



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

June 20, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Kirwen-here, Slack-here, Johnson-here, Gerwin-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve June 1, 2023 Regular Council Meeting Minutes as written, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Old Business: none

New Business:

1. RESOLUTION 10-2023

A RESOLUTION AMENDING THE 2023 APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency RESOLUTION #10-2023 by Johnson, seconded by Kirwen.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

A motion to adopt RESOLUTION #10-2023 by Herman, seconded by Slack.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

2. RESOLUTION #11-2023

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH D2 EXCAVATING, LLC FOR THE PURPOSE OF COMPLETING THE E. YEASTING STREET AND RODRIGUEZ STREET WATERLINE AND SEWER IMPROVEMENTS PROJECT. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency RESOLUTION #11-2023 by Kirwen, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

A motion to adopt RESOLUTION #11-2023 by Johnson, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Mayor's Report:

- Homecoming starts 6/21, Fireworks are on 6/24, Donut Run 6/23.
- Speed bumps have been installed throughout town and speed signs have been installed.

Administrator's Report:

- **The Wall That Heals-** Work continues on the planning of the event with all groups who are involved. The Village Website has information on it related to the visit here, planning for the escort to bring it into town has been completed, volunteer signups are underway, and both sets of Challenge Coins are on sale. A Volunteer Registration Website is now active for the event and can be accessed through the link provided on the social media posts and the Village website. The Wall That Heals will be available to the public 24 hours a day from August 31st to September 3rd.
- **Cyclone Totes-** As a reminder again to the community: the Cyclone Tote and one (1) 33 gallon can, or 33-gallon bag are what is permitted to be put out curbside weekly. Anything over that limit will have an assessment on their utility bill for the extra being placed out without contacting Town Hall first or obtaining a bulk item/extra trash tag.
- **Speed Bumps/Radar Signs-** All Speed Bumps are now installed as are two additional Speed Radar Signs.
- **Gibsonburg EDC Annual Audit-** At each of your place's tonight is a copy of the most recent audit from the State of Ohio for the Gibsonburg Economic Development Corporation. The only issue was when filing the annual financial report through the State of Ohio Hinkle System in January, we did not attach one needed form. When this was brought to our attention by the State of Ohio in May, we immediately refiled the report and made sure that all forms were attached. The audit itself is pretty cut and dry as we had no liabilities or assets. We are going to have to revise the roster of the EDC as there have been some changes since its inception.
- **ODOT TAP Grant-** Unfortunately we did not receive the grant funding, but we will reapply again in the fall as it has been indicated again that we should (and the third time is the charm). The Selection Committee would also like the Village to "perform a signal warrant study to verify that the signal is warranted and eligible for Federal Funding."
- **Kayak/Canoe Rental-** WETSU Water Sports will be opening very soon at Silverrock Park. We are working with them to get the word out and assist in marketing this great joint project.
- **Silverrock/Williams Shoreline Control-** Fin Farm made the fourth application at both Williams Park and Silverrock Park. After Homecoming, we will begin to have the summer help pull out the vegetation.
- **Small City Grant-** We have completed and submitted the T Mobile Small City Grant that is designed to support projects in smaller towns that redevelop areas into positive community spaces. The maximum award is \$50,000.00 and we submitted the Logyard Project for consideration.
- **Logyard Project-** As you have all been able to see, work continues, and progress is being made on the project. M&B is set to be in town at the end of this week to pave the area.
- **Fifth Third Bank ATM-** Fifth Third has a tentative date of June 20th for construction to begin on the ATM Kiosk. We will update everyone as that date gets nearer.
- **ODOT Safety Study-** Please review the document emailed and provided and give any feedback that you may have by the **end of day on June 26th** so that we can forward it to

LJB Engineering and ODOT. Again, the study is geared towards pedestrian safety, and it is being fully funded by ODOT. The end result will be a grant package submitted to ODOT to finance any shortcomings that are found in the study (crosswalks, sidewalks, traffic signals, etc....).

- **E. Yeasting Street/Rodriguez Street Project-** Bids were opened on June 9th and there were four plan holders, but only one bid submitted for the project. D2 Excavating was the lone and lowest bidder. References have been checked and the engineer has provided a recommendation to award the project to D2 Excavating. We are asking for this to be passed in an emergency so that we can meet our timeline of having the project substantially completed by November 15, 2023. At each of your places is a copy of the Engineers Letter and the Bid Tab.
- **S Patterson Street Waterline Project** – We will be working with Feller and Finch to proceed with the bid advertisement for the project with an early August bid opening date.
- **The Great Big Gibsonburg Lemonade Stand-** The event will take place in Williams Park on Saturday, July 15th from 10:00am to 2:00pm.

Fiscal Officer's Report:

- Budget for 2024 will be presented to County Budget Commission
- Semi annual loan payments to OWDA and OPWC will be made next week in the amount of \$200,000 (Approximately)

Committee Reports:

Economic Development-Kirwen- Received application for Industrial Park. Next meeting 7/6/23 at 5:30 pm

Finance- Gerwin-approved 2024 Budget

Joint Cemetery Board-Slack- Sprayed for weeds

Planning Commission- Slack- nothing

Public Service Parks- Herman- nothing

Public Utilities- Gerwin-met tonight at 5:30 to review EPA info.

Recreational Committee – Castillo – Baseball and softball finishing up soon. Will be working on flag football

Tree Committee-Johnson- Need new members

Individual Council Member Report:

Slack-Homecoming activity looks great! Rain date for fireworks June 25

Gerwin-Nothing

Herman- Nothing

Johnson- Will be out of town 6/23 to 7/9.

Kirwen- Nothing

Castillo-Family night at homecoming is 6/21

Report of Officials: Police Chief Dan absent
June 1st through 19th
CFS – 161 Incidents - 9 Arrests – 2 Citations - 7

- 22 – Traffic Stops
- 12 – Assist Other Agencies
- 2 – Mental/Disturbed
- 2 – Accidents
- 2 – Domestic
- 2 – Assault/Menacing/Disorderly Conduct
- 3 – JV Complaints
- 1 – Suicide Attempts

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023
Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). I ordered and received the
new body cameras through the grant. I submitted the QSR paper work for reimbursement on the
grant.

Submitted Ohio body armor grant for New Hire (\$874.49)75%-25% (\$291.50)

Applied for PEP Grant (1-3-2023 - \$1,000.00)

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers
to fill out.

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:22 pm was made by Kirwen, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-yes, Johnson-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg