VILLAGE OF GIBSONBURG

Village Council Meeting – AGENDA

October 6, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all

Meeting via Facebook Live also.

Roll call: Herman-here, Bowing – here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker- Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins- Police Chief

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Kirwen to approve September 15, 2022 Regular Council Meeting Minutes as written, seconded by Herman.
Roll Call: Herman-yes, Bowling- abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Slack.
Roll Call: Herman-yes, Bowling- abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Old Business: None

New Business:

1. **ORDINANCE #13- 2022**
   AN ORDINANCE AMENDING PART ONE, TITLE FIVE OF THE ADMINISTRATIVE CODE OF THE VILLAGE OF GIBSONBURG TO ESTABLISH A RECREATION ADVISORY COMMITTEE. **(FIRST READING)**

2. **ORDINANCE #14 - 2022**
   AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH CYCLONE SERVICES FOR THE PURPOSE OF TRASH AND REFUSE HAULING SERVICES WITHIN THE VILLAGE OF GIBSONBURG. **(FIRST READING)**

Mayor's Report:

- Recreation Committee will start to form.

Administrator's Report:

- **Bulk Trash Drop Off-** In an effort to help residents and on "National Make a Difference Day," we will hold one more Bulk Trash Drop Off at Town Hall on Saturday, October 22nd from 8:00am to 1:00pm. Same format as in the summer with roll off dumpsters being available for residents to place items into. We will have some other cleanup efforts going on that day as well.
- **Columbus Day-** As a reminder, Town Hall will be closed on Monday, October 10th. Trash pickup will take place as normal.
- **Tree City USA-** Application is 50% complete and will be submitted well in advance of the December deadline.
- **Trick or Treat-** As a reminder, Trick or Treat is scheduled for Sunday, October 30th from 5:00pm to 7:00pm.
- **Hilfiker Halloween Parade-** The Annual Parade will take place on Friday, October 28th at 8:30am in the area of the old school on W. Yeasting Street.
- **PEP Inspection-**We had our semiannual insurance walk thru inspection from PEP on September 19th. No issues of note were found during the inspection. A couple of recommendations were forwarded back to us in regard to signage, bleachers in the parks and the roof on the building that the Cub Scouts use.
- **End of Year Ordinances/Resolutions-** We have begun to get together all of the end of the year Ordinances and Resolutions for Council to consider. These will start appearing on the agenda at the next meeting.
- **Ohio Municipal League Magazine-** Mike Barhorst from the Ohio Municipal League was in town last week collecting information and pictures for the "Cities and Villages" magazine that the OML puts out every two months. Gibsonburg will be featured in an upcoming edition.
- **TMACOG 208 Plan-** We participated in the county meeting in September and are

reviewing the draft plan to make sure everything associated with Gibsonburg is correct.

- **Wolf Creek-** It is our understanding that a new petition will be filed on the project in the near future. When this does happen, the Sandusky County Engineers will begin notifying affected residents again about the project. The process will start over from the beginning, but it is our understanding that the project as whole will be scaled down from the previous one. We have no idea what the scaled down project will look like, but like before, we will be involved just as our residents will be.
- **Storm/Tower Damage-** $3,880.00 received from insurance on the claim filed for the storm related damage.
- **Ohio EPA Lead Service Line Inventory Mapping Grant-** No word yet on our grant application in the amount of $22,500.00 to the EPA for the purpose of obtaining software and equipment necessary to adequately map out all of the service lines in our system.
- **Capital Budget/Logyard Funds-** No word back from our contact at ODNR on the information submitted to them last month. We have met with Fremont Fence regarding a quote and fence style for some areas to be fenced in and we are working on the island and curb removal, relocation of the Edison Pole and catch basin repairs.
- **E. Yeasting Street/Rodriguez Street Project –** Poggemeyer continues with the project design. It is hoped to have a project update presentation to Council and the County Commissioners at the end of October.
- **Silverock/Williams Fish Stocking-** Fin Farms is setting up a date to return to stock again. We should have more information by next week.
- **S Patterson Street Project –** Feller and Finch have the field survey complete. They have done their preliminary research and are gearing up to start full design soon
- **Sandusky County Communities Foundation Grants- Unfortunately neither grant application:** Central Park Lighting and Police Department ADA Door Opener, will be funded this year. In all there were thirty-eight applications submitted to the Foundation that totaled over $250,000 in funding requests. We will definitely fine tune our applications and resubmit them when the grant application process becomes available again next year.
- **TMACOG Water Workforce Development Committee-** We will be taking part in the next meeting set to occur on October 17th.
- **Trash Bid-** On the Agenda tonight is an Ordinance selecting Cyclone as the most responsive bidder and awarding them a contract from January 1, 2023 to December 31, 2023.
- **Transportation Alternatives Program-** Revised proposal is due to ODOT in October. We have received feedback on last year's application and are working with Poggemeyer to revise it according to the ODOT feedback.
- **Ohio EPA Annual Metrics Report-** Work on the Annual Metrics Report has been completed. Information will be sent to Ohio EPA next week.
- **Drinking Water Contingency Plan-** Completion of the annual updates to the Contingency Plan continue. Once completed, revised copies will be available at Town Hall, Water Department, WWTP and Police Department.
- **Hydrant Flow Testing-** Flow testing is complete and painting, striping and numbering hydrants continues.
- **Out of Town-** I will be out of town November 3rd through November 8th and will not be at the November 3rd Council Meeting.

Fiscal Officer's Report: 10/06/22

Balance in all Funds from Cash Summary Report as of **September 30, 2022**:

a. Total Cash Balance all funds: $2,801,666.91
b. Total Investment balances $2,669,965.82
c. Available Primary checking: $ 131,501.09
d. Petty cash secondary checking: $ 200.00
e. Interest recorded in May**:** $ 460.90 (YTD: $3,876.88)
f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the September 30, 2022, Financial Reports, seconded by Slack.
Roll Call: Herman-yes, Bowling- abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion was made by Kirwen to approve reallocation of appropriations for September, 2022, seconded by Herman.
Roll Call: Herman-yes, Bowling- abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Municipal income tax revenue up $79,226.99 YTD 2022 vs 2021 YTD. (Cost of collections is down by $18,971.03).
General Fund up $60,628.27 YEAR OVER YEAR with a balance of $929,042.78.
Provided State Auditor with last info requested. Should be close to finalizing.

Certified Public Records training. If any of you, Mayor or council members, wish to have me attend virtually for you, please let me know so I can register you.

On a personal note: On November 8th, please vote "yes" for changing to Non-Partisan election of Officials, which includes the Mayor and Council members.

ACH for Sept. was 298
Credit Cards Sept. = $12,695.87 with 162 Transactions, almost half.
Emailed bills = 227
Silverock 550

Committee Reports:

Economic Development-Kirwen- Nothing
Finance- Bowling- nothing
Joint Cemetery Board-Slack- Met on Tuesday, Trimming trees
Planning Commission- Slack- nothing
Public Service Parks- Herman- I will be meeting with Amplex on October 12th on getting internet in the Parks for the cameras.

Public Utilities- Gerwin-no meeting scheduled
Tree Committee-Johnson- fall planting

Individual Council Member Report:

Bowling- Last meeting for Ryan. Mr. Bowling turned in a resignation letter effective immediately.
Herman made a motion to accept Mr. Bowling's resignation, seconded by Kirwen.
Roll Call: Herman-yes, Bowling- abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Mayor appointed Charlie Gerwin to Finance Chairperson
Mayor appointed Jeff Herman as a Finance Committee member.

Slack- Thank you for your service on council Ryan.
Gerwin- Thank you for your service on council Ryan.
Herman- Thank you for your service on council Ryan and Good Luck. Asked administrator if Street sweeping is still on schedule and asked police chief if junk vehicles will be checked on in town before winter is here.
Johnson- Thank you for your service on council Ryan.
Kirwen- Thank you for your service on council Ryan.

Report of Officials:

Police Chief Dan Collins –

September 2022	**September 2021**	**September 2020**
CFS – 308	310	256
Incident – 24	29	22
Arrest – 2	9	5
Citation – 7	6	4

30 – Traffic Stops
25 – Assist Other Agencies
3 - Mental/Disturbed
2 - Accidents
4 – Domestics
7 – Neighborhood Dispute/Noise Dist.
4 – Welfare Checks
10 – JV Complaints

Walk to School Day September 28th

Working on Training Reimbursement CPTs for officers for 2022 get 50% payback for hours through Ohio Att. General Office for Training fund. Due Jan. 31 2023

Awarded PEP Grant got the check and purchased AED (Received)

Submitted NRA Grant for ammo for 2023

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Submitted for new federal grant for body cameras and I.T. for 2023

Submitted the ARPA Grant due June 17th 2022

New Laptops are in vehicles

Solicitor– Ruck- N/A

Residence- Open Forum/Comment:

- Waste management appreciated the opportunity to bid.
- Hall of Fame induction went well. Held inside and was well attended.
- Induction had good word in acceptance.

A motion to adjourn at 6:26 pm was made by Kirwen, seconded by Herman.
Roll Call: Herman-yes, Bowling- abstain, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg