



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 16, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.

Gerwin made a motion to excuse Mr. Johnson from tonight's meeting, seconded by Herman.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Don Karr – Asst. Police Chief

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve Nov. 2, 2023 Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.

Motion Passed.

Old Business:

1. ORDINANCE #24 -2023

AN ORDINANCE APPOINTING PAUL A. SKAFF TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO. (SECOND READING)

2. ORDINANCE #25- 2023

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULLTIME EMPLOYEES (SECOND READING)

3. ORDINANCE #26- 2023

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD, AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO. (SECOND READING)

New Business:

1. RESOLUTION #24 -2023

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO EXTEND THE CONTRACT WITH CYCLONE SERVICES FOR THE PURPOSE OF TRASH AND REFUSE HAULING SERVICES WITHIN THE VILLAGE OF GIBSONBURG. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #24-2023 by Slack, seconded by Herman.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.
Motion Passed.

A motion to adopt Resolution #24-2023 by Herman, seconded by Slack.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.
Motion Passed.

2. RESOLUTION #25-2023

AN RESOLUTION AUTHORIZING THE ADMINISTRATOR TO RETROACTIVELY ENCUMBER FUNDS TO PURCHASE AN ICON DESIGNED SHELTER, WHICH

WILL MEET THE VILLAGE NEEDS FOR THE LOGYARD PROJECT.
(EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #25-2023 by Herman, seconded by Slack.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.
Motion Passed.

A motion to adopt Resolution #25-2023 by Slack, seconded by Herman.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.
Motion Passed.

Mayor's Report:

- Be safe if traveling for Thanksgiving next week.
- Election open council position - Apply by 11/22/23

Administrator's Report:

- **Tree Planting-** North Branch Nursery will be planting on Monday, November 20th.
- **Council Vacant Seat-** The vacant seat has been advertised with a deadline of 4:00pm on November 22nd for letters of interest to be submitted. We will send out any letters that come in to all of you by email before we leave for the holiday.
- **American 250-** Gibsonburg will be designated as an "America 250 Community" and the program or event that we will highlight will be the 2026 Homecoming Festival.
- **Water and Wastewater Infrastructure Grant 2024/2025-** HB 33 provided funding for Ohio communities to again apply for funds to assist with water and wastewater projects. The same general format as the funds received for S Patterson Street, with the emphasis being on construction. We will again be submitting multiple projects for consideration.
- **2024 Demolition Program-** The State of Ohio will once again be funding the Building Demolition and Site Revitalization Grant Program in 2024. It will again be administered by the Sandusky County Land Bank. We submitted four properties within the corporation limits during the last round, with one property being funded. We will again be submitting properties for the program.
- **ODOT TAP Grant-** No new update to provide. Letter of Intent has been submitted to ODOT for consideration of submitting a full grant package for downtown developments. Again, if we are selected again to submit the full grant package then it will be due by January 31st. The grant package will be 95% funded by ODOT with a total price of about \$2.1 million dollars.

- **Sandusky County Park District Grant-** Grant application is completed and will be submitted to the Park District by the November 30th deadline. We will be requesting funds to be used towards the cost of the structure that will be built in the Logyard.
- **ODOT Safety Study/Grant-** The final report generated from the safety study done by ODOT and LJB Engineering is at each of your places. An electronic copy can also be made available if you would like. The end result of all of this will be a grant application to ODOT to fund and implement pedestrian safety measures on W. Madison Street and S Main Street with a focus being on the areas our students travel to get to and from school.
- **Leaf Bags-** Leaf Bags continue to be available to the public at Town Hall.
- **Street Sweeping-** Progressive Sweeping will be in town next Monday, November 20th to run the route in town.
- **Logyard Project-** The structure has been ordered and will be delivered sometime after the first of the year. We are working with local contractors now to develop a plan to construct it this spring. We will be submitting the cost of the structure to the state for reimbursement from our allocated State Capital Budget Funds. As we discussed at the last meeting, it is a 20 x 40 Icon Ironworks Shelter that will have lighting, electricity and a concrete floor.
- **E. Yeasting Street/Rodriguez Street Project-** D2 began digging for the Wet Well and Lift Station this week.
- **S Patterson Street Waterline Project** – We will be installing two new valves at S. Gibson and W Smith and then properly abandoning the lines on S. Patterson. Once this has been done, the old fire hydrants will be removed, and the project will be completed and closed out.
- **Ugly Christmas Sweater Run/Walk-** The event is set for Saturday, December 9th with a 9:00am start time from Town Hall. Since 2014 this has been a really great event that has done a tremendous amount of good for the young people and food pantry.
- **Pictures With Santa-** The event will take place at Town Hall on Saturday, December 9th from 11:00am to 1:00pm. Picture with Santa will be free once again for the community.
- **Thanksgiving Holiday-** Town Hall will be closed for the Thanksgiving Holiday on Thursday, November 23rd and Friday, November 24th.

Fiscal Officer's Report

Finance meeting after council meeting to review proposed temporary appropriations for 2024.

Working with the Solicitor to prepare updates to our Municipal Income tax ordinance to include all of the changes required by HB 33. We will need to pass an ordinance by year end, which will reflect these changes.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin-meeting tonight.

Joint Cemetery Board-Slack- Met 11/2/23 no changes.

Planning Commission- Slack- nothing

Public Service Parks- Herman- public free wifi will be turned off in Parks during winter months and downtown WIFI will be off till log yard is completed and or special events are scheduled.

Public Utilities- Gerwin-Met 11/2/23 discussed trash contract.

Recreational Committee – Castillo - nothing

Tree Committee-Johnson- N/A

Individual Council Member Report:

Slack- Happy Thanksgiving

Gerwin- Happy Thanksgiving

Herman- Happy Thanksgiving. Tree lighting on December 2nd will be on Facebook live this year,

Johnson- N/A

Kirwen- Happy Thanksgiving

Castillo- Tree lighting with Gingerbread Contest

Report of Officials: Police – Asst. Chief Don Karr

- Hiring update

Residence- Open Forum/Comment: none

A motion to adjourn at 6:17 pm was made by Kirwen, seconded by Herman.

Roll Call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-absent, Gerwin-here.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg