



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

December 21, 2023

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Council President Mr. Herman at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Johnson-here, Gerwin-absent.

Johnson made a motion to excuse Mr. Gerwin from tonight's meeting, seconded by Castillo.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

Johnson nominated Kirwen to be President Pro-Tempe for tonight's meeting, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting- none

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Slack to approve Dec. 7, 2023 Regular Council Meeting Minutes as written, seconded by Johnson.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Kirwen, seconded by Castillo.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.
Motion Passed.

Old Business:

1. ORDINANCE 27 -2023

AN ORDINANCE ADOPTING THE 2024 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (SECOND READING)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #27-2023 by Slack, seconded by Kirwen.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.
Motion Passed.

A motion to adopt Ordinance #27-2023 by Johnson, seconded by Slack.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.
Motion Passed.

2. RESOLUTION NO. 26 -2023

A RESOLUTION OF THE VILLAGE OF GIBSONBURG SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250-OH) (SECOND READING)

New Business:

1. Open Council Seat:

Slack made a recommendation to have Jay Morelock take the open seat for Dave Johnson starting January 2024.

Johnson made a recommendation to have Robin Ross take the open seat for Dave Johnson starting January 2024.

A ballot vote was taken. 4 votes for Jay and 1 for Robin.

Johnson made a motion to have Jay Morelock take the open seat for Dave Johnson starting January 2024, seconded by Castillo.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.
Motion Passed.

2. ORDINANCE #28 - 2023

AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF CHAPTER 191 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO REGARDING MUNICIPAL INCOME TAX AND DECLARING AN EMERGENCY. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #28-2023 by Slack, seconded by Kirwen.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

A motion to adopt Ordinance #28-2023 by Slack, seconded by Castillo.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

3. RESOLUTION #28-2023

A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO SUBMIT TO THE OHIO DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ALTERNATIVE PROGRAM GRANT AN APPLICATION FOR FUNDING ASSISTANCE FOR THE GIBSONBURG DOWNTOWN IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #28-2023 by Kirwen, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

A motion to adopt Resolution #28-2023 by Kirwen, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

Mayor's Report: absent

Administrator's Report:

- **Holiday Trash Service-** As a reminder: due to both Christmas and New Years Day falling on Mondays this year, Cyclone will be picking up on Tuesday, December 26th and Tuesday, January 2nd. Also, as this is the first year with the 96-gallon totes and one extra 33-gallon bag/can policy, we will have two roll off dumpsters at Town Hall both weeks for extra “Holiday Trash” like bags of wrapping paper, cardboard, etc.... They will not be for large bulk items like couches, mattresses and chairs. “Holiday Trash” only.
- **2024 Special Events-** At each of your places is a list of special events to happen in the Village in 2024. We will add to it as needed.
- **ODNR Catchable Rainbow Trout Program-** ODNR would like to use Williams Park for their Catchable Rainbow Trout Program. Similar to what has been done at White Star in the past, ODNR would target sometime in April for the release of the trout. It provides a “very high angler success rate by creating “fish in a barrel” opportunities to catch stocked fish.” It would require a Fishing Agreement like what we have at Silverock, but this one could be modified to account for certain things like the Fishing Derby. Any time that we can further strengthen our relationship with ODNR is a good thing. At each of your places is a flyer about the program provided by ODNR.
- **Lead Line Survey-** In accordance with the Ohio EPA mandates, we will be completing a lead service line inventory for all residences in our system. This must be done and submitted to the EPA by October 2024. We are going to approach this in two ways to start: **1.** By letter directly mailed to each residence. A copy is attached. **2.** An online survey with a link and QR Code that will have the same basics as the letter to be mailed. This will be something that we will be touching on all year with the public as we need to get as many voluntary responses as possible. Voluntary responses will keep us from having to inconvenience residents by possibly having to make entry into their homes to determine the service line material.
- **ODOT TAP Grant-** We continue to work with Kleinfelder on our grant application to have it submitted to ODOT by January 31st. Again, the grant package will be 95% funded by ODOT with a total price of about \$2.1 million dollars.
- **Homecoming Fireworks-** We have signed the contract for Fireworks on Saturday, June 29th as a part of the Homecoming Festival. The rain date will be Sunday, June 30th.
- **Sandusky County Park District Grant-** Grant application was awarded \$5,000.00 towards the cost of the covered structure to be built at the Logyard this spring. We appreciate the Park District wanting to be a part of the project.
- **ODOT Safety Study/Grant-** We will be submitting to ODOT a grant package at the end of January for pedestrian safety improvements to the area on SR 300 near the high school and middle school. The plan is to start in this area and then move to the area on SR 600 that was identified in the Safety Study.
- **Logyard Project-** The structure is in production now and is expected to be delivered the first week of February if not sooner.
- **E. Yeasting Street/Rodriguez Street Project-** D2 continues to work on the Wet Well and Lift Station. All other work on the project will be completed in spring of 2024.
- **S Patterson Street Waterline Project** – The project is completed and will be finalizing some items with the state to officially close out the project.

- **End of Year-** We have begun to work on end of the year items needing to be complete, including EPA Compost Site Annual Report, Gibsonburg EDC Hinkle Report, County Auditor Zoning Permit File, ODNR Step Outside Grant Renewal and others. We will have all of these completed by the second week of January.
- **Ugly Christmas Sweater Run/Walk-** The event was an amazing success with over 200 participants. In all, we delivered one pickup truck full of food items to the food pantry and one pickup truck overflowing with toys to Hilfiker. We want to thank Ideal Bakery, Union Bank, Phaze 1, Second Sole, Gibsonburg Key Club, Fremont Runner's Club, Gibsonburg Police, Gibsonburg Fire, Town Staff and all of the volunteers who stepped forward to sponsor or help with the event. It was a truly special morning.
- **Town Hall Holiday Hours-** Closed on Monday, December 25th. Closed on Monday January 1st.

Fiscal Officer's Report-

- Municipal Income tax revenue over \$800,000. Rita collected \$797,940.23
- Projected Interest income is up \$89,000 year-over-year to a record high of \$100,000.00 +
- 2022 Total interest income was \$11,234.55

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- N/A

Joint Cemetery Board-Slack- met nothing new

Planning Commission- Slack- nothing

Public Service Parks- Herman- nothing

Public Utilities- Gerwin- N/A

Recreational Committee – Castillo – Baseball Registration is now open

Tree Committee-Johnson- nothing

Individual Council Member Report:

Slack- Great year in 2023! Thank you to Dave. Merry Christmas & Happy New Year!

Gerwin- N/A

Herman- Thank you to Dave for his years of service. Christmas decorations are excellent!

Johnson- Christmas Decorations are great!

Kirwen- Thank you Dave!

Castillo- Thank you to Dave. Merry Christmas & Happy New Year!

Report of Officials: Police – Asst. Chief Don Karr

- Current trends, parking issues and animal complaints.

Residence- Open Forum/Comment:

A motion to adjourn at 6:26 pm was made by Johnson, seconded by Slack.

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Johnson-yes, Gerwin-absent.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Jeff Herman
Council President,
Village of Gibsonburg