



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

July 11, 2024

6:30 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

Pledge of Allegiance

Meeting via Facebook Live also.

**Roll call:** Herman-absent, Slack-here, Castillo-here, Kirwen-here, Morelock-here, Gerwin-absent.

**Motion by Kirwen to excuse Mr. Herman and Mr. Gerwin from tonight's meeting, seconded by Slack.**

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

**Slack made a motion to name Don Kirwen President Pro-Tempe for tonight's meeting, seconded by Morelock.**

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

**Recognition of Visitors/Special Reports for council meeting.**

Marc Glotzbecker- Administrator, Jeff Holcomb – Fiscal Officer, Don Karr- Police Chief

**Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Slack to approve June 20, 2024 Regular Council Meeting Minutes as written, seconded by Castillo.**

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

A motion was made by \_\_\_\_\_ to approve June 20, 2024 Budget Hearing Meeting Minutes as written, seconded by \_\_\_\_\_.

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Slack, seconded by Castillo.

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE #10 - 2024**

AN ORDINANCE AMENDING CHAPTERS 941.08: PERSONAL CONDUCT AND 941.11: POSTED RULES AND REGULATIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG (**THIRD READING**)

A motion to adopt Ordinance #10-2024 by Slack, seconded by Castillo.

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

**New Business:**

**1. RESOLUTION #6 -2024**

A RESOLUTION AMENDING RULE 10 OF THE COUNCIL RULES OF THE VILLAGE OF GIBSONBURG (**FIRST READING**)

**2. RESOLUTION #7 -2024**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE ART AND WINE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON JULY 27, 2024.

(EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #7-2024 by Kirwen, seconded by Slack.**

Roll Call: Herman-absent, Slack=yes, Castillo=yes, Kirwen=yes, Morelock=yes, Gerwin-absent.  
**Motion Passed.**

**A motion to adopt Resolution #7-2024 by Morelock, seconded by Castillo.**

Roll Call: Herman-absent, Slack=yes, Castillo=yes, Kirwen=yes, Morelock=yes, Gerwin-absent.  
**Motion Passed.**

### **3. RESOLUTION #8 - 2024**

AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO RETROACTIVELY TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #8-2024 by Kirwen, seconded by Slack.**

Roll Call: Herman-absent, Slack=yes, Castillo=yes, Kirwen=yes, Morelock=yes, Gerwin-absent.  
**Motion Passed.**

**A motion to adopt Resolution #8-2024 by Slack, seconded by Morelock.**

Roll Call: Herman-absent, Slack=yes, Castillo=yes, Kirwen=yes, Morelock=yes, Gerwin-absent.  
**Motion Passed.**

### **Mayor's Report:**

- Homecoming was a huge success!

### **Administrator's Report:**

- **E. Yeasting Street/Rodriguez Street Project-** D2 continues to work on the project with a Monday through Thursday (10-hour days) schedule and steady progress being made.
- **Logyard Project-** Landscaping, block work, electric, lights and fencing are up next for the area. We will be moving up benches and tables for the area soon.
- **Bear Sculpture-** There is a slight delay with the sculpture and the artist will not be delivering it now until next month.

- **Lemonade Stand-** The event will take place this Saturday from 10:00 am to 2:00 pm in Williams Park and should be just as good of a time as previous years. It is being covered by both WTOL and 13abc.
- **Wine Festival Resolution-** On the Agenda for this evening. I apologize for the timing of it as I had thought that I had written it at the same time as the one for Homecoming, but I did not.
- **Summer Meeting Resolution-** On the Agenda for this evening is the requested Resolution to amend Rule 10 of the Council Rules and allow for just one meeting during the months of June, July and August.
- **OSS Solid Waste Grant Final Report-** Final report for the benches and picnic tables has been completed, submitted and approved. Funds should be transferred soon.
- **Downtown Mural Art Grant Final Report-** Final report to the Ohio Arts Council to be reimbursed for the grant funding they have allocated to the project has been completed and submitted.
- **Capital Budget Funds-** We are working on submitting our final report and draw for the funds allocated to the Village. We did submit the final draw request, but received notice that we were required to submit additional information and pictures with the request. We will have it done and submitted by Monday and the remaining \$14,700.00 from the Capital Budget Funds will be transferred to us.
- **Natureworks Grant Funds-** Final report and draw request for the grant received has been submitted and it has been accepted by ODNR. The grant will be closed with ODNR soon.
- **Water Tower Inspection and Painting-** The tower is still on schedule to be taken down for washout inspection and painting early in August. Leary Construction will be doing the work for us.
- **Circus Grimaldi-** As a reminder, the circus will be in Williams Park on August 17<sup>th</sup> and 18<sup>th</sup>. Three shows total and the Village will receive some of the proceeds from ticket sales. Circus Grimaldi DOES NOT have live animals. Their shows feature clowns, jugglers, magicians, acrobats, etc...
- **Bulk Trash Drop Off-** Scheduled for July 26<sup>th</sup> and July 27<sup>th</sup> at Town Hall. Same format as in previous years. Details have been posted and a copy is at each of your places.
- **305 E. Stevenson Condemn-** No further updates as the process continues.
- **NPDES Permit Renewal-** No further updates to provide. The permit to operate a Wastewater Treatment Facility and discharge treated water is still being reviewed by the Ohio EPA and we continue to answer any questions they may have.

**Fiscal Officer's Report- July 11, 2024**

Balance in all Funds from Cash Summary Report as of: **06/30/24**

A:	Total Cash Balance all Funds:	\$2,427,889.71
B:	Total Investment Balances:	\$2,222,649.39

C:	Available in Primary checking:	\$ 205,040.32
D:	Petty Cash	\$ 200.00
E:	Interest recorded in: <b>JUNE</b>	\$ 7,182.12
F:	Interest recorded Year-to-Date:	\$ 41,961.49
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

**A motion was made by Slack that council members have received the June 30, 2024, Financial reports, seconded by Castillo.**

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.  
**Motion Passed.**

**A motion was made by Slack, to approve reallocation of appropriations for June, 2024, seconded by Kirwen.**

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.  
**Motion Passed.**

General Fund up \$121,044.51 year to date, compared to **June 30, 2023**, with a current balance of \$893,806.51.

Municipal income tax revenue down \$10,295.55 year to date, compared to **June 30, 2023**, with total 2024 YTD receipts of \$434,743.16.

Paid semi-annual payments of: OPWC = \$14,105.98 and OWDA = \$155,834.70  
(\$35,857.09 less than previous semi-annual payments).

**Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-N/A**

**Joint Cemetery Board-Slack-** Met 7/9/24 everything is status quo.

**Planning Commission- Morelock-** nothing

**Public Service Parks- Herman- N/A**

**Public Utilities- Gerwin-N/A**

**Recreational Committee – Castillo –** Softball finished, 14U won tournament. Flag Football Registration closes on 7/15/24.

**Individual Council Member Report:**

**Slack-** Good Homecoming

**Gerwin-** N/A

**Herman-** N/A

**Morelock-** nothing

**Kirwen-** nothing

**Castillo-** nothing

**Report of Officials: Police – Chief Don Karr**

- New hire doing well.
- Selling old police vehicle

**Residence- Open Forum/Comment:** none

**A motion to adjourn at 6:52 pm was made by Kirwen, seconded by Slack.**

Roll Call: Herman-absent, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg