VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

June 2, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Councilman Gerwin at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-here (late 6:03), Kirwen-here, Slack-here, Johnson-absent, Gerwin-here.

Herman made a motion to excuse Mr. Johnson and Mayor Fought from tonight's meeting, seconded by Kirwen
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

Slack made a motion to elect Herman as President Pro-Tempe for tonight's meeting, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

Bowling arrived at 6:03 pm.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker- Administrator, Jeff Holcomb – Fiscal Officer

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve May 19, 2022 Council Minutes as written, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

Correspondence: nothing

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Kirwen, seconded by Herman.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

Old Business:

1. **ORDINANCE #10- 2022**
   AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO AMEND THE TERMS OF THE EASEMENT RECORDED AT VOLUME 359, PAGE 0404 OF THE DEED RECORDS OF SANDUSKY COUNTY, AND TO ENTER INTO A SETTLEMENT AGREEMENT AND CONSENT JUDGEMENT ENTRY IN SANDUSKY COUNTY COMMON PLEAS COURT CASE NO. 85-CV-284 AS NECESSARY TO AMEND SAME. **(THIRD READING)**

A motion to adopt Ordinance #10-2022 by Slack, seconded by Herman.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

2. **ORDINANCE #11-2022**
   AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED $200,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, CLEARING AND IMPROVING REAL PROPERTY FOR CONSERVATION AND PRESERVATION OF OPEN SPACE AND MUNICIPAL PARKING PURPOSES, AND DECLARING AN EMERGENCY. **(SECOND READING)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #11-2022 by Slack, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

A motion to adopt Ordinance #11-2022 by Herman, seconded by Bowling.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

New Business- None

Mayor's Report: None

Administrator's Report:

- **Sandusky County Land Bank-** 414 S. Gibson Street is scheduled for a mid-July demo. 865 E. Yeasting is down with the site still being cleaned up.
- **The Wall That Heals-** We have submitted an application to the Vietnam Veterans Memorial Fund to be a 2023 host site for The Wall That Heals. The Wall is a 375-foot-long travelling replica of the memorial in Washington DC. It travels the country each year and is set up in communities and available to view 24 hours a day while it is there. Also associated with the Wall is a traveling interactive museum. We're very excited to collaborate with the Sandusky County Convention and Visitors Bureau, Sandusky County Commissioners and Gibsonburg American Legion Post 17 to submit the application.
- **LTCP Project-** B'Hillz is wrapping up the project with the paving of the work area on W. Stevenson Street and Webster Street. Once this is complete, we will be meeting with them and Poggemeyer to review any punch list items that may need to be done before we can officially close out the project.
- **R3 Public Meeting-** The R3 group will be holding a Community Meeting at Town Hall on June 15th at 6:00pm to provide the community with an update and overview of the program and the efforts of those who stepped forward to be involved. The group will also be discussing the placemaking projects being considered and taking feedback on them at that time.
- **RITA Annual Meeting-** We will be in attendance at the RITA Annual Meeting on June 16th. There is an option to attend the meeting virtually instead of travelling to Cleveland so like last year we will be attending the meeting virtually.
- **E. Yeasting Street/Rodriguez Street Project Selection-** The contract with Poggemeyer/Kleinfelder has been signed and sent back to them. Preliminary design work will be starting later this month. As a reminder, the project is being funded by the Sandusky County Commissioners.
- **S Patterson Street Project Selection-** The contract with Feller and Finch has been sent back to them. Preliminary design work will be starting in July. The attached letter was delivered to all of the residents in the work area late last week. As a reminder, the project is being funded through the HB 168 Grant received in 2021.
- **Logyard Project-** Incredibly exciting news with the announcement that $150,000 has been earmarked from the State Capital Budget for our project. We owe a hug amount of thanks to Senator Reineke and Rep Click for believing in our community and our plan. There was a huge amount of time put into the Capital Budget request and the supporting material and it is very encouraging to see it all pay off in this manner.

- **Transportation Alternatives Program-** We are in the process of updating our 2022 application and letter for resubmittal in October.
- **Columbia Gas Inspection Project-** We have reached out again, but no further information available right now regarding the project and their safety plan while the inspection project is going on.
- **Water CCR-** The Annual Water Consumer Confidence Report Draft has been reviewed by the EPA and we are making their suggested corrections and will have the final report submitted to the EPA, mailed to all of the users in the community and posted online on our website by July 1st.
- **Complete Streets Policy/Follow Up-** The subcommittee working towards developing the project to be completed in 2022 utilizing the Health Department grant funds ($10,000) will meet again at Town Hall on June 9th to finalize the project.
- **Ohio EPA Led Line Grant-** No word back yet on the submittal.
- **Ohio BWC Inspection/Response-** We have resubmitted the corrections that they have asked for and are still in the process of completing some of the items outlined in their original report.
- **2022 Street Paving-** M&B Asphalt will be working on the Harrison Street paving tentatively in July. Once we have a firm date, we will notify the community of the work to be done.
- **Bulk Trash Drop Off Day-** As a reminder, it is scheduled for Friday, July 15th and Saturday, July 16th at Town Hall. Same format as previous years and we will communicate that to the community again as the dates get closer.
- **Community Garage Sales-** We have put out the date change of July 14th, 15th and 16th to the community.
- **Woodville/Gibsonburg Town Hall Meeting-** As a reminder, the event, sponsored by the Village of Gibsonburg, Village of Woodville and Chamber of Commerce of Sandusky County has been rescheduled for 2:00pm to 4:00pm on Monday, June 27th in Woodville.
- **Out of Office-** I'll be out of the office on Friday, June 10th and Tuesday, June 14th

Fiscal Officer's Report: 06/02/22

Balance in all Funds from Cash Summary Report as of **May 31, 2022**:

a. Total Cash Balance all funds: $2,719,645.22
b. Total Investment balances $2,507,153.69
c. Available Primary checking: $ 212,291.53
d. Petty cash secondary checking: $ 200.00
e. Interest recorded in May**:** $ 430.18 (YTD: $1,595.25)
f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the May 31, 2022, Financial Reports, seconded by Bowling.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.

Motion Passed.

A motion was made by Kirwen to approve reallocation of appropriations for May, 2022, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

Municipal income tax revenue down $21,575.49 YTD 2022 vs 2021 YTD. However, cost of collections is down by $28,615.84. Revenue variance is still related to conversion to RITA and timing of tax filing due dates changed by IRS in 2020 (July 15th) and 2021 (May 15th).

General Fund up $2,215.96 YEAR OVER YEAR with a balance of $906,852.72.

We will have a Public Budget Hearing on Thursday, June 16th, at 5:45 PM, right before our regular council meeting.

Cost of fuel is definitely affecting the Village budget. Total of all funds affected (Police, Parks, Sewer, Water, Streets): YTD (thru May 31st): 2020 = $3,295.12, 2021 = $4,960.17, 2022 = $8,104.69.

Working with Michael Sharb on paydown and renewal of BAN in July.

Committee Reports:

Economic Development-Kirwen- Some inquiries at Clearview Industrial Park.
Finance- Bowling- Met tonight to review 2023 Budget. Public Hearing for Budget 6/16/22 at 5:45pm.
Joint Cemetery Board-Slack- met this morning, Mower fuel cost increasing.
Planning Commission- Slack- Dannick Subdivision filed and recorded at the County.
Public Service Parks- Herman- fencing project at Williams Park
Public Utilities- Gerwin-nothing
Tree Committee-Johnson- absent

Individual Council Member Report:

Bowling- nothing
Slack- nothing
Gerwin- nothing
Herman- nothing
Johnson- nothing
Kirwen- nothing

Report of Officials:

Police – Chief Collins-

May 2022	May 2021	May 2020
CFS – 326	281	197
Incident – 20	21	10
Arrest – 8	9	2
Citation – 3	3	1

39 – Traffic Stops
24 – Assist Other Agencies
1 - Mental/Disturbed
2 - Accidents
3 – Domestics
2 – Thefts
2 – Fights
9 – Jv Complaints, 3-at school

Awarded PEP Grant got the check and purchased AED (Back Order)

Awarded NRA Grant for ammo and purchased (Back Order)

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, Applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Applied for federal grant for body cameras and I.T. (Submitted Due date October)

Had Drug task force meeting May 26th 2022

Working on ARPA Grant due June 17th 2022

Solicitor– Ruck- N/A

Residence- Open Forum/Comment:

A motion to adjourn at 6:30 pm was made by Kirwen, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Charlie Gerwin
President of Council