VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 19, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here.

Recognition of Visitors/Special Reports for council meeting.
Jennie Cox, Utility Clerk, Spencer Vander Waarden – Standard Wellness.

Spencer Van der Waarden from Standard Wellness reviewed some of the things going on at the facility. Stated they currently have 67 employees, and 11 openings right now. They currently have facilities in Ohio, Maryland, Missouri and Utah. Gibsonburg is currently 21,000 square foot and will possibly go to 25,000 square foot this summer. Thanks to the Village for the use of our Council room for open interviews being held next week.

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Johnson to approve May 5, 2022 Council Minutes as written, seconded by Herman.
Roll Call: Herman-yes, Bowling-abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Correspondence: nothing

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Old Business:

1. **ORDINANCE #7 – 2022**
   AN ORDINANCE ADOPTING TITLE THREE CHAPTER 1140 OF THE CODIFIED ORDINANCE OF THE VILLAGE OF GIBSONBURG TO ESTABLISH A COMPLETE STREETS POLICY FOR THE VILLAGE OF GIBSONBURG. **(THIRD READING)**

A motion to adopt Ordinance #7-2022 by Slack, seconded by Gerwin.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

2. **ORDINANCE #10- 2022**
   AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO AMEND THE TERMS OF THE EASEMENT RECORDED AT VOLUME 359, PAGE 0404 OF THE DEED RECORDS OF SANDUSKY COUNTY, AND TO ENTER INTO A SETTLEMENT AGREEMENT AND CONSENT JUDGEMENT ENTRY IN SANDUSKY COUNTY COMMON PLEAS COURT CASE NO. 85-CV-284 AS NECESSARY TO AMEND SAME. **(SECOND READING)**

New Business

1. **RESOLUTION #8-2022**
   A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH FELLER AND FINCH FOR THE PURPOSE OF ENGINEERING DESIGN SERVICES FOR THE S. PATTERSON STREET WATERLINE REPLACEMENT PROJECT. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #8-2022 by Herman, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion to adopt Resolution #8-2022 by Slack, seconded by Herman.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

2. **RESOLUTION #9-2022**
   A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN/KLEINFELDER FOR THE PURPOSE OF ENGINEERING DESIGN SERVICES FOR THE E. YEASTING STREET AND RODRIGUEZ STREET WATER AND SEWER PROJECT. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #9-2022 by Slack, seconded by Herman.

A motion to adopt Resolution #9-2022 by Kirwen, seconded by Bowling.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

3. **ORDINANCE #11-2022**
   AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED $550,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, CLEARING AND IMPROVING REAL PROPERTY FOR CONSERVATION AND PRESERVATION OF OPEN SPACE AND MUNICIPAL PARKING PURPOSES, AND DECLARING AN EMERGENCY. **(FIRST READING)**

Mayor's Report:

- Homecoming is June 22 – 25, the 25th will be Fireworks at dusk, a Bingo Tent added this year.
- Will start on Alley's next week, the weather has not cooperated this year.
- They possibly will be milling E. Yeasting St. tomorrow or first part of next week and hope to pave next week.
- Please keep an eye on children at the park, let the PD know if they are mis behaving or past curfew.

Administrator's Report:

I appreciate the understanding of my absence tonight to attend the District Track Meet in Findlay to watch my son run.

- **Sandusky County Land Bank-** No updates as of now on 414 S. Gibson Street. 865 E. Yeasting is still scheduled to be resolved by May 29th.
- **LTCP Project-** B'Hillz is back on site and making steady progress. GVFD equipment was taken back to the station last Friday afternoon. They are still on target for completion next week.
- **R3 Public Meeting-** The R3 group will be holding a Community Meeting at Town Hall on June 15th at 6:00pm to provide the community with an update and overview of the program and the efforts of those who stepped forward to be involved. The group will also be discussing the placemaking projects being considered and taking feedback on them at that time.
- **RITA Annual Meeting-** We will be in attendance at the RITA Annual Meeting on June 16th. There is an option to attend the meeting virtually instead of travelling to Cleveland so like last year we will be attending the meeting virtually.

- **E. Yeasting Street/Rodriguez Street Project Selection-** On the agenda tonight is legislation selecting Poggemeyer/Kleinfelder as the design engineer for the project. There were four submittals for the project, but the overall knowledge of the history of the area and experience (the 2013 report on the area was researched and written by them) weighed favorably for Poggemeyer/Kleinfelder. As a reminder, the project is being funded through the Sandusky County Commissioners.
- **S Patterson Street Project Selection-** On the agenda tonight is legislation selecting Feller and Finch as the design engineer for the project. There were five submittals for the project, with Feller and Finch scoring the highest. As a reminder, the project is being funded through the HB 168 Grant received in 2021.
- **E. Yeasting Street/Rodriguez Street Paving-** As detailed by email last week, Bergman will be back in June to address the issues with the paving. We are holding some of the payment in retainage until the issues have been resolved.
- **Logyard Activities-** We're working on two activities for the summer that will take place in the Logyard: Movie Night and a Concert in the Park. More information to come.
- **Transportation Alternatives Program-** We received word early Tuesday morning that our application did not make the final cut for funding in this cycle. It's incredibly disappointing for the community as we had a very strong project and application packet. We have the ability to resubmit our project and application in October and I believe that we should. Copy of the letter from ODOT is at each of your places.
- **Columbia Gas Inspection Project-** No further information available right now regarding the project and their safety plan while the inspection project is going on.
- **Water CCR-** The Annual Water Consumer Confidence Report Draft has been prepared by staff and the draft has been submitted to the EPA for their review. The final report will be submitted to the EPA, mailed to all of the users in the community and posted online on our website by July 1st.
- **Complete Streets Policy/Follow Up-** From the work done by the committee, there is a subcommittee now that is working towards developing the project to be completed in 2022 utilizing the Health Department grant funds ($10,000). The group will meet again at Town Hall on June 9th to finalize the project.
- **Ohio EPA Led Line Grant-** No word back yet on the submittal.
- **Ohio BWC Inspection/Response-** Our response to the inspection visit last December has been sent to them by the May 16th deadline. We have received word back that there are a few revisions that need to be done by May 23rd and we will complete them an send them in.
- **2022 Street Paving-** M&B Asphalt has been confirmed as the contractor who will be working on the Harrison Street paving this summer. As soon as we have been notified of a potential start date, we will get the information out to all of you and the community.
- **State Champions Signs-** New signs have been shipped and are expected to arrive at any time.
- **Bulk Trash Drop Off Day-** As a reminder, it is scheduled for Friday, July 15th and Saturday, July 16th at Town Hall. Same format as previous years and we will communicate that to the community again as the dates get closer.
- **Ideal Bakery Celebration-** Ideal Bakery will be holding a 100-year anniversary celebration on May 21st at 5:00pm at the bakery. We will be blocking off the alley behind them from Randolph's to S Main for their event.

- **Old Fifth Third Bank Building-** No further updates at this time.
- **Gibsonburg Living History Event-** The Living History Event will again take place in Williams Park on May 21st and 22nd. It was a good event last summer and Jason Adams puts a great deal of effort into organizing it. Please stop out if you have the time.
- **ODNR Nature works Grant-** Grant has been resubmitted to ODNR.
- **Memorial Day-** As a reminder, Town Hall will be closed on Monday, May 30th. Cyclone Services will be picking up trash on Memorial Day.
- **Woodville/Gibsonburg Town Hall Meeting-** As a reminder, the event, sponsored by the Village of Gibsonburg, Village of Woodville and Chamber of Commerce of Sandusky County has been rescheduled for 2:00pm to 4:00pm on Monday, June 27th in Woodville.

Fiscal Officer's Report

BAN Ordinance set up for renewal of $200,000 BAN minus $50,000 principal payment, plus proposed additional $400,000 for downtown improvements that may need to be done during 2022.

As part of the Street Safe Program, we have been working on documenting each intersection in the Village, to determine the status of sidewalk handicap accessibility. Of the over 80 intersections in the Village, which many are already handicap accessible, we will start working on updating those not in compliance by removing curbs, forming new concrete approaches, adding handicap mats, and marking crosswalks. We plan to start working on those areas closest to the schools, and working our way out from there.

Committee Reports:

Economic Development-Kirwen- nothing
Finance- Bowling-Next Meeting Tues, May 25 at 5:30 pm
Joint Cemetery Board-Slack- There will be a Memorial Day parade.
Planning Commission- Slack- 865 E. Yeasting St. is almost gone. The Rodriquez Street residents are very happy with the street.
Public Service Parks – Herman-

- We have spreaded new mulch at the playgrounds at both Williams and Central
- The play toy with the broken slide will be pulled out next week. I've looked everywhere and can't find anything to replace the slide with
- Williams Park Fountain is off. It works fine and was on last weekend for Prom, but we have a guy who is going to come in and dive to help us untangle the power cord. We didn't want to do any damage to it by keeping it on
- Fountain by basketball court at Williams is flushed, tested and on and the fountains at Central Park are ready too
- We'll be helping get things around for the Re-enactor Event tomorrow. They'll be in the park until Sunday. Jason Adams has worked hard on it. Should be a pretty cool thing
- Planters' uptown will get planted next week. Flags will go up downtown tomorrow (hopefully). Flags for Memorial Day in Williams Park will go up next Friday

- Keeping up with mowing parks, vacant homes and other areas has been challenging, but the guys are working hard at it
- Ran low on cold patch so we haven't done the corner of E. Stone and N Main yet (should've just started there). Hope to have it done tomorrow
- The mayor stated we got some new signs to put in the planters uptown Thank you to Deb Kirk for helping us out.

Public Utilities- Gerwin-Patterson and Rodriguez Street projects are underway.
Tree Committee-Johnson- we have been awarded the 27th year award for Tree City, new flag and stickers were presented to us last week.

Individual Council Member Report:

Bowling- Town looks really good.
Slack-Nothing
Gerwin-Playground and Ball fields look good, Resident commented on how nice the cemetery is looking. Ready to move on the alley plan**.**
Herman- Thank you to Dave and Ryan Bruce and Brian Henderson for the use of their equipment in getting a/c restored at the radio tower. I will be out of state and unavailable from May 25th to May 30th.
Johnson- Sculptures are being moved in and out getting ready for Wine/ Art Festival this summer.
Kirwen- Nothing

Report of Officials:

Police – Chief Collins-
May 1st through 18th
CFS – 181 Incidents - 13 Arrests - 0

20 – Traffic Stops
13 – Assist Other Agencies
2 – Mental/Disturbed
2 – Trespass
2 – Domestics
1 – Identity Fraud/Thefts
1 – Accidents
2 - Fights

May 9th - High Threat Vehicle Engagement Training at Range

Awarded PEP Grant got the check and purchased AED (Back Order)

I was awarded NRA Grant for ammo and purchased (Back Order)

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, I applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Applied for federal grant for body cameras and I.T. (Submitted)

Solicitor– Ruck- N/A

Residence- Open Forum/Comment:

A motion to adjourn at 6:38 pm was made by Kirwen, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg