



VILLAGE OF GIBSONBURG

Village Council Meeting – AGENDA

September 21, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Johnson-here, Gerwin-here, Herman-here, Kirwen-here, Slack-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker- Administrator, Jeff Holcomb – Fiscal officer, Dan Collins- Police Chief

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve Sept. 7, 2023 Regular Council Meeting Minutes as written, seconded by Castillo.

Roll Call: Johnson-yes, Gerwin-abstain, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Old Business: None

New Business:

1. RESOLUTION NO. 16 -2023

A RESOLUTION AUTHORIZING MAYOR AND/OR ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #16-2023 by Castillo, seconded by Johnson.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion to adopt Resolution #16-2023 by Herman, seconded by Gerwin.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Mayor's Report:

- The 911 Ceremony was very good. Thank you to Lt. Governor John Husted for coming.

Administrator's Report:

- **9/11 Ceremony-** It was a nice ceremony and a pleasure to have Lt. Governor Jon Husted with us as he delivered a very nice message with his comments. We appreciate everyone who was able to participate or be present.
- **OHIO EPA DEFA Funding-** Our next Long Term Control Project has been submitted to both the Ohio EPA Division of Environmental and Financial Assistance (DEFA) and the OPWC Committee for funding consideration. The project will continue with the separation of storm sewers and will focus on the area of Brentwood, Harrison and S Patterson. We will have word back from the DEFA submittal soon and the OPWC Committee is scheduled to meet on the morning of September 29th.
- **Hilfiker Walk to School Day-** We will again be participating in the event at Zion on Wednesday, September 27th.

- **State Capital Budget Fund Draw-** We have prepared the paperwork and submitted a draw down advance equal to one third (\$49,000.00) of the total grant amount.
- **Ohio EPA Lead Safe Program-** We are finalizing our grant application for the program which is designed to educate and remediate lead line issues in communities. Application is due October 12th.
- **Leaf Bags-** Leaf Bags have been ordered and will be delivered and available to the public soon.
- **Hydrant Replacements-** Hydrant replacements continue. Hydrants being replaced this week include: 406 N Patterson, 400 W Stone and 832 Ludwig. GVFD is aware that the locations are currently out of service.
- **Natureworks Grant Fund Draw-** We have submitted to ODNR a draw request for the full amount of the funds allocated to us (@\$12,000.00) from the Sandusky County Natureworks Grant Allocation. No response has been received as of yet.
- **Logyard Project-** Work continues on a variety of items associated with the project, but we need to schedule a meeting with the group soon so that we can finalize some details.
- **Fifth Third Bank ATM-** In communication with 5th/3rd, they have indicated that the ATM machine “has been energized, but it will take about two weeks until it is fully in service.” This would put it at any day now when it should be able to be used.
- **E. Yeasting Street/Rodriguez Street Project-** We are in the process of updating the work schedule with Kleinfelder and D2. The attached letter was distributed to the neighborhood this week. As frustrating as the delay is with the Lift Station, knowing that we can’t complete the project by the December 31st date and delaying it because of that is the most responsible thing that can be done right now.
- **S Patterson Street Waterline Project** – Preconstruction Meeting was held on Monday and D2 will begin to mobilize next week in the work area. The attached letter was hand delivered to the residents in the work area on Tuesday. Barring any unforeseen delays, the project should be completed by November 7th. Again, this project is being funded by the HB 168 grant funding of \$276,413.00 received.
- **Trick or Treat-** Sunday, October 29th from 5:00pm to 7:00pm
- **Out of the Office-** I will be out of the office all day in Columbus on Tuesday, September 26th.

Fiscal Officer’s Report: nothing

Committee Reports:

Economic Development-Kirwen- EDC will visit community on Oct. 3rd.

Finance- Gerwin- Nothing

Joint Cemetery Board-Slack- Met 9/7/23 Cemetery now offering 4 place cremations per lot.

Planning Commission- Slack- nothing

Public Service Parks- Herman- nothing

Public Utilities- Gerwin-nothing

Recreational Committee – Castillo - nothing
Tree Committee-Johnson- Reviewing sites for tree planting.

Individual Council Member Report:

Slack-911 Ceremonty was nice.

Gerwin-nothing

Herman- Heritage Festival Saturday 9/23/23 at Williams Park.

Johnson- nothing

Kirwen- nothing

Castillo- nothing

Report of Officials: Police Chief Dan September 21, 2023

September 1st through 19th

CFS – 175 Incidents - 9 Arrests – 1 Citations - 1

19 – Traffic Stops

12 – Assist Other Agencies

1 – Mental/Disturbed

1 – Accidents

1 – Domestic

4 – Assault/Menacing/Disorderly Conduct

8 – JV Complaints

1 – Death Investigation

2021 Cruiser went in under warrant at genoa ford engine light on

Submitted NRA Grant for ammo for 2024, Waiting to see if we get it, Be sometime in February or March.

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023
Submitted the BWC Grant due June 17th 2022. awarded. I ordered and received the new body cameras through the grant. I submitted the QSR paper work for reimbursement on the grant.
Received Money

Submitted Ohio body armor grant for New Hire, Received Check

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers to fill out. Was approved Submitted additional paperwork for it August 9th

Residence- Open Forum/Comment: nothing

Herman made a motion to go into executive session for personnel with no action to be taken, seconded by Castillo at 6:14 pm.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Herman made a motion to come out of executive session at 6:45 pm seconded by Slack.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion to adjourn at 6:45 pm was made by Gerwin, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-yes, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg