VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

September 15, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Bowling-absent, Kirwen-here, Slack-here, Johnson-here, Gerwin-here.

Kirwen made a motion to excuse Mr. Bowling from tonight's meeting, seconded by Slack.
Roll Call: Herman-no, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – administrator, Jeff Holcomb- Fiscal Officer, Dan Collins – Police Chief, Waste Management, Cyclone and Rumpke.

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Herman to approve September 1, 2022 Regular Council Meeting Minutes as written, seconded by Johnson.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Correspondence:
Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Herman.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Old Business: None

New Business: None

Mayor's Report:

- Hall of Fame Ceremony 10/2/22 at 2 pm at Village Hall
- 911 Ceremony was fantastic
- Village will set up advisory board to cover all sports in the village
- Trick or Treat set for October 30, 2022 from 5 to 7 pm.

Administrator's Report:

- **The Wall That Heals-** We should receive word very soon if Gibsonburg has been selected as a host site for their 2023 tour.
- **Trick or Treat-** Halloween is Monday, October 31st this year. Checking in with communities around us and dates and times are all across the board right now. The school prefers to hold their parties and parade on Friday, October 28th.
- **TMACOG 208 Plan-** Public meetings regarding updates to the Areawide Water Quality Management Plan (208 Plan) will be starting soon. The Sandusky County meeting will be held on September 20th at the Fremont Water Reclamation Center on Sand Road in Fremont from 10:30am to 11:30am. The 208 Plan describes how municipalities in the four counties of Northwest Ohio and part of southeast Michigan cooperate and coordinate their sewer plans. The 208 Plan is updating each year with changes in environmental law and regulation and updated information on the regions water quality and local infrastructure needs.
- **Wolf Creek-** As you are aware, the Ditch Petition was voted down 6-0 by the Joint Board of Commissioners last week. There has been no word on whether or not an appeal will be/has been filed, but if we are made aware of anything we will communicate that information immediately. If a new petition is filed, the process will start over from step one and affected residents will be notified by the Sandusky County Engineers/
- **Opioid Resolution-** Resolution for participating in the Region 17 Governance Structure for the OneOhio Opioid Settlement Agreement has been forwarded to Sandusky County.
- **Storm/Tower Damage-** Still no word back from insurance on the claim filed for the storm related damage.
- **Ohio EPA Lead Service Line Inventory Mapping Grant-** We have resubmitted a grant application in the amount of $22,500.00 to the EPA for the purpose of obtaining software and equipment necessary to adequately map out all of the service lines in our system.
- **Capital Budget/Logyard Funds-** We have completed the packet of information from ODNR regarding the Capital Budget Allocation ($150,000) for the Logyard Project and returned it to them. It was quite lengthy as to what they need from us and took more time than what was thought it would. We will still be participating in the Capital Budget Webinar being hosted by the Office of Budget Management on September 19th that we will be taking part in.
- **9/11 Remembrance Ceremony-** It was a great and meaningful event again this year. The speeches were amazing and the participation from our students and staff at Hilfiker, the middle school and high school was once again top level. We have sent out thank you letters

and notes to all who took part in the ceremony.

- **E. Yeasting Street/Rodriguez Street Project –** Poggemeyer continues with the project design.
- **Silverock/Williams Fish Stocking-** Fin Farms from Napoleon stocked at Silverock and Williams last week. They are an ODNR approved hatchery and stocked 300 Largemouth Bass, 300 yellow perch, 1,000 channel catfish and 12 Northern Pike. These were all larger fish and not fingerlings like that have been stocked in the past.
- **S Patterson Street Project –** Feller and Finch continue with the project design.
- **LTCP Project-** For the next LTCP Project (installing separated storm sewers along Brentwood Dr, Harrison St and S Patterson St), we backtracked a little and have prepared and submitted and OPWC application for a $200,000 grant and $200,000 loan for the project. We still have prepared and submitted a Water Pollution Control Fund (WPCLF) application and submitted it to the Ohio EPA Division of Environmental and Financial Assistance for the project. The OPWC meeting is at the end of this month in Fremont.
- **Scout Campout-** The Scouts have decided to not hold their campout in Williams Park the weekend of September 23rd to 25th.
- **Sandusky County Communities Foundation Grants-** Grant announcements should be made soon regarding the two applications submitted to the Foundation this year: Central Park Lighting and Police Department ADA Door Opener.
- **TMACOG Water Workforce Development Committee-** We will take part in the next meeting of the group in October.
- **Tree City USA-** We have received the information to submit materials for the Tree City USA recognition again and will have it submitted by the December 2nd deadline.
- **Trash Bid-**
- **Transportation Alternatives Program-** Revised proposal is due to ODOT in October. We have received feedback on last year's application and are working with Poggemeyer to revise it according to the ODOT feedback.
- **Ohio EPA Annual Metrics Report-** Work on the Annual Metrics Report continues.
- **Drinking Water Contingency Plan-** Completion of the annual updates to the Contingency Plan continue. Once completed, revised copies will be available at Town Hall, Water Department, WWTP and Police Department.
- **Hydrant Flow Testing-** Flow testing continues throughout the Village. As with flushing, we have been communicating when and where flow testing is taking place to the community.

Fiscal Officer's Report:

BWC audit was completed. We owe $305 additional due to using Medicare wages instead of total regular wages minus cafeteria plan deductions.

Bi-annual audit for 2020 and 2021 close to completion, per State auditor.

9/11 Memorial program went very well. All of the speakers had good messages.
Thank you to Marc and the staff, and all of the volunteers who assisted in making this event so meaningful.

Committee Reports:

Economic Development-Kirwen- Old 5/3 Bank Building is close to being sold. Possible 2 businesses within.
Finance- Bowling-N/A
Joint Cemetery Board-Slack- No meeting this month.
Planning Commission- Slack- working on dola Map
Public Service Parks- Herman- Checking on WIFI in parks
Public Utilities- Gerwin-met tonight for work session. Staring review of trash bids, discussed alleys.
Tree Committee-Johnson- Residents should contact town if they would like a tree in boulevard.

Individual Council Member Report:

Bowling- N/A
Slack-Kudos for 911 Memorial Service
Gerwin-Suggestions on Minor improvements in Village
Herman- Nothing
Johnson- Alley Improvements, Marc should try sample on improvements on 2-3 sections
Kirwen- 911 Memorial ceremony was great

Report of Officials:

Police Chief Dan Collins –

September 1st through 14th
CFS – 143 Incidents - 8 Arrests - 0

16 – Traffic Stops
1 - Citation
13 – Assist Other Agencies
1 – Mental/Disturbed
1 – Criminal Mischief
2 – Domestics
1 –Identity Fraud
1 - Accident
3- Juvenile Complaints

Had a meet and greet/ talk with the kids/staff of Rainbow Acres Educational Daycare Center

Walk to School Day September 28th

Had Meeting with School

Awarded PEP Grant got the check and purchased AED (Back Order)
Submitted NRA Grant for ammo for 2023

Applied for Ohio School Threat Assessment Training grant through Ohio Attorney General Office, Applied in 2020 for 3 officers and its open again for 4 more officers on training. (Waiting for Approval)

Submitted for new federal grant for body cameras and I.T. for 2023

Submitted the ARPA Grant due June 17th 2022

Solicitor– Ruck- N/A

Residence- Open Forum/Comment: none

Executive session requested:
A motion was made by Kirwen to go into executive session for Personnel at 6:55 pm with no action taken, seconded by Slack.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Motion by Slack to return to regular session of village council meeting at 7:56 pm, seconded by Herman.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion to adjourn at 7:56 pm was made by Slack, seconded by Kirwen.
Roll Call: Herman-yes, Bowling-absent, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg