



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 18, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Councilman Jeff Herman at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Kirwen-here, Slack-here, Johnson-absent, Gerwin-here, Castillo-here.

Kirwen made a motion to elect Gerwin president pro-temp for tonight's meeting, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

Slack made a motion to excuse Mr. Johnson from tonight's meeting, seconded by Kirwen.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Slack to approve May 4, 2023 Regular Council Meeting Minutes as

written, seconded by Castillo.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

Old Business: None

New Business:

1. RESOLUTION # 7-2023

A RESOLUTION APPROVING THE LEASE OF LAND VILLAGE OF GIBSONBURG OWNED LAND FOR THE PURPOSE OF A KAYAK/CANOE RENTAL BUSINESS AT SILVEROCK PARK (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency RESOLUTION #4-2023 by Slack, seconded by Castillo.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

A motion to adopt RESOLUTION #4-2023 by Kirwen, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

Mayor's Report: absent

Administrator's Report:

- **The Wall That Heals-** Work continues on the planning of the event. The Village Website has information on it related to the visit here, planning for the escort to bring it into town has been completed, volunteer signups are underway, and both sets of Challenge Coins are on sale. A Volunteer Registration Website is now active for the event and can be accessed through the link provided on the social media posts and the Village website. The Wall That Heals will be available to the public 24 hours a day from August 31st to September 3rd.
- **Cyclone Totes-** As a reminder to the community: the Cyclone Tote and one (1) 33 gallon can, or 33-gallon bag are what is permitted to be put out curbside weekly. Anything over that limit will have an assessment on their utility bill for the extra being placed out without contacting Town Hall first.
- **E Stevenson Water Issue-** Last Tuesday, Wednesday and Thursday the crew worked on a very stubborn water issue in the 600 block of E. Stevenson Street. The issue involved more time than anyone would have liked to spend on it, but the time, effort and care that Rob, Brad, Matt and Paul put into it was well worth it as it saved a large amount of expense and prevented a huge inconvenience to the residents in the neighborhood.
- **Hydrant Flushing-** Hydrant flushing continues throughout the Village. Again, residents are reminded that the process is important as regular fire hydrant testing ensures the ability to provide water at an acceptable pressure and flow rate for public health and firefighting operations. Should they encounter "rust" colored water or low pressure, please allow a faucet in your house to run for a short period of time and the issues should resolve themselves.
- **Spectrum-** Spectrum will be doing upgrades to their fiber network and will be placing cabinets outside of their building on N Main Street near the right of way. There will be three in total with one measuring 62"H x 128" Wx32" D and two measuring 54" Hx32" Wx18" D.
- **Speed Bumps-** Speed Bumps will begin to be installed soon. We are waiting for one more set that was ordered to arrive.
- **Living History Encampment-** The free event is scheduled to take place this Saturday and Sunday in Williams Park. Highlights will include cannon and night fire demonstrations, living history exhibits and a Victorian Tea on Sunday. Credit to Jason Adams for organizing the event every year.
- **Kayak/Canoe Rental-** On the Agenda tonight is a Resolution to allow us to enter into an agreement with WETSU Watersports, LLC for the purpose of a Kayak/Canoe/Paddleboard rental business at Silverock. WETSU was the only responder to the RFP that was advertised. This is an incredible opportunity to have a business like this at Silverock. If everything goes according to schedule, WETSU should be up and running on the first of June.

- **Silverrock/Williams Shoreline Control-** Fin Farm made the first application at both Williams Park and Silverrock Park. They will be back in town again to continue to treat the shorelines for phragmites and algae.
- **Street Sweeping-** Street Sweeping began on Monday, May 8th. Progressive Sweeping swept the entire town during the first trip and then will be scheduled as needed in the weeks to come.
- **Small City Grant-** We have completed about 60% of the T Mobile Small City Grant that is designed to support projects in smaller towns that redevelop areas into positive community spaces and will have the entire package submitted well before the June 30th deadline. Again, the maximum awarded is \$50,000.00 and we intend to submit the Logyard Project for consideration.
- **Backflow Prevention and Cross Connection Control Education-** In accordance with the Ohio EPA mandated rules, an educational document has been mailed to the community that details Backflow Prevention and Cross Connection Control education for the residents.
- **Logyard Project-** Parking Lot and drive portions are scheduled to be staked out tomorrow (Friday, May 19th) and catch basins set the following week. Asphalt is still scheduled to go down @ May 30th.
- **Park Concession Stands-** Both the Williams Park and Central Park Concession Stands are in operation with no issues of note.
- **SR 600 Closure-** The detour is no longer in effect: ODOT has re-opened SR 600 at the CR 32 intersection. The box culvert under SR 600 has been replaced.
- **Fifth Third Bank ATM-** Construction of the project should start very soon. We have had communication with 5th 3rd and viewed the final construction drawings. They are working on obtaining the permits needed and will notify us when they have everything in place.
- **ODOT Safety Study-** LJB Engineering has provided the Village and ODOT with their report for the Safety Study on SR 600 and SR 300. Again, the study is geared towards pedestrian safety, and it is being fully funded by ODOT. The end result will be a grant package submitted to ODOT to finance any shortcomings that are found in the study (crosswalks, sidewalks, traffic signals, etc...). A copy of the report was sent to all of you by email earlier this week and a hard copy is at each of your places. Again, please review it and provide any feedback that you may have so that we can send it to LJB Engineering and ODOT.
- **E. Yeasting Street/Rodriguez Street Project-** Geo-Sci will be performing soil borings in the project area this week and next week. Approximately four test borings will be made at various locations to test soils in preparation for the project to begin.
- **S Patterson Street Waterline Project** – Project continues with the bid process and award to be completed in July.
- **Annual Fishing Derby-** Saturday, June 3rd. 9:00am to 11:00am at Williams Park.
- **Memorial Day-** As a reminder, Town Hall will be closed on Monday, May 29th in observance of Memorial Day. Trash service will continue as regularly scheduled.

Fiscal Officer's Report:

Finance meeting held this evening at 5:30 p.m. Reviewed 2024 Budget and estimated appropriations.

Budget hearing will be held on 6/20/23 at 5.45 p.m. in Village council chambers.

Discuss June 15th meeting options. Reschedule for 6/20/23 at 6 pm

Next finance meeting 6/1/23 at 5:30 pm

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- met tonight at 5:30, next meeting 6/1/23 at 5:30 pm.

Joint Cemetery Board-Slack- met on 5/13/23 tree trimming is done and gearing up to spray weeds.

Planning Commission- Slack- nothing

Public Service Parks- Herman- supplies received for starting pickleball

Public Utilities- Gerwin- will schedule meeting.

Recreational Committee – Castillo – Baseball and softball starting soon

Tree Committee-Johnson- nothing

Individual Council Member Report:

Slack-possible E. Yeasting St. Issues.

Gerwin-nothing

Herman- nothing

Johnson- n/a

Kirwen- nothing

Castillo- Wish High School Softball Team well tomorrow for District Championship.

Report of Officials: Police Chief Dan

May 1st through 17th

CFS – 216 Incidents - 17 Arrests – 1 Citations - 4

28 – Traffic Stops

22 – Assist Other Agencies

1 – Mental/Disturbed

2 – Accidents
2 – Domestic
3 – Assault/Menacing/Disorderly Conduct
2 – Suicide Attempts
4 – JV Complaints
1 - DUS

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023
Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). Waiting for additional papers to do.

Approved NRA Grant for ammo for 2023, Finalized the grant

Submitted Ohio body armor grant for New Hire (\$874.49)75%-25% (\$291.50)

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers to fill out.

Residence- Open Forum/Comment: none

A motion to adjourn at 6:19 pm was made by Kirwen, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-absent, Gerwin-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg