VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

July 22, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief.

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Herman to approve June 16, 2022 Budget Hearing Minutes as written, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion was made by Slack to approve June 16, 2022 Regular Council Minutes as written, seconded by Herman.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Note: No meeting was held on July 7 due to lack of Quorum

Correspondence:
Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Bowling.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Old Business: None

New Business:

1. **RESOLUTION NO. 10-2022**
   AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO RETROACTIVELY TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #10-2022 by Kirwen, seconded by Johnson.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion to adopt Resolution #10-2022 by Bowling, seconded by Herman.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

2. **RESOLUTION 11-2022**
   RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (**EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #11-2022 by Johnson, seconded by Herman.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion to adopt Resolution #11-2022 by Slack, seconded by Gerwin.

Mayor's Report:

- Homecoming went very well with no issues. Fireworks were good
- Wine & Arts festival July 30th 4 to 9 pm.
- Lemonade stands tomorrow. It seems to be getting a lot of excitement.
- Vandalism in the park – portable toilets had to be moved off property.
- Trash fee increasing $5 per month to cyclone due to landfill fees and fuel prices

Administrator's Report:

- **The Wall That Heals-** No information back yet from the Vietnam Veterans Memorial Fund on a potential 2023 date for the traveling wall to be in Gibsonburg.
- **E. Yeasting Street/Rodriguez Street Project –** Poggemeyer has been in town to begin the design process with the surveying of all of the properties in the area for the project and we are still targeting that by late summer/early fall we will have a preliminary design done for everyone to look at and comment on.
- **Small Town Big Deal-** We encourage everyone to get online at their website and leave some comments on why they should consider visiting Gibsonburg for an episode of their show. Please visit www.smalltownbigdeal.com and click on the "Contact Us" tab and leave comments.
- **S Patterson Street Project –** Feller and Finch have been in town and has begun the design process for the project.
- **Trash Bid-** The trash bid has been advertised in the News Messenger and will be directly mailed to companies in our area in the next week. The bid opening has been set for September 7th at 1:00pm. Copy of public notice is attached.
- **Transportation Alternatives Program-** We are still in the process of updating our 2022 application and letter for resubmittal in October.
- **Columbia Gas Inspection Project-** Work on the project began last week and should be wrapping up by the middle of next week if not before. There have been no issues of note with the inspection project and the Ohio EPA has been out to see the project.
- **Water CCR-** The Annual Water Consumer Confidence Report is complete and submitted to the EPA. It has been mailed to all of the users in the community and posted online on our website.
- **Ohio EPA Annual Metrics Report-** We have begun working on the Annual Metrics Report, which is not due until the fall, but takes a considerable amount of time to prepare.
- **Sandusky County Park District Grant Final Report-** Final Report is complete and submitted.
- **2022 Street Paving-** M & B is still working their way towards Harrison Street.
- **Bulk Trash Drop Off Day-** Trash Drop Off day went fairly well. There were six roll offs behind Town Hall throughout the length of the event with two rolls off being emptied on Friday and one being emptied on Saturday so in all, nine 40-yard roll offs were filled and then some miscellaneous items that were left outside of the dumpsters on Sunday (they were all left open on Saturday when we left) had to be taken care of on Monday morning.
- **The Original Great Big Gibsonburg Lemonade Stand**- The event will take place from 11:00am to 5:00pm on Friday, July 22nd in the Logyard. There are about 70 young businessmen and businesswomen signed up so far and we would encourage all of you to take the time to stop out and see them.
- **Tony Picciuto Birthday-** As a reminder, Tony turns 100 years old on July 28th. There are still some plans to do a Drive by Birthday Party and we'll send out the info as soon as it is confirmed, but we have something special for him and the request to mail him Birthday Cards for his special day is still out there. If interested, his address is: 517 W Stone Street.

Out of the Office/Out of Town- I will be out of the office and unavailable on Wednesday, July

27th and out of town on July 29th to July 31st.

Fiscal Officer's Report: 07/21/22

Balance in all Funds from Cash Summary Report as of **June 30, 2022**:

a. Total Cash Balance all funds: $2,534,097.58
b. Total Investment balances $2,318,589.04
c. Available Primary checking: $ 215,308.54
d. Petty cash secondary checking: $ 200.00
e. Interest recorded in May**:** $ 430.18 (YTD: $1,595.25)
f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the June 30, 2022, Financial Reports, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion was made by Slack to approve reallocation of appropriations for June, 2022, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Municipal income tax revenue down $31,009.21 YTD 2022 vs 2021 YTD. However, cost of collections is down by $29,453.03. Revenue variance is still related to conversion to RITA and timing of tax filing due dates changed by IRS in 2020 (July 15th) and 2021 (May 15th).

General Fund down $36,739.18 YEAR OVER YEAR with a balance of $865,895.09.

Non-partisan issue on ballot for November. Need to obtain signatures before August 10, 2022.

Recommend support for kids participating in Great Big Lemonade Stand tomorrow. Amazing amount of interest shown by community.

Silverock Permits = 443 as of today

Credit cards for June= 323 transactions, $37,573.50

Emailing bills to 209 people.

Notice of Audit to start

Committee Reports:

Economic Development-Kirwen- nothing
Finance- Bowling- met tonight at 5:30 to review credit and fees and increased garbage fees.
Joint Cemetery Board-Slack- met on 7/5/22 everything is running smooth.
Planning Commission- Slack- Meeting scheduled for 8/4/ at 5 pm.
Public Service Parks- Herman- nothing
Public Utilities- Gerwin- issues with sink hole on E. Yeasting St.
Tree Committee-Johnson- take down list is being prepared,

Individual Council Member Report:

Bowling- nothing
Slack- lemonade stand was neat
Gerwin-E. Yeasting is nice since the paving is completed**.**
Herman- Nothing
Johnson- step in and see the Art & Wine festival and view the sculptures,
Kirwen- nothing

Report of Officials:

Police – Chief Collins-
July 1st through 20th
CFS – 137 Incidents - 10 Arrests - 1

16 – Traffic Stops
3 - Citation
15 – Assist Other Agencies
1 – Mental/Disturbed
2 – Protection order violations
1 – Domestics
1 –Thefts
2 – Accidents

Awarded PEP Grant got the check and purchased AED (Back Order)

Awarded NRA Grant for ammo and purchased (Received Ammo)

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, Applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)
Applied for federal grant for body cameras and I.T. (Not Awarded)

Submitted the ARPA Grant due June 17th 2022

Had Chiefs/DTF Meeting July 13th

June 2022	June 2021	June 2020
CFS – 270	263	290
Incident – 31	10	23
Arrest – 6	3	1
Citation – 4	2	7
Fireworks– 3	1	4

23 – Traffic Stops
32 – Assist Other Agencies
1 - Mental/Disturbed
1 - Accidents
5 – Domestics
2 – Thefts
2 – Warrant Arrests
6 – JV Complaints

3 - Fire Works Complaints, 2 - were before the 11pm
Homecoming went well with no major incidents

Solicitor– Ruck- N/A

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:31 pm was made by Kirwen, seconded by Bowling.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Charlie Gerwin
President of Council