



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

August 17, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Johnson-here, Gerwin-here, Herman-here, Kirwen-here, Slack-here, Castillo-here.

**Recognition of Visitors/Special Reports for council meeting.**

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief.

**Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Gerwin to approve Aug. 17, 2023 Regular Council Meeting Minutes as written, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Correspondence:** none

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE # 6 - 2023**

AN ORDINANCE AMENDING ORDINANCE 10-2021, SETTING THE PAY RANGE AND COMPENSATION FOR ALL HOURLY EMPLOYEES OF THE VILLAGE OF GIBSONBURG, OHIO. (THIRD READING)

**A motion to adopt ORDINANCE #6-2023 by Herman, seconded by Slack.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**2. RESOLUTION #12-2023**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HISPANIC HERITAGE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON SEPTEMBER 23, 2023. (SECOND READING)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #12-2023 by Castillo, seconded by Johnson.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**A motion to adopt Resolution #12-2023 by Herman, seconded by Slack.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**New Business:**

**1. RESOLUTION #15-2023**

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH D2 EXCAVATING, LLC FOR THE PURPOSE OF COMPLETING THE S. PATTERSON STREET WATERLINE AND SEWER IMPROVEMENT PROJECT. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #15-2023 by Slack seconded by Kirwen.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**A motion to adopt Resolution #15-2023 by Herman, seconded by Johnson.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

### **Mayor's Report:**

- School starts soon – please be patient with kids traveling to and from school.
- Good luck to athletic teams
- SRO starting at school soon.
- Herman and Fought running unopposed. Mr. Johnson retiring from Council.

### **Administrator's Report:**

- **The Wall That Heals-** We are less than two weeks away from the event now. Final preparations are being made and schedules posted and promoted to the community. The Closing Ceremony will take place at 1:30pm on Sunday, September 3<sup>rd</sup> at Williams Park. After that, the Wall That Heals will be disassembled and loaded for its next destination. There are still some spots available to serve as an ambassador and interested individuals can access the sign-up site from the Village website or the links attached with social media posts.  
The Wall That Heals will be available to the public 24 hours a day from August 31<sup>st</sup> to September 3<sup>rd</sup> with the special Closing Ceremony at 1:30pm on September 3<sup>rd</sup>.
- **Hydrant Replacements-** As detailed by email last week, crews replaced 5 hydrants on W Yeasting Street. Everything was done in accordance with the EPA Guidelines as far as shutdowns and boil advisories. Letters were hand delivered, posted online and cases of bottled water provided as well. We anticipate boil advisories to be lifted Friday.
- **State Capital Budget Fund Draw-** Everything has been sent back to ODNR; however, we are unable to draw on the funds until after the Board of Governance meets next month and officially “approves our agreement.” As soon as we receive a copy of the approved and signed agreement, we will submit draw down requests. Again, this could have all been resolved last fall if ODNR had followed up on the questions that they had for us at that time.
- **Natureworks Grant Fund Draw-** We are submitting to ODNR a draw request for the full amount of the funds allocated to us (@\$12,000.00) from the Sandusky County Natureworks Grant Allocation.
- **Street Sweeping-** Progressive Sweeping will be in town the week of August 28<sup>th</sup> to do the route.
- **ODNR Step Outside Grants-** Grant Final Reports for the Fishing Derby and Fishing Clinic have been submitted to ODNR.
- **Logyard Project-** Parking blocks have been ordered and we will arrive next week. Concept design of the stage is being worked on. North Branch is finding a Christmas Tree.

- **Fifth Third Bank ATM-** Work on the ATM Kiosk in the municipal lot across from the old Town Hall has begun and is proceeding according to the timeline put out last week. Work should be done next week; however, it will be probably an additional week before everything is tested and the machine is put into service.
- **E. Yeasting Street/Rodriguez Street Project-** D2 is targeting the week of September 11<sup>th</sup> to begin mobilizing in the area. We will schedule the resident meeting to take place in the neighborhood right before work is scheduled to begin. Other items associated with the project still being worked on:
  - o Final plan approval for the lift station
  - o Tree removal (two trees on Rodriguez Street: one is right in the work area and the other is a general hazard and needs to come down) and trims (three trees on E. Yeasting to be trimmed)
  - o Permit To Install application with the Ohio EPA for the project.
  - o Service Application with First Energy on the needs for the lift station at the end of Rodriguez Street.
- **S Patterson Street Waterline Project – On tonight’s agenda is a Resolution to award the contract for the project to D2. As we spoke about at the last meeting,** bids were opened on Monday, July 31<sup>st</sup>. Six companies pulled plans and two companies submitted bids. D2 (230,483.75) and B’Hillz (\$266,541.00). Again, this project is being funded by the HB 168 grant funding of \$276,413.00 received. We’re asking for it to be passed in an emergency so D2 can begin to get all the needed supplies ordered.
- **Trick or Treat-** WE have already been fielding calls about the date and time for Trick or Treat in October. For reference, Halloween is on Tuesday, October 31<sup>st</sup>.

### **Fiscal Officer’s Report:**

- Toledo Edison settlement received \$980.00

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-**nothing

**Joint Cemetery Board-Slack-** Met last week purchased a new mower.

**Planning Commission- Slack-** nothing

**Public Service Parks- Herman-** A meeting will be scheduled soon for the planning of improvements to central park and parking. Park benches are for sitting on and not to be used as play equipment. Also new fencing is not to be used as seating either. Please respect the work and improvements that have been done. A reminder that cameras are recording 24/7 and the police department does have access to them in the cruisers

**Public Utilities- Gerwin-**nothing

**Recreational Committee – Castillo – Sunday there will be a coach meeting regarding Flag Football**

**Tree Committee-Johnson-** Well field trees were straightened.

## **Individual Council Member Report:**

**Slack-** nothing

**Gerwin-** nothing

**Herman-** Hydrants look great, nice to have in service.

**Johnson-** Hydrants in Service.

**Kirwen-** nothing

**Castillo-** Good luck to all fall athletes

## **Report of Officials: Police Chief Dan**

**August 1<sup>st</sup> through 16<sup>th</sup>**

**CFS – 126 Incidents - 8 Arrests – 4 Citations - 10**

28 – Traffic Stops

8 – Assist Other Agencies

1 – Mental/Disturbed

2 – Accidents

2 – Domestic

1 – Assault/Menacing/Disorderly Conduct

3 – JV Complaints

1 – Suicide Attempts

8 – OVI/DUS/Fictitious Plates

Cookout with a Cop that was (Friday 8-11-2023) Thank Sponsors

2021 Cruiser goes in under warrant at genoa ford the 22<sup>nd</sup>

Submitted NRA Grant for ammo for 2024, Waiting to see if we get it, Be sometime in February or March. (\$2,500.00)

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14<sup>th</sup>) and had more Grant papers to fill out. Was approved (\$19,560.80) Submitted additional paperwork for it August 9<sup>th</sup>

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023 Submitted the BWC Grant due June 17th 2022. awarded (\$9,888.00). I ordered and received the new body cameras through the grant. I submitted the QSR paper work for reimbursement on the grant.

Submitted Ohio body armor grant for New Hire (\$874.49)75%-25% (\$291.50) Received Check

New Body Cameras are in service, Gave 2 of the old Body Cameras to Prosecutors office for the investigators.

**Residence- Open Forum/Comment:** nothing

**Kirwen made a motion to go into executive session for personnel with no action to be taken, seconded by Herman at 6:22 pm.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Kirwen made a motion to come out of executive session at 7:20 pm seconded by Herman.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**A motion to adjourn at 7:20 pm was made by Slack, seconded by Kirwen.**

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg