



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

March 16, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Kirwen-here, Slack-absent, Johnson-here, Gerwin-here, Castillo-here.

Herman made a motion to excuse Mr. Slack from tonight's meeting, seconded by Johnson.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve March 2, 2023 Regular Council Meeting Minutes as written, seconded by Castillo.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Old Business:

1. ORDINANCE NO. 3-2023

AN ORDINANCE AMENDING ORDINANCE 3-2022, SETTING THE PAY RANGE AND COMPENSATION FOR PART TIME PATROLMAN OF THE VILLAGE OF GIBSONBURG, OHIO. (THIRD READING)

A motion to adopt Ordinance #3-2023 by Herman, seconded by Kirwen.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

New Business:

1. RESOLUTION NO. 3-2023

A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE OTTAWA-SANDUSKY-SENECA JOINT SOLID WASTE DISTRICT (FIRST READING)

2. RESOLUTION #4 – 2023

A RESOLUTION AMENDING SECTION NINE OF THE REFUS AND GARBAGE PICKUP AGREEMENT WITH CYCLONE SERVICES. (FIRST READING)

Mayor's Report: nothing

Administrator's Report:

- **The Wall That Heals-** A Volunteer Registration Website is now active for the event and can be accessed through the link provided on the social media posts. We continue to meet with individuals who will be a part of the event in August. The Wall That Heals will be available to the public 24 hours a day from August 31st to September 3rd.
- **Cyclone Totes-** We worked with Cyclone for the past two weeks to get answers to questions and find common ground to best serve the residents. Amendment and Resolution is on the agenda this evening. I would like to say that as always, we will work with any resident who needs help. We've never not helped when we can.
- **Health Dept District Advisory Council Meeting-** The annual meeting took place on Monday. There was no quorum again this year as a large number of townships and municipalities were not present, but two main points from the meetings:
 - o Health Department Annual Report- Released and available for review. An overview of the report is at each of your places tonight and sent via email.
 - o Renewal Levy- The Health Department will be placing a 5-year renewal levy on the ballot in November. This operating levy generates about \$667,000 a year and equals about 15% of the funds they need. For now, municipal assessment will stay

the same until the outcome of the levy vote in the fall (of note: the Mental Health and Recovery Service Board will also have a renewal levy on the ballot in November).

- **Water Consumer Confidence Report-** Our draft report is complete and sent to the EPA for review and comment before it is published as a final report. Because the EPA has changed the rules and we are no longer required to mail the report out, we've revised how it looks and will be posting it online as well as making it available at a number of places.
- **OSS Solid Waste District Resolution-** The District recently finalized their new solid waste management plan for 2024 to 2038. In accordance with the ORC they provided the report to each legislative body and requesting a Resolution to be approved stating that the plan is approved by the end of the 90-day plan ratification period, which is March 6, 2023 to June 3, 2023. The plan is 375 pages in length, and we have not found anything of note so far in it but will continue to go through it until the final vote on the Resolution. A general plan handout is at your places tonight.
- **Alley Rehab-** B Hillz was in town Tuesday morning taking measurements for alley rehab.
- **Compost Site Grinding-** Grinding and hauling began this week. The Compost Site will be closed until that has been completed and we level out the area around the piles. Once this has been done, we're going to move the brush drop off pile towards the tree line and out of the center.
- **Capital Budget/Logyard Funds-** Pavement and reconfiguration of the lot and drive will begin in May/June. The Logyard Committee will meet at Town Hall on March 23rd at 5:30pm. We will be in Columbus at the ODNR offices on March 30th for a meeting regarding Capital Budget Funds.
- **Summer Help-** We are currently accepting applications for Summer Help positions. Applications can be picked up at Town Hall and are due back by 4:00pm on March 31st.
- **SR 600 Closure-** As a reminder, ODOT has informed the village (through the Sandusky County Engineer) that an ODOT contractor will be closing SR 600 at the CR 32 intersection on April 3, 2023, for 30 days as they will be replacing the box culvert under SR 600. Detour will be: CR 85 to SR 300 and CR 65 to SR 300. We have notified EMA, EMS, GVFD and GPD of this.
- **OSU Pesticide Applicator Class-** We will be sending two people to Bowling Green on March 27th to participate in a Commercial and Private Pesticide Applicator Class. The program is designed for Municipal Governments with the focus being on the use of pesticides to control unwanted vegetation and insects in public areas.
- **Fifth Third Bank ATM-** No new update at this time as Fifth Third Bank continues with the design phase of the project.
- **Personnel Manual-** We continue to work with Solicitor Ruck and his office on updating the document for the staff.
- **SLFRF Reporting-** We are working on the mandatory reporting associated with the American Rescue Plan Act funds received and to be spent by December 31, 2024. Report is due to the Department of Treasury by April 30th.
- **ODOT Safety Study- We continue to work with LJB Engineering to complete the Safety Study on SR 600 and SR 300.** Again, the study is geared towards pedestrian safety and if being fully funded by ODOT. Again, the end result will be a grant package submitted to ODOT to finance any shortcomings that are found in the study (crosswalks,

sidewalks, traffic signals, etc...). Draft of the study will be available for all of you to review sometime in May.

- **E. Yeasting Street/Rodriguez Street Project-** We will be holding a neighborhood meeting for the residents in the work area here at Town Hall on Thursday, March 23rd at 6:30pm. The purpose of the meeting is to lay out the work plan and schedule to them and answer any questions that they may have. Attached is a copy of the notice that has been delivered to the neighborhood this week and will be delivered again next week.
- **S Patterson Street Project** – Feller and Finch continue to revise the plans with moving the new waterline into the street to avoid having to cut down numerous trees and have quite a bit of sidewalk work to do. Revised plans are expected back to us any day.

Fiscal Officer's Report:

- RITA issued 330 subpoenas to residents for non-filing and non-payment.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- nothing

Joint Cemetery Board-Slack- N/A

Planning Commission- Slack- N/A

Public Service Parks- Herman- reminder of the park's cleanup on March 25th at 10am.

Public Utilities- Gerwin-Need meeting to review utility rates.

Recreational Committee – Castillo – Softball Registration closing 3/18/23. Received over \$20,000 in donations from Local businesses.

Tree Committee-Johnson- nothing

WORK SESSION 4/6/23 AT 5:30 PM

Individual Council Member Report:

Slack-N/A

Gerwin- nothing

Herman- nothing

Johnson- nothing

Kirwen- nothing

Castillo- nothing

Report of Officials:

Police Chief Dan

March 1st through 15th

CFS – 134 Incidents - 16 Arrests – 3 Citations - 4

- 9 – Traffic Stops
- 12 – Assist Other Agencies
- 1 – Mental/Disturbed
- 2 – Accidents
- 2 – Domestic
- 2 – Assault/Menacing/Disorderly Conduct
- 4 – JV Complaints

Attended the OTOA Regional Leadership Meeting

Had Chiefs Meeting

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023
Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). Waiting for additional papers to do.

Approved NRA Grant for ammo for 2023, Should be getting the check next few months. (\$2,180.00)

Submitted Ohio body armor grant for New Hire (\$874.49) 75%-25% (\$291.50)

Applied for PEP Grant (1-3-2023 - \$1,000.00)

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers to fill out.

Residence- Open Forum/Comment: none

A motion to adjourn at 6:35 pm was made by Kirwen, seconded by Herman.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg