VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

December 15, 2022
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all

Meeting via Facebook Live also.

Roll call: Herman-here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – Administrator, Jennie Cox – Utility Clerk

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Herman to approve December 1, 2022 Regular Council Meeting Minutes as written, seconded by Castillo.
Roll Call: Herman-yes, Kirwen-yes, Slack-abstain, Johnson-yes, Gerwin-yes, Castillo-yes.
Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Herman, seconded by Gerwin.
Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.
Motion Passed.

Old Business:

1. ORDINANCE NO. 21-2022

AN ORDINANCE ACKNOWLEDGING THE RESULTS OF THE NOVEMBER 8, 2022, BALLOT ISSUE WHICH APPROVED THE ELECTION OF VILLAGE OFFICIALS (MAYOR AND COUNCIL) BY NON-PARTISAN ELECTION.
(THIRD READING)

A motion to adopt Ordinance #21 -2022 by Johnson, seconded by Herman.
Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.
Motion Passed.

New Business:

1. RESOLUTION #15 -2022

A RESOLUTION APPROVING THE TRANSFER OF LAND AND DECLARING AN EMERGENCY

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #15-2022 by Kirwen, seconded by Herman.
Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.
Motion Passed.

A motion to adopt Resolution #15-2022 by Johnson, seconded by Herman.
Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.
Motion Passed.

Mayor's Report:

- Thanks to all who attended the Christmas Tree lighting, a little less attendance but it was cold out.
- Great turnout for the Ugly sweater run, thanks to all who donated
- Merry Christmas and Happy New Year to everyone.
- Thank you to everyone for all of your work in 2022.

Administrator's Report:

- **The Wall That Heals-** We've signed the contract with the Vietnam Veterans Memorial Fund and are locked into the dates of August 29th to September 3rd. The Wall That Heals will be available to the public 24 hours a day from August 31st to September 3rd. We are in the process now of putting together a small committee and have started weekly Zoom calls with the Vietnam Veterans Memorial Fund.

- **Ohio EPA Led Line Service Line Mapping and Inventory Grant-** We received our signed agreement back from the Ohio EPA and confirmation that they will be transferring 75% of the $22,400.00 grant to us very soon. The remaining 25% will be invoiced to them by us in 2023.
- **Fifth Third Bank-** On the agenda tonight is an Ordinance that will officially transfer the section of land from the municipal parking lot to Fifth Third for the purpose of the installation of a drive-up ATM kiosk. We're asking that this be approved in an emergency so that we can wrap everything up with Fifth Third by the end of this year.
- **Holiday Decorations-** We added lighted snowflakes across Madison Street last week and they are a very nice addition to what we have up.
- **Vibrant Communities Program-** From the discussion of the program at the last meeting, we have reached out to both the Sandusky County EDC and JobsOhio for more information on the program and how we can tap into it for the benefit of the community.
- **Transportation Alternatives Program (TAP Grant)-** We have restarted the process with Poggemeyer and are working on revising and creating our new grant application. Shortly after the first of the year we will be coming to all of you again as well as many in the community for letters of support to attach with the grant application. Again, all of the "little things" are coming together and are playing roles in the "big things" that can happen here.
- **42 Ditch Cleaning-** B Hillz has completed the project with no issues at all. We do need to add some more rip rap to the ditch as it turns from Madison Street onto 42 and we will have that done this winter.
- **Brentwood/Linden Water Issue-** We had an issue on the evening of December 9th. Credit to Paul Clark, Rob Helle, Brad Hershey and Matt Castillo for coming in and working in the rain and cold to take care of the issue (they worked until about 12:30am and then returned to help with the Ugly Sweater Run at 7:00am). Also, thanks to Matt Tille for lending a hand so that the issue could be fixed as quickly as possible. It was fixed under pressure and the proper incident reports were filed with the Ohio EPA on Saturday morning.
- **Capital Budget/Logyard Funds-** We continue to work on the site improvements that need to be made prior to the design of the area being finalized. Capital Funds will be available to us in the spring of 2023 as well as the Natureworks Grant Funds,
- **E. Yeasting Street/Rodriguez Street Project –** Poggemeyer continues to work on the design of the project.
- **S Patterson Street Project –** We met with Feller and Finch last week at Town Hall and reviewed their preliminary design for the project and answered questions that they have. They will be meeting with us again soon to review the design again. We're targeting a winter 2023 bid.
- **Drinking Water Contingency Plan-** Completion of the annual updates to the Contingency Plan continue. Once completed, revised copies will be available at Town Hall, Water Department, WWTP and Police Department.
- **MLB Pitch, Hit and Run-** We have been approved to host a skills competition in 2023 for baseball and softball. The event will be sponsored by the Rec Advisory Board. Day of competition is still being determined.
- **Christmas Sweater Run and Walk-** Event was held this past Saturday at Town Hall with @130 individuals participating. A literal mountain of toys and nonperishable food

items were donated and they have all be delivered to where they need to go in order to help in the community this holiday season. Thank you to everyone who came out to participate, donate and help.

- **"Pictures with Santa"**- The event was held at Town Hall this past Saturday from 10:00am to 1:00pm. 40 people came and visited and had their pictures taken with Santa. It exceeded our expectations and we definitely plan to do it again next year.
- **Staff Holiday Lunch**- We'll be hosting a holiday lunch to properly thank our staff for all of their dedication and efforts this year on Monday, December 19th at 12:00pm at Town Hall. Again, please try and attend if you can.

Fiscal Officer's Report: absent

Committee Reports:

Economic Development-Kirwen- nothing
Finance- Gerwin-nothing, unless Jeff needs a meeting, let us know.
Joint Cemetery Board-Slack- We met on Dec. 6th discussed the wall out by the road, it needs some attention.
Planning Commission- Slack- We will have a meeting first of the year and will hopefully have the DORA in place by spring.
Public Service Parks- Herman- nothing
Public Utilities- Gerwin-nothing
Recreational Committee – Castillo – We met on Tuesday and discussed donation list idea for sponsors, we will meet next Wed with the flag football committee.
Tree Committee-Johnson- Nothing

Individual Council Member Report:

Slack- Happy Holidays

Gerwin-Thank you for all the help for the ugly sweater run and a big thanks to Marc for organizing it.

Herman- Have a happy and safe holiday.

Johnson- Tree lighting went well.

Kirwen- Happy Holiday's

Castillo- Thank you to Marc for organizing the ugly sweater run, so many donations is great for

the village. Merry Christmas and happy Holiday's

Report of Officials:

Police Chief Dan Collins – absent

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:18 pm was made by Kirwen, seconded by Herman.
Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg