



VILLAGE OF GIBSONBURG

Village Council Meeting –MINUTES

September 7, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Johnson-here, Gerwin-absent, Herman-here, Kirwen-here, Slack-here, Castillo-here.

Kirwen made a motion to excuse Mr. Gerwin from tonight's meeting, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-absent, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Dan Collins – Police Chief.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve Aug. 17, 2023 Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Johnson-yes, Gerwin-absent, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Herman, seconded by Castillo.

Roll Call: Johnson-yes, Gerwin-absent, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.
Motion Passed.

Old Business: none

New Business: none

Mayor's Report:

- School is now in session – watch for kids.
- SRO now at school and being well received.
- Wall that Heals had tremendous support from community. Thank you to all the Volunteers.

Administrator's Report:

- **The Wall That Heals-** Absolutely amazing event. There's really no other way to describe it. It was almost flawless from beginning to end and we owe a huge debt of thanks to all those who stepped up to help make it happen. In speaking with the staff of the VVMF before they departed on Sunday, they commented that: "Gibsonburg did it better than the big cities we've been in this tour and you all should be incredibly proud." We're working on thank you notes and will continue to do so in the days to come.
- **9/11 Ceremony-** The 911 Ceremony with Lt. Governor Jon Husted will be on Monday, September 11th at 4:00pm at The Public Safety Service Memorial. While we know that the time may not be the best time for many, we are honored to have the Lt. Governor with us and are working with a tight time schedule for his visit.
- **OHIO EPA DEFA Funding-** Our next Long Term Control Project has been submitted to the Ohio EPA Division of Environmental and Financial Assistance (DEFA). This project will continue with the separation of storm sewers and will focus on the area of Brentwood, Harrison and S Patterson. We should have word back soon.
- **State Capital Budget Fund Draw-** We have received our fully executed agreement back from ODNR (thank you to our state representatives for assisting). We are able to immediately submit a draw down advance equal to one third (\$49,000.00) of the total grant amount and we are preparing the paperwork to do so.
- **Ohio EPA Lead Safe Program-** We are preparing a grant application for the program which is designed to educate and remediate lead line issues in communities. Application is due October 12th.

- **Natureworks Grant Fund Draw-** We have submitted to ODNR a draw request for the full amount of the funds allocated to us (@\$12,000.00) from the Sandusky County Natureworks Grant Allocation.
- **Logyard Project-** Work continues on a variety of items associated with the project: parking blocks, stage design, walkway placement, fencing, signage and selection of a tree to be designated as the Community Christmas Tree.
- **Fifth Third Bank ATM-** Work on the ATM Kiosk in the municipal lot across from the old Town Hall has been completed and is awaiting being put into service by Fifth Third Bank, which should happen at any time now.
- **E. Yeasting Street/Rodriguez Street Project-** D2 is still working towards the week of September 11th to begin mobilizing in the area. We will be scheduling the resident meeting asap to take place in the neighborhood next week. Other items associated with the project still being worked on:
 - o Final plan approval for the lift station
 - o Tree removal completed (two trees on Rodriguez Street: one is right in the work area and the other is a general hazard and needs to come down) and trims (three trees on E. Yeasting to be trimmed)
 - o Permit To Install application with the Ohio EPA for the project.
 - o Service Application with First Energy on the needs for the lift station at the end of Rodriguez Street.
- **S Patterson Street Waterline Project –** We are in receipt of the contracts for the project and are reviewing and collecting signatures. Again, this project is being funded by the HB 168 grant funding of \$276,413.00 received.
- **Trick or Treat-** We need to set a date and time asap as the questions have become more steady as to when it will occur. **SUNDAY OCTOBER 29 FROM 5 TO 7 PM.**
- **Fall Street Tree Planting-** We have received requests from a number of residents regarding planting and have passed the list along.

Fiscal Officer's Report: 09/07/23

Balance in all Funds from Cash Summary Report as of **AUGUST 31, 2023:**

- a. Total Cash Balance all funds: \$2,480,684.12
- b. Total Investment balances \$2,207,069.51
- c. Available Primary checking: \$ 273,414.61
- d. Petty cash secondary checking: \$200.00
- e. Interest recorded in **AUGUST:** \$ 6,965.21 (YTD: \$55,288.68)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Herman that council members have received the AUGUST 31, 2023, Financial Reports, seconded by Slack.

Roll Call: Johnson-yes, Gerwin-absent, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

A motion was made by Slack to approve reallocation of appropriations for AUGUST, 2023, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-absent, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Municipal income tax revenue up \$39,305.71 YTD 2023 vs 2022 YTD.

General Fund Balance is down \$135,412.57 YEAR OVER YEAR with a balance of \$815,603.30. (Reduction due to early full payoff of BAN).

Congratulations to Marc for 10 years of service to the Village on September 6th! It is a pleasure working with Marc.

I will be on vacation Sept. 12 thru Sept. 19.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- N/A

Joint Cemetery Board-Slack- Meeting tonight at 7 pm.

Planning Commission- Slack- Phil Renner resigned due to moving out of town.

Public Service Parks- Herman- Vandalism at Central Park.

Public Utilities- Gerwin-nothing

Recreational Committee – Castillo – Soccer teams starting.

Tree Committee-Johnson- 10 people asked for trees.

Individual Council Member Report:

Slack-Marc did an amazing job with the Wall that Heals.

Gerwin-N/A

Herman- Thank you to Marc for the Wall that Heals in the Village.

Johnson- Thank you to Marc for the Wall that Heals in the Village.

Kirwen- Thank you to Marc for the Wall that Heals in the Village.

Castillo- Thank you to Marc for the Wall that Heals in the Village.

Report of Officials: Police Chief Dan September 7, 2023

Aug. 2023	Aug. 2022	Aug. 2021
CFS – 253	231	258
Incident - 14	15	21
Arrest – 4	2	7
Citation – 16	6	4

51 – Traffic Stops
19 – Assist Other Agencies
1 – Mental/Disturbed
3 – Accidents
4 – Domestic
2 – Assault/Menacing/Disorderly Conduct
4 – OVI/DUS/Fictitious Plates
6 – JV Complaints
1 – Suicide Attempts/Overdose

Escorted Wall that Heals into Village

Submitted NRA Grant for ammo for 2024, Waiting to see if we get it, Be sometime in February or March.

Submitted the ARPA Grant due June 17th 2022. Got reply (March 14th) and had more Grant papers to fill out. Was approved Submitted additional paperwork for it August 9th

Approved (2-09-23). Submitted for new federal grant for body cameras and I.T. for 2023 Submitted the BWC Grant due June 17th 2022. awarded. I ordered and received the new body cameras through the grant. I submitted the QSR paper work for reimbursement on the grant. Received Money

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:24 pm was made by Kirwen, seconded by Herman.

Roll Call: Johnson-yes, Gerwin-absent, Herman-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg