



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

April 18, 2024

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Councilman Herman at 6:00 pm

**Kirwen made a motion to elect Gerwin as President Pro-Tempe for tonight's meeting, seconded by Slack.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Herman-here, Slack-here, Castillo-here, Kirwen-here, Morelock-here, Gerwin-here.

**Slack made a motion to excuse Mayor Fought from tonight's meeting, seconded by Morelock.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**Recognition of Visitors/Special Reports for council meeting:** none

### **Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Castillo to approve April 4, 2024 Regular Council Meeting Minutes as written, seconded by Kirwen.**

Roll Call: Herman-yes, Slack-abstain, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**Correspondence:** none

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Gerwin, seconded by Kirwen.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE #7 - 2024**

AN ORDINANCE AMENDING CHAPTER 1126.01 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (THIRD READING)

**A motion to adopt Ordinance #7-2024 by Slack, seconded by Castillo.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**2. ORDINANCE #8- 2024**

AN ORDINANCE AMENDING ORDINANCE NO 5-2017 OF THE VILLAGE OF GIBSONBURG, OHIO TO ADJUST THE SEWER FEES CHARGED BY THE VILLAGE. (SECOND READING)

**New Business:**

**1. RESOLUTION #2 -2024**

A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WINTER CONTRACT (24-25) FOR ROAD SALT. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #2-2024 by Kirwen, seconded by Castillo.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**A motion to adopt Resolution #2-2024 by Slack, seconded by Gerwin.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

## **2. ORDINANCE #9 - 2024**

AN ORDINANCE AMENDING CHAPTER 505: ANIMALS AND FOWL OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG (**EMERGENCY**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #9-2024 by Slack, seconded by Castillo.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**A motion to adopt Ordinance #9-2024 by Slack, seconded by Gerwin.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

## **3. RESOLUTION #3 -2024**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HOMECOMING FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBURG, OHIO ON JUNE 26<sup>th</sup>, 27<sup>th</sup>, 28<sup>th</sup> & 29<sup>th</sup> 2024. (**EMERGENCY**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #3-2024 by Slack, seconded by Kirwen.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**A motion to adopt Resolution #3-2024 by Slack, seconded by Castillo.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

**Mayor's Report: N/A**

## Administrator's Report:

- **ODOT Safety Study/Grant-** As detailed by email earlier last week and in the press release, official notice was given that the Village will be receiving a grant in the amount of \$84,022.00 for pedestrian safety improvements (Flashing beacons, signage, crosswalk and street paintings, etc....) on SR 300 at the Middle School and High School. There is about a five-month lead time on the materials so we are unsure if it will all be completed in time for the start of school in the fall, but we are meeting with ODOT soon to begin the process of outlining the project.
- **OSS Solid Waste District Grant Funding-** As detailed by email last week, our grant application was fully funded in the amount of \$6,024.00 for the purpose of purchasing tables and benches made from recycled plastic lumber for the covered structure at the Logyard.
- **305 E. Stevenson Condemn-** No further updates as the process continues.
- **Solar Eclipse-** No issues at all for the event. About 100 people in Williams Park viewed the eclipse and a large amount of people viewed it from the yards. Staff stayed over for a short time just to make sure nothing was needed, but like most other areas of the county, Gibsonburg experienced no issues at all.
- **State Champs Signs/Jake Diebler Signs-** Craig Mintz is working on designs for both new State Champion Signs and special signs that identify Gibsonburg as being the "Childhood Home of OSU Men's Basketball Coach Jake Diebler."
- **Standard Wellness Tour-** Last Tuesday, we were able to escort the Mayor and Council President on a last-minute tour of Standard Wellness (Sidney has a request for a dispensary operation within their corporation limits and wanted to learn more). From the tour, Matt Feltner, Standard Wellness Director of Operations, will be attending a May council meeting to provide an update on current operations and plans that they have for the future in conjunction with the recreational side of things. We appreciated Matt and Michelle Lahman being able to accommodate the guests from Sidney.
- **Congressional Funding Request-** We did receive a follow up request for more information from Congresswoman Kaptur's office and provided them with that information within the day.
- **ODOT Salt Contract 2024/2025-** On the Agenda tonight is a Resolution to participate in the ODOT purchasing program for road salt. Based upon our current stockpile and knowing that we have one more load (@25 tons) to receive from last year's contract, we are going to set our anticipated tonnage at a lower amount with this contract. We're asking for it to be passed in an emergency to meet the May 3<sup>rd</sup> submittal deadline.
- **Homecoming Resolution-** On the Agenda tonight is the annual Resolution to allow for the sale and consumption of beer in Williams Park for the Homecoming Festival in June.
- **Ordinance Amending Chapter 505-** On the Agenda tonight is the Ordinance amending Chapter 505 to directly deal with the feeding of stray cats and dogs within the corporation limits.
- **Habitat for Humanity-** As a reminder, Habitat for Humanity will be holding a Gibsonburg Build Kick Off this Saturday (April 20<sup>th</sup>) from 10:30am to 12:15pm at the Logyard. There will be a food truck, the opportunity to sign up to assist with the new

build in Gibsonburg, activities for kids and the groundbreaking for the house at the corner of W. Madison Street and Brubaker will take place at 12:30pm.

- **Water CCR Report-** As a reminder, the annual report, required by the EPA, has been published and available for view by the community by following the link to our website printed on their Utility Bill. A small number of hard copies are available at Town Hall.
- **NPDES Permit Renewal-** The permit to operate a Wastewater Treatment Facility and discharge treated water has been submitted and is currently being reviewed by the Ohio EPA.
- **Hydrant Flushing-** Hydrant flushing will begin in the next week. WE will put out to the community daily the areas that flushing is being done in. As a reminder, regular flushing of hydrants is necessary to ensure that hydrants are operating as they need to and to remove any mineral deposits that may occur inside of distribution pipes.
- **Hispanic Heritage Festival-** The Mancha Family will hold the event again in 2024 on September 28<sup>th</sup> in Williams Park.
- **ODNR Catchable Rainbow Trout Program-** ODNR released the trout into Williams Park on Tuesday, April 16<sup>th</sup>.
- **Tree City USA-** At each of your place's tonight is a press release from the Arbor Day Foundation announcing Gibsonburg as a "Tree City" again for 2023. This information was also sent to the media. Unfortunately, due to schedule issues, we weren't able to make it to the awards ceremony on Tuesday, but we are working towards having the presentation made at a future council meeting.
- **ODOT TAP Grant-** No further updates at this time. Again, the grant package will be 95% funded by ODOT with a total price of about \$2.1 million dollars.
- **Logyard Project-** Permit applications for the covered structure have been approved and received he Sandusky County Commercial and Industrial Building Department, area has been laid out and is ready for the installation of the structure, walkways and new sidewalk and curbs on W. Madison Street. Once that has been completed, the entrance arch will go in, and Fremont Fence will complete the fencing portion of the park.
- **E. Yeasting Street/Rodriguez Street Project-** D2 will be remobilizing in the coming weeks to complete the project. Wet Well and Lift Station work has been completed.
- **May 2<sup>nd</sup> Council Meeting-** I will not be in attendance at the meeting.

### **Fiscal Officer's Report-**

- Audit in process

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-** nothing

**Joint Cemetery Board-Slack-** nothing

**Planning Commission- Morelock-** nothing

**Public Service Parks- Herman-** please keep parks cleaned up, including removing pet waste.  
**Public Utilities- Gerwin-** nothing  
**Recreational Committee – Castillo –** Fundraiser for Softball thru Sat. April 20<sup>th</sup>

**Individual Council Member Report:**

**Slack-** nothing

**Gerwin-** nothing

**Herman-**"If you have a concern, complaint, comment, or want to make contact with Village staff, utilize the "contacts" tab on the website at [www.gibsonburgohio.org](http://www.gibsonburgohio.org). We DO NOT monitor social media 24/7 nor will we start to. Please also feel free to attend council meetings. There are plenty of seats."

**Morelock-** nothing

**Kirwen-** nothing

**Castillo-** Ball games starting proceed with caution with children present.

**Report of Officials: Police – Chief Don Karr**

Hiring - Offer made for a FT position.

Offer made for a PT position.

New cruiser has been secured. Waiting on equipment.

CAD system - Getting better overall. Still experiencing connectivity issues.

**Residence- Open Forum/Comment:** nothing

**A motion to adjourn at 6:17 pm was made by Kirwen, seconded by Slack.**

Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Jeff Herman  
President Pro - Tempe