# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

**August 1, 2024**
**6:00 pm**
**MEETING ROOM – 526 N. WEBSTER ST.**

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Herman-here, Slack-here, Castillo-here, Kirwen-here, Morelock-here, Gerwin-here.

**Recognition of Visitors/Special Reports for council meeting**.
Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Don Karr – Police Chief.

**Review and Approval of Minutes of Previous Council Meeting:**
**A motion was made by Slack to approve July 11, 2024 Regular Council Meeting Minutes as written, seconded by Castillo**.
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

**Correspondence:** none

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**
**A motion was made to approve payment of invoices by Gerwin, seconded by Herman.**
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

## Old Business:

1. **RESOLUTION #6 -2024**
   A RESOLUTION AMENDING RULE 10 OF THE COUNCIL RULES OF THE VILLAGE OF GIBSONBURG (**SECOND READING**)

## New Business:

1. **RESOLUTION #9 -2024**
   A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HISPANIC HERITAGE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON SEPTEMBER 28, 2024.
   **(FIRST READING)**

2. **RESOLUTION #10- 2024**
   A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR ADMINISTRATOR TO RETROACTIVELY, AS OF JANUARY 1, 2024, ENTER INTO A CONTRACT WITH UNITED INSURANCE SERVICES AND CONSUMER DRIVEN ADMINISTRATORS, LLC FOR THE MANAGEMENT OF DEDUCTIBLE REIMBURSEMENT PLAN FOR VILLAGE EMPLOYEES ON BEHALF OF THE VILLAGE OF GIBSONBURG AND DECLARING AN EMERGENCY. (**EMERGENCY**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #10-2024 by Slack, seconded by Herman**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

**A motion to adopt Resolution #10-2024 by Slack, seconded by Morelock.**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

3. **RESOLUTION #11 2024**
   RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (**EMERGENCY**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #11-2024 by Herman, seconded by Slack.**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

**A motion to adopt Resolution #11-2024 by Slack, seconded by Herman.**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

## Mayor's Report:

- The Skunk issue cannot be solved by the Village. Eliminate feeding the stray cats.

## Administrator's Report:

- **E. Yeasting Street/Rodriguez Street Project-** D2 continues to work on the project with a Monday through Thursday (10-hour days) schedule. New water line is in and operational as well as new meter pits. Septic tanks and connections will be next followed by yard rehab and paving.
- **Logyard Project-** Landscaping work has begun. Fencing will start soon. Block work, electric and lights will be completed last. Benches and tables have been moved to the area.
- **Bear Sculpture-** The sculptor has informed us that delivery from Virginia will be made on August 19th.
- **Lemonade Stand-** The event took place on July 13th in Williams Park and was another huge success. About 40 different stands this year with great media exposure from WTOL, 13abc, News Messenger and The Press. Pictures have been posted on social media**.**
- **Bulk Trash Drop Off Days-** A total of twelve 40-yard roll offs was filled during the two days (July 26th and July 27th). There were eight roll offs on site the entire time. No major issues of note. Credit to the summer help who worked extremely hard both days unloading vehicles that came through.
- **Economic Development Numbers-** From the last Sandusky County EDC Meeting, Project List numbers so far for 2024 show leads for Gibsonburg properties (26 leads countywide):
    - Clearview- 4
    - CR 85- 3

  As always, we will continue to submit any leads related to economic development that come in for both properties.
- **CVS-** As you all are aware; CVS is slated to close at the end of the month. A small group of individuals has been working hard to find a solution to the absence of a pharmacy in the area. We have been in contact with all of our local, state and federal elected officials as well as representatives from CVS, the Ohio Pharmaceutical Board and the University

of Toledo School of Pharmacy. We are actively looking for funding and a location for a new pharmacy business to potentially open in the community.

- **Hispanic Heritage Festival-** Resolution for permission to operate a Beer Tent for the festival is on the agenda this evening.
- **Downtown Mural Art Grant Final Report-** Final report has been sent to the Ohio Arts Council and reimbursement has been received.
- **Capital Budget Funds-** Final report and draw for the funds allocated to the Village has been sent to ODNR and the remaining $14,700.00 from the Capital Budget Funds has been transferred to us. Grant has been closed out.
- **Natureworks Grant Funds-** Final report and draw request for the grant received has been submitted and accepted by ODNR. The grant will be closed with ODNR as soon as funds have been received.
- **Water Tower Inspection and Painting-** The tower will be taken down for washout inspection and painting the week of August 5th. In preparation for Leary Construction doing the work for us, we have fully tested the variable speed drives on the motors and replaced the transfer switch for the emergency generator.
- **Circus Grimaldi-** As a reminder, the circus will be in Williams Park on August 17th and 18th. Three shows total and the Village will receive some of the proceeds from ticket sales. Circus Grimaldi DOES NOT have live animals. Their shows feature clowns, jugglers, magicians, acrobats, etc.… Tickets are available online by visiting: circusgrimaldi.com.
- **NPDES Permit Renewal**- No further updates to provide. The permit to operate a Wastewater Treatment Facility and discharge treated water is still being reviewed by the Ohio EPA and we continue to answer any questions they may have.
- **Cookout With the Cops**- The annual event will take place on Friday, August 9th at 12:00pm in Williams Park. New this year will be a school supply collection (pencils, paper, notebooks, crayons, etc.…) that will be given to Hilfiker Elementary.
- **OML Summer Conference**- I will be out of the office on Friday, August 2nd and attending the Ohio Municipal League Summer Conference in Sandusky.

## Fiscal Officer's Report- August 1, 2024

| Balance in all Funds from Cash Summary Report as of: | | **07/31/24** |
|---|---|---|
| A: | Total Cash Balance all Funds: | $2,478,616.71 |
| B: | Total Investment Balances: | $2,259,535.03 |
| C: | Available in Primary checking: | $ 218,881.68 |
| D: | Petty Cash | $ 200.00 |
| E: | Interest recorded in: **JULY** | $ 7,205.52 |
| F: | Interest recorded Year-to-Date: | $ 49,167.01 |
| G: | UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided | |

To all council members and Mayor by email.

**A motion was made by Herman that council members have received the July 31, 2024, Financial reports, seconded by Slack.**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

**A motion was made by Slack, to approve reallocation of appropriations for July, 2024, seconded by Castillo.**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

General Fund up $125,098.27 year to date, compared to **July 31, 2023**, with a current balance of $889,636.29.

Municipal income tax revenue down $3,452.52 year to date, compared to **July 31, 2023**, with total 2024 YTD receipts of $514,522.09.

Please complete required Fraud training thru State of Ohio.

Approve Resolution for 2025 Budget.

## Committee Reports:

**Economic Development-Kirwen**- none
**Finance- Gerwin**- none
**Joint Cemetery Board-Slack**- none
**Planning Commission- Morelock**- none
**Public Service Parks- Herman**- Clean up at Silverock will start soon.
**Public Utilities- Gerwin**- need to have a meeting.
**Recreational Committee – Castillo –** Football Registration is closed.

## Individual Council Member Report:

**Slack-** nothing
**Gerwin-** nothing
**Herman-** Thank you for unlimited Trash Drop off.
**Morelock-** nothing
**Kirwen-** nothing

**Castillo-** Friday 8/9/24 at Williams Park is Meet the Gibsonburg School Teams.

**Report of Officials: Police – Chief Don Karr**

- New Car in service
- Drive Carefully

**Residence- Open Forum/Comment**: none

**A motion to adjourn at 6:21 pm was made by Kirwen, seconded by Slack.**
Roll Call: Herman-abstain, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg