



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

December 7, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Slack-here, Castillo-absent, Kirwen-here, Johnson-here, Gerwin-here.

Johnson made a motion to excuse Mrs. Castillo from tonight's meeting, seconded by Herman,

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Hunter Reineck

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Kirwen to approve Nov. 16, 2023 Regular Council Meeting Minutes as written, seconded by Herman.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Old Business:

1. ORDINANCE #24 -2023

AN ORDINANCE APPOINTING PAUL A. SKAFF TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO. **(THIRD READING)**

A motion to adopt Ordinance #24-2023 by Herman, seconded by Johnson.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

2. ORDINANCE #25- 2023

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULLTIME EMPLOYEES **(THIRD READING)**

A motion to adopt Ordinance #25-2023 by Slack, seconded by Johnson.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

3. ORDINANCE #26- 2023

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD, AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO. **(THIRD READING)**

A motion to adopt Ordinance #26-2023 by Herman, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

New Business:

1. ORDINANCE 27 -2023

AN ORDINANCE ADOPTING THE 2024 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. **(FIRST**

READING)

2. RESOLUTION NO. 26 -2023

A RESOLUTION OF THE VILLAGE OF GIBSONBURG SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250-OH)
(FIRST READING)

3. RESOLUTION # 27-2023

AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND.
(EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #27-2023 by Kirwen, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

A motion to adopt Resolution #27-2023 by Johnson, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.
Motion Passed.

Mayor's Report:

- Christmas Tree lighting was fantastic
- Facebook comments on Police Dept. by uniformed people.

Administrator's Report:

- **Tree Planting-** North Branch Nursery completed the fall tree planting on Monday, November 20th.
- **Holiday Trash Service-** Due to both Christmas and New Years Day falling on Mondays this year, Cyclone will be picking up on Tuesday, December 26th and Tuesday, January 2nd. Also, as this is the first year with the 96-gallon totes and one extra 33-gallon bag/can policy, we will have two roll off dumpsters at Town Hall both weeks for extra "Holiday Trash" like bags of wrapping paper, cardboard, etc... They will not be for large bulk items like couches, mattresses and chairs. "Holiday Trash" only.
- **Ohio EPA NPDES Inspection-** The Ohio EPA conducted an inspection of the WWTP on October 25th and toured the facility as well as interviewed staff members. No major

findings were listed in the follow-up letter. We are working with them on the LTCP schedule and our current NPDES Permit will expire in 2024 so we will begin working on the permit renewal early in the year.

- **Tree City USA-** Tree City USA application has been completed and turned in to the Arbor Day Foundation.
- **American 250-** Gibsonburg will be designated as an “America 250 Community” and the program or event that we will highlight will be the 2026 Homecoming Festival.
- **Water and Wastewater Infrastructure Grant 2024/2025-** We submitted multiple projects last week for the HB 33 funding for Ohio communities to assist with water and wastewater projects. It was the same general format as the funds received for S Patterson Street, with the emphasis being on construction. All total, \$2,087,504.00 in projects were submitted. Projects included:
 - o W. Yeasting St. Waterline Replacement- \$619,850.00
 - o Brentwood Ave Waterline Replacement- \$357,063.00
 - o E. Stevenson St. Waterline Replacement- \$210,591.00
 - o LTCP Sewer Separation Project- \$900,000.00
- **2024 Demolition Program-** The State of Ohio is once again funding the Building Demolition and Site Revitalization Grant Program in 2024. It will again be administered by the Sandusky County Land Bank. We submitted four properties within the corporation limits last week to the Director of the Sandusky County Land Bank for consideration with the Sandusky County request for funding.
- **ODOT TAP Grant-** We received word last week that we have been approved by ODOT to submit a full grant package for downtown developments. The full grant package will be due by January 31st and we are working with Kleinfelder to get this completed. We will be reaching out to a variety of individuals to obtain letters of support for our application. The grant package will be 95% funded by ODOT with a total price of about \$2.1 million dollars.
- **Sandusky County Park District Grant-** Grant application is completed and submitted to the Park District. We have requested funds to be used towards the cost of the structure that will be built in the Logyard.
- **ODOT Safety Study/Grant-** Dr. Bob and I have met to begin discussing the grant package to be submitted to ODOT for pedestrian improvements to areas on both state routes where our students travel to get to and from school.
- **Logyard Project-** The structure is in production now and will be delivered at some point in early 2024.
- **E. Yeasting Street/Rodriguez Street Project-** D2 continues to work on the Wet Well and Lift Station.
- **S Patterson Street Waterline Project** – New valves at S. Gibson and W Smith have been installed, the old line on S. Patterson has been properly abandoned and the old fire hydrants will be removed. The project is completed and will be closed out soon.
- **Ugly Christmas Sweater Run/Walk-** The event is set for this Saturday, December 9th with a 9:00am start time from Town Hall. Since 2014 this has been a really great event that has done a tremendous amount of good for the young people and food pantry.

- **Pictures With Santa-** The event will take place at Town Hall on Saturday, December 9th from 11:00am to 1:00pm. Pictures with Santa will be free once again for the community.
- **Town Hall Holiday Hours-** Closed on Monday, December 25th. Closed on Tuesday, January 2nd.

Fiscal Officer's Report- December 7, 2023

Balance in all Funds from Cash Summary Report as of:		11/30/23
A:	Total Cash Balance all Funds:	\$2,509,370.53
B:	Total Investment Balances:	\$2,242,175.26
C:	Available in Primary checking:	\$266,995.27
D:	Petty Cash	\$ 200.00
E:	Interest recorded in: November	\$ 6,973.74
F:	Interest recorded Year-to-Date:	\$ 76,250.17
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

A motion was made by Herman that council members have received the November 30, 2023, Financial reports, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

A Motion was made by Slack to approve reallocation of appropriations for November, 2023, seconded by Herman.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Ordinance for Municipal Ta Changes required by HB 33 Mr. Ruck is preparing.

Committee Reports:

Economic Development-Kirwen- New refuse hauling on CR 85 looking better.

Finance- Gerwin-nothing

Joint Cemetery Board-Slack- met Tuesday no changes

Planning Commission- Slack- nothing

Public Service Parks- Herman- A reminder there is no ice fishing or ice skating on the Cr 85 Quarry, Williams park, or Silverrock waters.

Public Utilities- Gerwin-nothing
Recreational Committee – Castillo – N/A
Tree Committee-Johnson- Fall trees planted

Individual Council Member Report:

Slack- nothing
Gerwin-nothing
Herman- nothing
Johnson- tree pickup after Christmas
Kirwen- social media – Please think before you comment.
Castillo-N/A

Report of Officials: Police – Asst. Chief Don Karr

- November call numbers
- Updated policy manual outline.

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:33 pm was made by Kirwen, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-absent, Kirwen-yes, Johnson-yes, Gerwin-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg