VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

August 18, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.
This meeting is being recorded.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-absent, Kirwen-here, Slack-here, Johnson-here, Gerwin-here.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief, Chris Lahman – Police Sargent

Sargent Chris Lahman was here to talk about the OPJOA membership. We have been members for 8 years and Chris is now the president for 2 years. This group covers all juvenile issues.

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Slack to approve August 4, 2022 Regular Council Meeting Minutes as written, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Correspondence:
Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Old Business: None

New Business: None

Mayor's Report:

- Downtown project meetings will resume soon.
- Working with Marc on Ordinance to formulate recreation advisory board.
- School starting soon, be careful and pay attention while driving.

Administrator's Report:

- **The Wall That Heals-** It looks extremely positive for Gibsonburg to be a host site for the wall in 2023. The Vietnam Veterans Memorial Fund will release the final schedule in 2023, but it appears that the wall will be coming to town.
- **E. Yeasting Street/Rodriguez Street Project –** Surveying of the area has been completed and the design process continues. We're looking to set up a meeting with the residents of the neighborhood next month so that we can update everyone on the progress and what the next steps will be.
- **Small Town Big Deal-** We are still encouraging the community to get online at their website and leave some comments on why they should consider visiting Gibsonburg for an episode of their show. Please visit www.smalltownbigdeal.com and click on the "Contact Us" tab and leave comments.
- **S Patterson Street Project –** Design of the project continues and at some point, this fall we will have the complete design from Feller and Finch for review.
- **LTCP Project-** We are working with Poggemeyer on the next LTCP Project to satisfy the Ohio EPA. We will be submitting a grant application to OPWC in September for grant and/or loan funding for the next project.
- **Turn The Town Teal-** As a reminder, we will again be participating in the program this fall as the light poles downtown will have teal ribbons tied around them in September for Ovarian Cancer Awareness.
- **Scout Campout-** As a reminder, the Scouts will be having a campout in Williams Park the weekend of September 23rd to 25th. Police, fire and the neighbors close to the park have/will be notified.
- **Sandusky County Communities Foundation Grants-** We will be submitting two separate grants by the deadline tomorrow for the Central Park Ballfield Lighting and the ADA Accessible Door Opener for the Police Department.
- **TMACOG Water Workforce Development Committee-** TMACOG has finalized plans for a regional committee with the focus on attracting, training and retaining personnel on the water and wastewater fields. We have been asked to be a part of it and the initial meeting will be on August 23rd in Oregon.
- **Trash Bid-** Bid opening has been set for September 7th at 1:00pm here at Town Hall.
- **Transportation Alternatives Program-** We met with Poggemeyer last week to finalize the revisions to our 2021 application for resubmittal to ODOT. From the meeting, the opportunity to meet with ODOT officials has come about, so we will be taking the opportunity to speak with them prior to resubmittal.
- **Ohio EPA Annual Metrics Report-** Work on the Annual Metrics Report continues.

- **2022 Street Paving-** M&B has completed the Harrison Street Project with no issues at all. M&B is one of the easier companies to work with. They communicate well and they're very efficient at what they do.
- **Drinking Water Contingency Plan-** We are still in the process of completing the annual updates to the Contingency Plan. Once completed, revised copies will be available at Town Hall, Water Department, WWTP and Police Department.
- **Hydrant Flow Testing-** Flow testing has begun throughout the Village. As with flushing, we have been communicating when and where flow testing is taking place to the community.
- **New School Staff-** We're going to set up a meeting with Dr. Falkenstein (Supt) and Anne Arnold (Treasurer) once school starts and things get settled down for them so that we can all meet and talk about continuing the positive relationship we have with the school district.
- **9/11 Ceremony-** The Remembrance Ceremony will take place in Williams Park at the Public Safety Service Memorial on Sunday, September 11th at 12:00pm. We are finalizing the agenda for the event and will have full details available soon.
- **Out of the Office/Out of Town-** I will be out of the office and absent from the Council Meeting on Thursday, September 1st.

Fiscal Officer's Report:

The switch to utility bills credit card processing is being worked thru with Village residents. All questions, concerns, and inquires have been met with a courteous and a general explanation of why there are now charges for using credit cards and how the residents can still pay by check, money order, and ACH with no fees. There have been increased ACH signups with 34 currently set up for Auto deduct. August's ACH Was 268 302 (as of today) ALSO 153 have registered in system.

Bi-annual audit by State Auditor's Office processing quicker than normal. Audit covers time period of Fiscal year 2020 and 2021. Representative samples have been provided to auditor as requested.

Non-partisan issue should be on the ballot in November. Notified by Board of elections that sufficient signatures were obtained before August 10, 2022. Petition was forwarded to County Prosecutor for review and approval. Received notification of approved ballot language (attached).

Notified of BWC audit on August 25th. Usually only takes part of one day.

Committee Reports:

Economic Development-Kirwen- Nothing
Finance- Bowling-absent
Joint Cemetery Board-Slack- Nothing
Planning Commission- Slack- Nothing

Public Service Parks- Herman- update on the Toledo Submarine Veterans new memorial install.
Public Utilities- Gerwin- Meeting to discuss alleys 9/8/22 at 6 pm
Tree Committee-Johnson- Reviewing requests for trees.

Individual Council Member Report:

Bowling- absent
Slack-nothing
Gerwin- U-turn issues downtown, Thanks to Linda and Dana Long for keeping up with flowers.
Herman- Thank you for gathering signatures for the Non- partisan Election
Johnson- Kayak Launch
Kirwen- Silverock Swimming Issue.

Report of Officials:

Police Chief Dan Collins -
August 1st through 17th
CFS – 133 Incidents - 11 Arrests - 2

4 – Traffic Stops
3 - Citation
18 – Assist Other Agencies
1 – Mental/Disturbed
2 – Assault/Menacing/Family Fights
3 – Domestics
1 –Thefts
1 - Warrants
1 - Overdose

Worked with STEPS (Support to Enhance Personal Skills) got 8 school backpacks that were taken to the Elementary

Cookout with Cops – Good turnout, I Want to thank all the business who donated, without the donations the event would not happen. (See List) Thanks Marc, Jen, Street Dept. for helping, my guys, Fire Department, Woodville PD, Sandusky Co. EMS and Park Ranger for showing up for the event.

Thanks to sponsors
Buckeye Falls – Water
Kirwen's Super Market – 150 Hot Dogs
Gibsonburg Community Corporation – Ice Cream
Gail's Party Shoppe – Paper Plates and Towels
Kate and Al's – Chips
Madison Street Tavern – Hot Dog Buns-150
Marathon – Ice

Subway – Cookies
Hungry Bear Diner – Ketchup/Mustard
Ideal Bakery – Cup Cakes
F.O.P.#35 – Squeeze Water Bottles
Pisanello's - Pizza

Walk to School Day September 28th

Working on new 2023 Body camera grant/equipment

Working on 2023 NRA grant

Awarded PEP Grant got the check and purchased AED (Back Order)

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, I applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Submitted the ARPA Grant

Solicitor– Ruck- N/A

Residence- Open Forum/Comment: None

A motion to adjourn at 6:50 pm was made by Kirwen, seconded by Slack.
Roll Call: Herman-yes, Bowling-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg