



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

September 1, 2022

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-absent, Kirwen-here, Slack-absent, Johnson-here, Gerwin-here.

Gerwin made a motion to excuse Bowling and Slack from tonight's meeting, seconded by Kirwen.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve August 18, 2022 Regular Council Meeting Minutes as written, seconded by Johnson.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.

Motion Passed.

Correspondence:

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Kirwen.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.

Motion Passed.

Old Business: None

New Business:

1.RESOLUTION NO 12-2022 (everyone was emailed this)

A RESOLUTION AUTHORIZING PARTICIPATION IN REGION 17 GOVERNANCE STRUCTURE UNDER THE ONEOHIO MEMORANDUM OF UNDERSTANDING (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #12-2022 by Kirwen, seconded by Johnson.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion to adopt Resolution #12 -2022 by Johnson, seconded by Herman.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.
Motion Passed.

Mayor's Report:

- School is back in session as of Wednesday August 31, 2022
- Wolf Creek issue Petition started in 12/2014 8 years to proceed

Administrator's Report:

I appreciate everyone's understanding of my absence this evening as I am in New Concord, Ohio watching my son compete in his first college cross country meet.

- **The Wall That Heals-** It looks extremely positive for Gibsonburg to be a host site for the wall in 2023, potentially during Memorial Day Weekend. The Vietnam Veterans Memorial Fund will release the final schedule in 2023, but it appears that the wall will be coming to town. We have partnership commitments from: Sandusky County Convention and Visitors Bureau, Sandusky County Commissioners, VFW, American Legion and School District.
- **Labor Day-** As a reminder, Town Hall will be closed on September 5th in observance of Labor Day. Cyclone **WILL** pick up trash on Labor Day.
- **Wolf Creek-** Just a reminder that the Final Hearing is scheduled for 11:00am on Tuesday, September 6th at the Sandusky County Fairgrounds. As relayed to all of you by email the past few weeks, we have spoken with both the Commissioners and Engineers Office numerous times and expressed our concerns and frustrations with the communication gap and the need to seriously weigh the project benefits vs. project costs and keep the impact to our residents at the forefront. Attached with the report is the

FAQ's put out by the Engineer's Office and a copy of the Village's letter and potential project assessment (both were previously emailed to all of you).

- **Opioid Resolution-** On the Agenda tonight is the Resolution for participating in the Region 17 Governance Structure for the OneOhio Opioid Settlement Agreement. In order for the Village to receive any of the funds from the settlement, the Resolution must be in place.
- **Storm/Tower Damage-** On Saturday, August 20th, the communications tower suffered extensive damage when it was struck by lightning, damaging the cooling system at the tower, internet equipment, radio equipment and electrical panel. The damage and repairs have been turned into PERSO as an insurance claim and we are waiting on the determination from them. Thanks to Jeff Herman for being on top of it all and assisting with the issues.
- **Capital Budget/Logyard Funds-** We have received the packet of information from ODNR regarding the Capital Budget Allocation (\$150,000) for the Logyard Project. It is quite lengthy as to what they need from us and we are in the process of getting it all accomplished as quickly as possible and sent back to them so we have access to the funding. There is also a Capital Budget Webinar being hosted by the Office of Budget Management on September 17th that we will be taking part in.
- **9/11 Remembrance Ceremony-** The event will take place at the Memorial on Sunday, September 11th at 12:00pm. We will be hosting Colonel Charles Jones, Superintendent of the Ohio State Highway Patrol. Colonel Jones will be giving a few remarks to those in attendance. We will have the complete agenda out soon.
- **E. Yeasting Street/Rodriguez Street Project** – Project design continues.
- **Silverock/Williams Fish Stocking-** We're working with Fin Farms in Napoleon to do a stocking. They are an ODNR approved hatchery and right now we are looking at 300 Largemouth Bass, 300 yellow perch and 1,000 channel catfish. These are all larger fish and not fingerlings like that have been stocked in the past.
- **S Patterson Street Project** – Project design continues.
- **LTCP Project-** For the next LTCP Project (installing separated storm sewers along Brentwood Dr, Harrison St and S Patterson St), we have prepared and submitted a Water Pollution Control Fund (WPCLF) application and submitted it to the Ohio EPA Division of Environmental and Financial Assistance for the project. While we considered an application through the coming Ohio Public Works process, the competition, potential low grant awards and higher loan interest rates made it make more sense to proceed with this route for the project.
- **Turn The Town Teal-** As a reminder, teal ribbons tied around the utility poled downtown are a part of the program for Ovarian Cancer Awareness.
- **Scout Campout-** As a reminder, the Scouts will be having a campout in Williams Park the weekend of September 23rd to 25th. Police, fire and the neighbors close to the park have/will be notified.
- **Sandusky County Communities Foundation Grants-** Two applications were submitted: Central Park Ballfield Lights and Police Department ADA Door Opener. Grant announcements will be made sometime later in September.
- **TMACOG Water Workforce Development Committee-** We took part in the initial meeting of the group on August 23rd with the focus being on attracting, training and

retaining personnel on the water and wastewater fields. We will continue to take part in the meetings.

- **Trash Bid-** Bid opening is still set for September 7th at 1:00pm here at Town Hall.
- **Transportation Alternatives Program-** Revised proposal is due to ODOT in October.
- **Ohio EPA Annual Metrics Report-** Work on the Annual Metrics Report continues.
- **2022 Street Paving-** M&B has fully completed the Harrison Street Project with no issues at all. Final price for the work done was @\$48,000.00.
- **Drinking Water Contingency Plan-** Completion of the annual updates to the Contingency Plan continue. Once completed, revised copies will be available at Town Hall, Water Department, WWTP and Police Department.
- **Hydrant Flow Testing-** Flow testing continues throughout the Village. As with flushing, we have been communicating when and where flow testing is taking place to the community.

Fiscal Officer's Report: 09/01/22

Balance in all Funds from Cash Summary Report as of **AUGUST 31, 2022:**

- a. Total Cash Balance all funds: \$2,842,667.72
- b. Total Investment balances \$2,669,504.92
- c. Available Primary checking: \$ 172,962.80
- d. Petty cash secondary checking: \$200.00
- e. Interest recorded in May: \$487.16 (YTD: \$3,415.98)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the August 31, 2022, Financial Reports, seconded by Gerwin.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.

Motion Passed.

A motion was made by Kirwen to approve reallocation of appropriations for August, 2022, seconded by Herman.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.

Motion Passed.

Municipal income tax revenue up \$79,888.71 YTD 2022 vs 2021 YTD. (Cost of collections is down by \$19,072.07).

General Fund up \$91,505.80 YEAR OVER YEAR with a balance of \$951,015.87.

Paving of Harrison Street completed: Original Engineer's estimate of \$60,000.00 with actual cost of \$47,345.45.

Bi-annual audit for 2020 and 2021 nearing completion, per State auditor.

Credit Cards for August: \$33,749.94 doesn't give me transaction total anymore.

Fishing Permits = 529

82 people have signed up to view UBMax accounts

225 are using email for bill

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Bowling- N/A

Joint Cemetery Board-Slack- N/A

Planning Commission- Slack- N/A

Public Service Parks- Herman- updating about fish restocking and radio tower lightning damage status.

Public Utilities- Gerwin- Meeting Sept. 8, 2022

Tree Committee-Johnson- Tree Replacement on S. Main St.

Individual Council Member Report:

Bowling- N/A

Slack- N/A

Gerwin-Hall of Fame Introduction Oct 2, 2022 2 pm at Village Hall

Herman- update on the new child care center on Windsor Lane.

Johnson- Hydrant Flushing update- Brad Hershey doing a great job with providing updated info on each Hydrant. I will be having surgery Sept. 19th.

Kirwen- Wolf Creek Project

Report of Officials:

Police Chief Dan Collins -

August 2022	August 2021	August 2020
CFS – 247	258	342(88 Permits)
Incident – 18	20	21
Arrest – 2	1	5
Citation – 5	4	9

15 – Traffic Stops

26 – Assist Other Agencies

1 - Mental/Disturbed

5 - Accidents

- 3 – Domestic
- 2 – Assault/Menacing
- 7 – Welfare Checks
- 8 – JV Complaints

Walk to School Day September 28th

Awarded PEP Grant got the check and purchased AED (Back Order)

Submitted NRA Grant for ammo for 2023

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, Applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Submitted for new federal grant for body cameras and I.T. for 2023

Submitted the ARPA Grant due June 17th 2022

New Laptops for the cars – Talk about at last meeting

Solicitor– Ruck- N/A

Residence- Open Forum/Comment: None

A motion to adjourn at 6:32 pm was made by Kirwen, seconded by Johnson.

Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg