the updates to the crossings have not fixed the false flashes we have delt with in years past even though we were advised they would.
Johnson- Nothing
Kirwen- Nothing

Report of Officials:

Police – Chief Collins-

April 2022	**April 2021**	**April 2020**
CFS – 307	276	164
Incident – 18	18	17

Arrest – 3	1	5
Citation – 7	2	2

41 – Traffic Stops
19 – Assist Other Agencies
2 - Mental/Disturbed
3 - Accidents
3 – Domestics
6 – Thefts
1 – OVI

Awarded PEP Grant got the check and purchased AED (Back Order)

I was awarded NRA Grant for ammo and purchased (Back Order)

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, I applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Applied for federal grant for body cameras and I.T. (Submitted)

DEA drug take back – drug drop box was emptied and given to DEA

Next week there will be training every day at the shooting range 9 to 3.

Solicitor– Ruck- N/A

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:34 pm was made by Kirwen, seconded by Slack.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg