VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

September 19, 2024
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman- here, Slack-entered at 6:04, Castillo-here, Kirwen-here, Morelock-here, Gerwin-absent.

Recognition of Visitors/Special Reports for council meeting.

Miranda and Dan Cane -prescription delivery/assistance plan

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve September 5, 2024 Regular Council Meeting Minutes as written, seconded by Slack.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.
Motion Passed.

Correspondence:

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Slack, seconded by Herman.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-absent.
Motion Passed.

Old Business:

1. **ORDINANCE #13- 2024**
   AN ORDINANCE AMENDING ORDINANCE 8-2017: REGULATING THE CULTIVATION, PROCESSIING, AND DISTRIBUTION OF MEDICAL MARIJUANA WITHIN THE MUNICIPAL CORPORATION LIMITS OF THE VILLAGE OF GIBSONBURG. **(SECOND READING)**

New Business:

1. **RESOLUTION #12- 2024**
   A RESOLUTION IDENTIFYING NUISANCE PROPERTIES IN THE VILLAGE OF GIBSONBURG (**FIRST READING)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #12-2024 by Herman, seconded by Slack.
Roll Call: Herman-yes, Slack-absent, Castillo-yes, Kirwen-yes, Morelock-absent, Gerwin-absent.
Motion Passed.

A motion to adopt Resolution #12-2024 by Slack, seconded by Herman.
Roll Call: Herman-yes, Slack-absent, Castillo-yes, Kirwen-yes, Morelock-absent, Gerwin-absent.
Motion Passed.

Mayor's Report:

- Speeding issues
- Mayor will not respond thru Facebook, if you have an issue, come to council mtg, call the office, email or stop in.

Administrator's Report:

- **E. Yeasting Street/Rodriguez Street Project-** D2 and Transtar continue to work on the electrical portion of the Lift Station and area rehab. We are all hoping to have a punch list walk through scheduled very soon. The attached informational letter to the residents in the neighborhood was hand delivered this week.
- **Sandusky County Land Bank-** There is a new Land Bank Director for the County, and we have sat down and had a very good conversation about Gibsonburg being able to utilize the Land Bank more and the Land Bank being more present in Gibsonburg. We have resubmitted a number of properties to them for their 2025 efforts and they will work to include all of them in the coming year.
- **305 E. Stevenson Street-** With the assistance of the Land Bank, the process of abating the property is being stepped up with the County Treasurer and County Prosecutor. On

the Agenda tonight is a Resolution declaring the property as a "public nuisance." This step will allow for us to condemn it more quickly and for the Prosecutor, Treasurer and Land Bank to do what they need to do to expedite the process through the court system.

- **Water Tower Inspection and Painting-** No issues from the cleaning and painting of the tower. The system has been back up and running as it should. We are still awaiting the inspection report from Leary Construction and will share it once received.
- **Logyard Project-** Landscaping work is almost complete with the flagpole still to be installed. Fremont Fence will be completing the fencing around the perimeter this month and KDH will follow behind them to complete block work. Electric and lights will be completed last. We are looking to have the Chamber of Commerce of Sandusky County hold a ribbon cutting at the site in October.

Charlie Gerwin entered the Meeting at 6:24 pm

- **Fall Planting-** Fall Tree Planting is being put together for various residential locations in town and in Williams Park. North Branch Nursery will be doing the work in mid-October.
- **Tree City USA-** We are preparing materials for the award application and will have it turned in well in advance of the December deadline.
- **Clearview and CR 85-** We continue to respond to informational requests and meeting requests at both sites. In collaboration with the Sandusky County EDC and Regional Growth Partnership, we have hosted two groups at Clearview during the past two weeks. Because of non-disclosure agreements, we are unable to go into great detail, but we can tell you that both visits went very well.
- **Trick or Treat-** Trick or Treat has been communicated to the community as being scheduled for Thursday, October 31st from 6:00pm to 7:30pm.
- **CVS-** We continue to work though the closure with the group of individuals who have attempting to bring a pharmacy business back to town. There are a lot of moving pieces to all of this, but everyone involved is doing their absolute best to try and bring this needed asset back to the community.
- **Pickleball Court-** Clean Line is scheduled to come in and resurface and stripe the area for a court on Monday, September 23rd.
- **Annual PEP Insurance Visit-** The property insurance appraisal took place on Monday, September 16th. We spent all day with the appraiser from HCA Asset Management who was doing the appraisal for PEP. He toured all village owned buildings and other "high value asset" areas that the village owns, taking pictures, GPS information and measurements of all properties and fixtures.
- **NPDES Permit Renewal**- Draft permit is available for your review in the front office. Final permit should be approved by the end of the month.
- **Leaf Bags**- Leaf bags are on site and are available for pickup by residents.

- **9/11 Remembrance Ceremony**- The ceremony last Wednesday went very well. We appreciate everyone who was able to come as we once again kept the promise that we made in 2016 to always gather to honor and remember on September 11th.

Fiscal Officer's Report-

Received notice from RITA that approximately 470 administrative subpoena letters sent out to non-filers. Taxpayers need to respond to RITA AS SOON AS POSSIBLE by filing the requested tax return or by contacting RITA to claim a legitimate exemption from filing. You may file on line at ritaohio.com. Or you may contact RITA and they will assist you with filing correctly. Do not ignore these letters / notices!

Cashed in 9-month $500,000 CD at Union Bank was 4.98%/515% yield. Will transfer to Star Ohio with Daily rate of 5.4%. Rates are currently invested 6 mo 4.5% 3 year 3.25%.

Committee Reports:

Economic Development-Kirwen- had site inquiry
Finance- Gerwin-will meet after council
Joint Cemetery Board-Slack- sealed drives
Planning Commission- Morelock- nothing
Public Service Parks- Herman- Thank you to Marc for organizing the 911 Ceremony.
Public Utilities- Gerwin-Will meet after council
Recreational Committee – Castillo – Nothing

Individual Council Member Report:

Slack-nothing
Gerwin- Speeding issues
Herman- Speeding Data has been downloaded and the Police Chief has the information.
Morelock- Thank you Marc
Kirwen- Make sure to vote.
Castillo- Flag Football is going on now.

Report of Officials: Police – Chief Don Karr- ABSENT

We are submitting an offer to a candidate for our SRO position

Residence- Open Forum/Comment: none

A motion to adjourn at 6:36pm was made by Kirwen, seconded by Slack.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg