



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

April 20, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

Pledge of Allegiance

Meeting via Facebook Live also.

Roll call: Herman-here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve April 4, 2023 Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-abstain, Gerwin-yes, Castillo-yes.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Castillo, seconded by Gerwin.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Old Business:

1. RESOLUTION NO. 3-2023

A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE OTTAWA-SANDUSKY-SENECA JOINT SOLID WASTE DISTRICT (**THIRD READING**)

A motion to adopt Resolution #3-2023 by Herman, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

New Business:

1. ORDINANCE # 5 – 2023

AN ORDINANCE APPROVING THE EDITIN GAND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCE OF GIBSONBURG, OHIO. (**EMERGENCY**)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #5-2023 by Johnson, seconded by Kirwen.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

A motion to adopt Ordinance #5-2023 by Herman, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Mayor's Report:

- Logyard work underway
- Trash Cans still being delivered.

Administrator's Report:

- **The Wall That Heals-** Work continues on the planning of the event. The Village Website has new information on it related to the visit here, planning for the escort to bring it into town has begun and the first set of Challenge Coins are on sale. A Volunteer Registration Website is now active for the event and can be accessed through the link

provided on the social media posts. The Wall That Heals will be available to the public 24 hours a day from August 31st to September 3rd.

- **Cyclone Totes-** Totes continue to be delivered to addresses in the Village. At Cyclone's request, we continue to compile a list of "Older/Disabled Residents" needing a smaller tote, residents requesting an additional tote, etc.... We can't stress enough that if anyone has questions or an issue, to please reach out to Town Hall and we will do our absolute best to help. Posting questions on social media will most likely not get answered as they'll get lost in the shuffle there.
- **Logyard Project-** As detailed by email last week, work on the project has begun with the islands and curbs being removed this week. Attached is a letter that was distributed on Monday and posted online that outlines the work schedule for the coming weeks.
- **Soccer Parking-** Jason and I are working on addressing the parking issues when there are home games. We'll figure this all out, but it will take a little time and some patience. This season there are about 100 boys and girls in the program and this is an amazing thing and a credit to the efforts of Jason and his crew.
- **OSS Solid Waste District Grant-** As detailed by email last week, the Village is the recipient of a grant in the amount of \$6,175.00 from the district to use towards the purchase an implantation of park benches made from recycled plastic lumber for the parks. The question was asked if we could use some of the funds for picnic tables and the answer is that we cannot as the grant was written specifically for benches, but the district has another grant that is due at the end of July and we make can application at that time.
- **Park Concession Stands-** Both the Williams Park and Central Park Concession Stands have been issued licenses to operate by the Health Department and are being cleaned and prepared to be used this summer. We are finalizing the procedures that will be used for operation and both will be open for the first home games at each park.
- **ODOT Salt Contract-** Submittal for road salt for 2023/2024 has been turned into ODOT. 75 tons were again requested. We currently have a full salt shed to start next winter with and this year, we used 50 tons of the 75 tons requested.
- **Summer Help-** We are scheduling interviews with applicants who applied for summer help positions. We hope to have at least three names to submit to all of you at the next council meeting.
- **Tree City USA Awards-** The event is scheduled for May 9th in Wauseon. Please let us know by May 3rd if you would like to attend.
- **SR 600 Closure-** As a reminder, the detour is still in effect until the end of the month: ODOT has closed SR 600 at the CR 32 intersection on April 3, 2023, for 30 days as they will be replacing the box culvert under SR 600. Detour will be CR 85 to SR 300 and CR 65 to SR 300.
- **Fifth Third Bank ATM-** Fifth Third representatives have notified us that the construction drawings were released on their end for the full design, and we should see a permit for the project by the end of the month. We will get things on our end turned around and back to Fifth Third as quickly as possible. Once everything is approved, we will have an accurate timeframe on the project.

- **Personnel Manual-** We continue to work with Solicitor Ruck and his office on updating the document for the staff.
- **SLFRF Reporting-** Reporting to the US Department of the Treasury for the ARPA Funds received has been submitted by the April 30th deadline.
- **ODOT Safety Study-** LJB Engineering continues to finalize their report for ODOT and the Village presented for the Safety Study on SR 600 and SR 300. Again, the study is geared towards pedestrian safety, and it is being fully funded by ODOT. The end result will be a grant package submitted to ODOT to finance any shortcomings that are found in the study (crosswalks, sidewalks, traffic signals, etc...).
- **E. Yeasting Street/Rodriguez Street Project-** Project Bid Documents are anticipated to be available the week of May 1st, with a Bid Opening here at Town Hall @ May 18th. The plan is to have a Bid Award before Council at the June 1st Meeting.
- **S Patterson Street Project** – Final plans have been agreed upon by Feller and Finch and the staff. We are going to get through the bid award for the E. Yeasting St/Rodriguez St Project first and then proceed with the S. Patterson Street Project. We expect to have the bid process and award completed in July.
- **Cabinetry Counters and More-** The new business located next to CVS will be hosting an Open House for the community on Saturday, April 22nd from 9am to 1:00pm.

Fiscal Officer's Report

Need to set up finance meeting for middle of May, to start review of 2024 Budget.

- 5/18/23 5:30 pm will meet

Committee Reports:

Economic Development-Kirwen- County Road 85 Inquiries, New Cabinet Business open by CVS.

Finance- Gerwin- Next Meeting 5/18/23

Joint Cemetery Board-Slack- Cemetery Cleanup in progress

Planning Commission- Slack- nothing

Public Service Parks- Herman- Cleanup rescheduled, Baseball teams did work at Williams Park on 4/15/23, working on internet for Parks, public internet downtown is up and running.

Public Utilities- Gerwin-will need to schedule meeting to review utility rates.

Recreational Committee – Castillo – Saturday 4/29/23 softball clean up day

Tree Committee-Johnson- Annual Tree City meeting 5/9/23, will need tree proclamation completed.

Individual Council Member Report:

Slack-GVFD working on homecoming
Gerwin- nothing
Herman- internet for parks will be ready for homecoming.
Johnson- nothing
Kirwen- nothing
Castillo- nothing

Report of Officials:
Police Chief Dan Collins

April 1st through 19th
CFS – 164 Incidents - 9 Arrests – 1 Citations - 5

21 – Traffic Stops - How many citations?
10 – Assist Other Agencies
2 – Mental/Disturbed
2 – Accidents
1 – Domestic
1 – Assault/Menacing/Disorderly Conduct
3 – JV Complaints
2 – Suicide Attempts

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023
Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). Waiting for additional papers to do.

Submitted Ohio body armor grant for New Hire (\$874.49)75%-25% (\$291.50)

Applied for PEP Grant (1-3-2023 - \$1,000.00)

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers to fill out.

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:22 pm was made by Kirwen, seconded by Slack.
Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg