



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

January 18, 2024

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Slack-absent, Castillo-here, Kirwen-here, Morelock-here, Gerwin-here.

Herman made a motion for Slack to be excused from tonight's meeting, seconded by Castillo.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Morelock-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting. None

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve Jan. 4, 2024 Regular Council Meeting Minutes as written, seconded by Castillo.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Morelock-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Morelock-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Old Business: none

New Business:

1. ORDINANCE #2-2024

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEE'S WAGES AND SALARIES. **(FIRST READING)**

2. ORDINANCE #3 -2024

AN ORDINANCE AMENDING ORDINANCE 6-2023, SETTING THE PAY RANGE AND COMPENSATION FOR ALL HOURLY EMPLOYEES OF THE VILLAGE OF GIBSONBURG, OHIO. **(FIRST READING)**

Mayor's Report:

- Registration for Baseball and Softball is in progress.
- Will continue to work on Logyard Progress

Administrator's Report:

- **OSS Solid Waste District Grant-** Grant package has been submitted for consideration. Potential funds will be used towards the purchase of tables and other items made from recycled plastic lumber for the covered structure at the Logyard.
- **ODNR Step Outside Grants-** Both grant applications have been filed with ODNR and have been approved.
- **2023 Water Accountability-** At each of your places is a copy of the information that is kept track of and submitted to the EPA. In all, we billed roughly 1,999 units less than 2022, but cut out almost 3.6 million gallons of unaccounted for water (a hefty gain). Continuing to replace meters and plans to upgrade some of our larger meters in town will hopefully allow us to get the accountability into the 85%-88% range in the coming years. Credit goes to the staff for staying on this and working towards addressing issues that they find.
- **Health Department Mosquito Control Grant-** We have lent our support to the Health Department in their application to the Ohio EPA for a Mosquito Control Grant. Their application is based on larval control (larviciding) and public education, but could branch out into spraying at some point.
- **PEP Grant-** Grant for safety items (barricades, cones, etc..) has been submitted to PEP.
- **ODNR Catchable Rainbow Trout Program-** We are in receipt of the Fishing Agreement for Williams Park that will allow ODNR to use the water for the Catchable Rainbow Trout Program. They are still looking at a late March or early April date for the

release. Again, anytime we can strengthen our relationship with ODNR, it is a good thing.

- **Lead Line Survey-** The first round of the survey has been mailed out and the response has been very positive. We may hold off on the survey link for now and coincide another mailing with utility bills as that seemed to work really well for responses so far. Again, in accordance with the Ohio EPA mandates, we will be completing a lead service line inventory for all residences in our system. This must be done and submitted to the EPA by October 2024. Voluntary responses will keep us from having to inconvenience residents by possibly having to make entry into their homes to determine the service line material.
- **ODOT TAP Grant-** Our grant application is complete and will be submitted to ODOT on January 30th (deadline is January 31st). I think we have a strong submittal this time and if anyone would like to see it, there is a copy in the office. Again, the grant package will be 95% funded by ODOT with a total price of about \$2.1 million dollars.
- **ODOT Safety Study/Grant-** We are continuing to work with ODOT to submit a grant package at the end of this month for pedestrian safety improvements to the area on SR 300 near the high school and middle school.
- **Logyard Project-** Covered structure is scheduled to ship on February 16th. The process continues to move forward with other items continuing to be worked on.
- **2024 Visitors Guides-** A copy of the guide is at each of your places and extra copies are available at Town Hall. The cover photo is from Homecoming 2023.
- **EDC Annual Meeting-** The event is scheduled for Friday, March 1st at 7:30am and will take place at the Neely Center on the campus of Terra. Please let us know soon if you plan to attend so that we can make the reservations.
- **E. Yeasting Street/Rodriguez Street Project-** D2 continues to work on the Wet Well and Lift Station. All other work on the project will be completed in spring and summer of 2024.
- **S Patterson Street Waterline Project** – Project is being closed out with the Ohio Department of Development.

Fiscal Officer's Report-

Submitted year end 2023 report to the State Auditor thru the Hinkle System. Waiting for confirmation of receipt and verification.

Need to set up finance meeting to review permanent appropriations for 2024. We will need to approve permanent appropriations before the end of February.

Committee Reports:

Economic Development-Kirwen- we have had a couple inquires for the Industrial Park.

Finance- Gerwin-Meeting scheduled for Monday Jan. 22. At 6 pm

Joint Cemetery Board-Slack- N/A

Planning Commission- Morelock- nothing

Public Service Parks- Herman- nothing

Public Utilities- Gerwin-Meeting scheduled for 2/1/24 after regular council meeting.

Recreational Committee – Castillo – Sponsorship meeting next week.

Individual Council Member Report:

Slack- N/A

Gerwin-nothing

Herman- Drive safely

Morelock- nothing

Kirwen- nothing

Castillo- nothing

Report of Officials: Police – Chief Don Karr

- Retired Chief Michael Benton passed away. Years of service to Gibsonburg 1980 to 2013.

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:19 pm was made by Kirwen, seconded by Herman.

Roll Call: Herman-yes, Kirwen-yes, Slack-absent, Morelock-yes, Gerwin-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg