



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

August 3, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

Pledge of Allegiance

Meeting via Facebook Live also.

Roll call: Johnson-here, Gerwin-here, Herman-here, Kirwen-here, Slack-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve August 3, 2023 Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Castillo.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Old Business:

1. ORDINANCE # 6 - 2023

AN ORDINANCE AMENDING ORDINANCE 10-2021, SETTING THE PAY RANGE AND COMPENSATION FOR ALL HOURLY EMPLOYEES OF THE VILLAGE OF GIBSONBURG, OHIO. (SECOND READING)

2. ORINANCE #7 - 2023

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEE'S WAGES AND SALARIES. (THIRD READING)

A motion to adopt ORDINANCE #7-2023 by Herman, seconded by Slack.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

3. ORDINANCE #8 -2023

AN ORDINANCE EMPLOYING FRANK SIRSE AS A FULL -TIME SCHOOL RESOURCE OFFICER WITHIN THE GIBSONBURG POLICE DEPARTMENT. (SECOND READING)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #8-2023 by Slack, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion to adopt Ordinance #8-2023 by Herman, seconded by Castillo.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

New Business:

1. RESOLUTION #12-2023

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HISPANIC HERITAGE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON SEPTEMBER 23, 2023. (FIRST READING)

2. RESOLUTION #13-2023

A RESOLUTION ACKNOWLEDGING AND ACCEPTING STATE CAPITAL BUDGET FUNDS FROM THE STATE OF OHIO FOR THE GIBSONBURG LOGYARD PROJECT AND AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO EXECUTE CONTRACTS AS REQUIRED. **(FIRST READING)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #13-2023 by Johnson, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion to adopt Resolution #14-2023 by Kirwen, seconded by Castillo.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

3. RESOLUTION 14-2023

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR **(FIRST READING) (EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #14-2023 by Johnson, seconded by Gerwin.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion to adopt Resolution #14-2023 by Herman, seconded by Slack.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Mayor's Report:

- Thank you for electors signing petitions for office.

Administrator's Report:

- **The Wall That Heals-** Work continues on the planning of the event with all groups who are involved. The Village Website continues to have information on it related to the visit here, planning for the escort to bring it into town has been completed, volunteer signups are underway, and both sets of Challenge Coins are on sale as well as shirts. ***A Volunteer Registration Website is now active for the event and can be accessed through the link provided on the social media posts and the Village website. We are really in need of volunteers to assist as "Ambassadors" to welcome visitors and guide them!***
The Wall That Heals will be available to the public 24 hours a day from August 31st to September 3rd with a special Closing Ceremony at 1:30pm on September 3rd.
- **State Capital Budget Fund Draw-** We are working through some issues with ODNR regarding the ability to begin drawing on our funds. When we sent the requested materials back to them in the fall, apparently the individual assigned to our project had some additional questions and "meant to reach out to us but forgot." Our contacts with them in the past few weeks inquiring as to how we can begin drawing on the allocation, refreshed their memory on the additional questions they had. We answered all of their questions last week and received the "Pass Through Grant Agreement," but we are asking Council to approve a Resolution that states: "Gibsonburg Village Council accepts the funds allocated in the Ohio State Capital Budget for the Logyard Project and Authorizes the Execution of the Grant Agreement." This should satisfy ODNR and we can begin drawing on the funds allocated to us once they sign the agreement.
- **Cyclone Totes-** Smaller totes should be out to residents who have requested them in the next two weeks. As reminder again to the community: the Cyclone Tote and one (1) 33 gallon can, or 33-gallon bag are what is permitted to be put out curbside weekly. Anything over that limit will have an assessment on their utility bill for the extra being placed out without contacting Town Hall first or obtaining a bulk item/extra trash tag.
- **Street Sweeping-** Progressive Sweeping will be in town on Monday, August 7th
- **ODNR Step Outside Grants-** Final Reports have been prepared and sent to ODNR for the grants received for the Fishing Derby held in June.
- **Sidewalk Work-** KDH Construction will be working on some sidewalk and alley approach work in the coming weeks.
- **Hispanic Heritage Festival Resolution-** On the Agenda this evening is a Resolution that will allow the Mancha Family the ability to operate a Beer Tent for the festival in September.
- **Logyard Project-** Parking blocks have been ordered and we will be setting up another meeting with the committee to finalize some details and review plans for the covered stage soon.
- **Fifth Third Bank ATM-** The latest update that we have been able to get is that the work is scheduled to begin the week of August 14th.
- **Bulk Trash Drop Off-** Bulk Trash Drop Off took place this past Friday and Saturday with little issues. In all, nine 40-yard roll offs were filled during the times they were here and available to residents.

- **E. Yeasting Street/Rodriguez Street Project-** Preconstruction Meeting Kleinfelder and D2 was held today. We will be scheduling a meeting with the residents very soon and I'll share that information with everyone so that you can attend if you can. Other items associated with the project still being worked on:
 - o Permit To Install application with the Ohio EPA for the project.
 - o Service Application with First Energy on the needs for the lift station at the end of Rodriguez Street.
- **S Patterson Street Waterline Project** – Bids were opened on Monday, July 31st at 11:00am at Town Hall. Six companies pulled plans and two companies submitted bids. D2 (230,483.75) and B'Hillz (\$266,541.00). Keep in mind that this project is being funded by the HB 168 grant funding of \$276,413.00 received. Feller and Finch will be checking through the D2 bid and have a recommendation for us soon as we look to have legislation for you to award the contract at the August 17th meeting.

Fiscal Officer's Report: 08/03/23

Balance in all Funds from Cash Summary Report as of **JULY 31, 2023:**

- a. Total Cash Balance all funds: \$2,394,243.17
- b. Total Investment balances \$2,244,743.50
- c. Available Primary checking: \$ 149,299.67
- d. Petty cash secondary checking: \$200.00
- e. Interest recorded in **JULY:** \$ 7,215.70 (YTD: \$48,323.47)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the JULY 31, 2023, Financial Reports, seconded by Johnson.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion was made by Herman to approve reallocation of appropriations for JULY, 2023, seconded by Slack.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Municipal income tax revenue up \$49,358.12 YTD 2023 vs 2022 YTD.

General Fund Balance is down \$104,934.11 YEAR OVER YEAR with a balance of \$764,538.02. Reduction due to early full payoff of BAN.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin-nothing

Joint Cemetery Board-Slack- Meeting 8/5/23

Planning Commission- Slack- nothing

Public Service Parks- Herman- Fence at Williams Park is completed.

Public Utilities- Gerwin-nothing

Recreational Committee – Castillo - Flag football sign up open. Almost 60 participants.

Tree Committee-Johnson- nothing

Individual Council Member Report:

Slack- nothing

Gerwin-nothing

Herman- out of town 8/6 to 8/14

Johnson- Not running for Council after 30+ years.

Kirwen- Sorry to hear that Dave is stepping away from Council

Castillo-nothing

Report of Officials: Police Chief Dan absent

July 2023	July 2022	July 2021
CFS – 243	231	268
Incident - 17	15	22
Arrest – 1	1	1
Citation – 7	3	4

42 – Traffic Stops

31 – Assist Other Agencies

1 – Mental/Disturbed

3 – Accidents

2 – Domestic

1 – Assault/Menacing/Disorderly Conduct

6 – DUS/Fictitious Plates

9 – JV Complaints

1 – Suicide Attempts

1 – Drug Offense/Overdose

New Body Cameras are in service.

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023
Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). I ordered and received the

new body cameras through the grant. I submitted the QSR paper work for reimbursement on the grant.

Submitted Ohio body armor grant for New Hire (\$874.49)75%-25% (\$291.50) Received check

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers to fill out.

Residence- Open Forum/Comment: none

A motion to adjourn at 6:24 pm was made by Kirwen, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg