



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

March 2, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Herman-here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here, Castillo-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Marc Glotzbecker- Administrator, Jeff Holcomb – Fiscal Officer

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Castillo to approve February 16, 2023 Regular Council Meeting Minutes as written, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-abstain, Johnson-yes, Gerwin-yes, Castillo-yes.

**Motion Passed.**

**Correspondence:** None

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

**Motion Passed.**

### **Old Business:**

#### **1. ORDINANCE NO. 3-2023**

AN ORDINANCE AMENDING ORDINANCE 18-2022, SETTING THE PAY RANGE AND

COMPENSATION FOR PART TIME PATROLMAN OF THE VILLAGE OF GIBSONBURG, OHIO. (SECOND READING)

**New Business:** None

**Mayor's Report:**

- Trash can issue – Working with Cyclone to provide 96-gallon totes with no fee.
- Drones in town

**Administrator's Report:**

- **The Wall That Heals-** We've begun to meet with individuals who will be a part of the event in August. A website where interested individuals can sign up to volunteer at various times during the event will go live next week. The Wall That Heals will be available to the public 24 hours a day from August 31<sup>st</sup> to September 3<sup>rd</sup>.
- **Cyclone Totes-** As detailed early in the week, Cyclone has committed to implementing 96-gallon totes at each stop they service in town. They have targeted April 1<sup>st</sup> to have this done by. There will be no cost to the residents and no change in their monthly fee for this to be done. It's an effort for Cyclone to be able to keep their costs down and provide the best possible service that they can. They will be using the back parking lot of Town Hall as a staging area for the delivery of the totes. They will be drop shipped here and then Cyclone staff will distribute them through town from here. Attached is a flyer that was posted on social media and sent out every door direct mail this week.
- **SR 600 Closure-** As emailed last week and posted on social media, ODOT has informed the village (through the Sandusky County Engineer) that an ODOT contractor will be closing SR 600 at the CR 32 intersection on April 3, 2023, for 30 days as they will be replacing the box culvert under SR 600. Detour will be: CR 85 to SR 300 and CR 65 to SR 300. We appreciate Carlos Baez, Sandusky County Engineer for giving us the heads up.
- **Fifth Third Bank ATM-** No new update at this time as Fifth Third Bank continues with the design phase of the project.
- **Personnel Manual-** We continue to work with Solicitor Ruck and his office on updating the document for the staff.
- **SLFRF Reporting-** We are working on the mandatory reporting associated with the American Rescue Plan Act funds received and to be spent by December 31, 2024. Report is due to the Department of Treasury by April 30<sup>th</sup>.
- **State of the Region Meeting-** The meeting, hosted by RGP and BGSU, will be held next Monday at 8am in Perrysburg. We'll be in attendance as they have asked for a brief overview of our involvement in the R3 Program.
- **ODOT Safety Study- We continue to work with LJB Engineering** to complete the Safety Study on SR 600 and SR 300. Again, the study is geared towards pedestrian safety and if being fully funded by ODOT. Again, the end result will be a grant package submitted to ODOT to finance any shortcomings that are found in the study (crosswalks,

sidewalks, traffic signals, etc....). Draft of the study will be available for all of you to review sometime in May.

- **Tree City USA-** The Arbor Day Foundation has notified us that Gibsonburg has once again been designated as a “Tree City.” Tree City USA Awards are scheduled for May 9<sup>th</sup> in Wauseon.
- **Fish Stocking-** Stocking is confirmed with Finn Farms. They will call one week in advance of their arrival. They will be stocking Bass, Crappie, Bluegill, Catfish and Perch. Both Silverrock and Williams Park will again be stocked.
- **Port Authority Seat-** The Sandusky County Commissioners have appointed Jon Otermat to the seat on the Port Authority. Again, we thank Jon for stepping forward to be involved and are looking forward to his reports.
- **Capital Budget/Logyard Funds-** We will begin working in the Logyard on the pavement plan in April/May. Curbs will be removed and repoured where needed, islands pulled out, catch basins replaced and utility poles relocated. M & B will do the paving when they are in town in early June to redo the track at the High School.
- **E. Yeasting Street/Rodriguez Street Project-** Neal Materni from Kleinfelder and I met with the Sandusky County Commissioners this morning to review the preliminary plan that was presented to all of you at the Work Session a few weeks ago. There are two trains of thought now regarding the lift station placement: 1. Location would be in the area that we spoke about at the Work Session, but there has been no luck in making contact with the property owner. 2. Lift Station would be located at the end of Rodriguez Street on and that the Village owns, but this would require additional force main length and electricity.
- **S Patterson Street Project** – Feller and Finch continue to revise the plans with moving the new waterline into the street to avoid having to cut down numerous trees and have quite a bit of sidewalk work to do. Revised plans should be back to us for review within the next two weeks.
- **Out Of Town-** I will be out of town on Friday, March 10<sup>th</sup>.

**Fiscal Officer’s Report: 03/02/2023**

Balance in all Funds from Cash Summary Report as of **February 28, 2023:**

- a. Total Cash Balance all funds: \$2,645,140.81
- b. Total Investment balances \$2,378,244.60
- c. Available Primary checking: \$ 266,696.21
- d. Petty cash secondary checking: \$200.00
- e. Interest recorded in February: \$ 6,426.04 (YTD: \$10,921.11)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

**A motion was made by Herman that council members have received the February 28, 2023, Financial Reports, seconded by Gerwin.**

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

**Motion Passed.**

**A motion was made by Kirwen to approve reallocation of appropriations for February, 2023, seconded by Slack.**

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

**Motion Passed.**

Municipal income tax revenue up \$24,794.62 YTD 2023 vs 2022 YTD.

General Fund up \$92,503.11 YEAR OVER YEAR with a balance of \$855,845.95.

Recreation Department has received \$16,200 in donations YTD from local businesses.

**Committee Reports:**

**Economic Development-Kirwen-** Nothing

**Finance- Gerwin-** Nothing

**Joint Cemetery Board-Slack-** Next Meeting 3/7/23

**Planning Commission- Slack-** Nothing

**Public Service Parks- Herman-** 3/25/23 Park Clean up at 10 am. Fish restocking in Silverrock and Williams Park, updated lights at Central Park

**Public Utilities- Gerwin-** Nothing

**Recreational Committee – Castillo –** 3/10/23 Deadline for Softball sign up

**Tree Committee-Johnson-** Need to start trimming trees.

**Individual Council Member Report:**

**Slack-**will not b at the next council meeting

**Gerwin-**logyard catch basin loose

**Herman-** nothing

**Johnson-** nothing

**Kirwen-** nothing

**Castillo-** nothing

**Report of Officials:**

**Police Chief Dan Collins**            March 2, 2023

<b>Feb. 2023</b>	<b>Feb. 2022</b>	<b>Feb. 2021</b>
CFS – 262	229	207
Incident – 20	12	20
Arrest – 5	2	2
Citation – 4	4	20 (17 parking for snow)

26 – Traffic Stops

31 – Assist Other Agencies

1 – Mental/Disturbed

1 – Accidents

2 – Domestic

3 – Assault/Menacing/Disorderly Conduct

1 – OVI

1 – Warrant  
7 – JV Complaints  
1 – Suicide Attempt  
1 – Drug Possession  
1 - Rape

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023  
Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). Waiting for additional papers to do.

Had Meeting with Madison Township 2-20-23

Approved NRA Grant for ammo for 2023, Should be getting the check next few months.  
(\$2,180.00)

Submitted Ohio body armor grant for New Hire (\$874.49)75%-25% (\$291.50) Awarded 2/27/2023

Applied for PEP Grant (1-3-2023 - \$1,000.00)

Submitted the ARPA Grant due June 17th 2022. Got reply (November 25<sup>th</sup>) and had more Grant papers to fill out. (\$22,404.56)

**Residence- Open Forum/Comment:** Mr. Hernandez So Main asked about trash

**A motion to adjourn at 6:32pm was made by Kirwen, seconded by Slack.**

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg