VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

September 5, 2024
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Herman-here, Slack-here, Castillo-here, Kirwen-here, Morelock-here, Gerwin-here.

Recognition of Visitors/Special Reports for council meeting. none

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Castillo to approve August 15, 2024 Regular Council Meeting Minutes as written, seconded by Herman.
Roll Call: Herman-yes, Slack-abstain, Castillo-yes, Kirwen-yes, Morelock-abstain, Gerwin-yes.
Motion Passed.

Correspondence:
Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Slack.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
Motion Passed.

Old Business:

1. **RESOLUTION #9 -2024**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HISPANIC HERITAGE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON SEPTEMBER 28, 2024.
(THIRD READING)

A motion was made to adopt Resolution #9-2024 by Herman, seconded by Castillo.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
Motion Passed.

New Business:

1. **ORDINANCE #13- 2024**

AN ORDINANCE AMENDING ORDINANCE 8-2017: REGULATING THE CULTIVATION, PROCESSIING, AND DISTRIBUTION OF MEDICAL MARIJUANA WITHIN THE MUNICIPAL CORPORATION LIMITS OF THE VILLAGE OF GIBSONBURG.

Mayor's Report:

- Logyard is looking Great!
- Bear is awesome!
- Lots of pictures taken with the bear
- Schroders landscaping is looking great.

Administrator's Report:

- **E. Yeasting Street/Rodriguez Street Project-** We are in the closing stages of the project with pavement going down last week and D2 continues to work on the electrical portion of the Lift Station and area rehab. We are working towards scheduling a punch list walk through in the coming week to identify and address any items that will need to be take care of before the project is fully closed out. We are now utilizing our ARPA funds for the remaining invoices associated with the project.
- **Small Paving Projects-** 7L Construction did some smaller paving projects for us while they were mobilized in town for the E. Yeasting and Rodriguez Project. Areas done included: E. Yeasting, W. Madison, S. Gibson, S. Patterson and the turn around area on E. Stevenson.
- **Water Tower Inspection and Painting-** Leary Construction has completed to wash out inspection and painting of the tower and the tower is back in service. The inspection report will be available to us in the coming weeks. Regardless of their inspection report, I

believe that we are still going to have Nelson Tank Engineering come in before the end of the year and do an interior and exterior structural analysis on the tower.

- **Logyard Project-** Bear sculpture and archway are in place and landscaping work continues. Fremont Fence will be arriving soon to complete the fencing around the perimeter Block work, electric and lights will be completed last.
- **Economic Development Numbers-** As detailed by email last week, updated project numbers for 2024 are (two additional leads for Clearview since the email was sent):
    - 34 project leads submitted for all properties in Sandusky County
    - Clearview- 7
    - CR 85- 7
- **Trick or Treat-** Halloween this year is on a Thursday. Questions regarding Trick or Treat is beginning to come in, however, no other communities have set their dates and times yet. **Date Set: 10/31/24 6 to 7:30 pm**
- **CVS-** The store is closed, **but** we continue to work though the closure with a small group of individuals who have a strong desire to see a pharmacy business in town. We're working through a lengthy list of funding possibilities to determine which applications would be more to our advantage to apply for.
- **Veterans Plaques-** As detailed by email last week, we are putting a pause on the plaque program due to issues that Centec is having getting orders filled in a timely manner. Once they get back on track we will resume the program.
- **Pickleball Court-** Clean Line is on schedule to come in and resurface and stripe the area for a court. We have received the standards and net and will be removing the existing pipes and putting them in soon.
- **Annual PEP Insurance Visit-** The annual review/tour took place on August 28th. Nothing major from it. Some minor items to address in the parks (tree trims, playground mulch) and they would like each insured driver to have their driving record check by PD annually. We will work to get these done and the action reports submitted to them. The property insurance appraisal will take place on September 16th.
- **NPDES Permit Renewal**- Draft permit is being reviewed now and the final permit should be approved by the end of the month.
- **Leaf Bags**- Leaf bags are on order and should arrive in the coming week.
- **9/11 Remembrance Ceremony**- The annual event is scheduled for 6:00pm on Wednesday, September 11th at The Public Safety Service Memorial. Special guest this year will be retired Assistant Chief of Police Dennis VanWey, who served in a law enforcement role for NYPD at Ground Zero in the days after 9/11.
- **Friday, September 6th**- I will be out of the office most of the day.

Fiscal Officer's Report- September 5, 2024

Balance in all Funds from Cash Summary Report as of: **08/31/24**

A:	Total Cash Balance all Funds:	$2,478,684.86
B:	Total Investment Balances:	$2,273,799.90
C:	Available in Primary checking:	$ 204,684.96

D:	Petty Cash	$	200.00
E:	Interest recorded in: **AUGUST**	$	7,253.76
F:	Interest recorded Year-to-Date:	$	56,420.77
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.		

A motion was made by Herman that council members have received the August 31, 2024, Financial reports, seconded by Castillo.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
Motion Passed.

A motion was made by Slack, to approve reallocation of appropriations for August, 2024, seconded by Morelock.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
Motion Passed.

General Fund up $64,690.59 year to date, compared to **August 31, 2023**, with a current balance of $880,293.89.

Municipal income tax revenue down $9,041.58 year to date, compared to **August 31, 2023**, with total 2024 YTD receipts of $569,291.67.

Committee Reports:

Economic Development-Kirwen- Still receiving leads and inquirers.
Finance- Gerwin- meeting 9/19/24 after regular council meeting
Joint Cemetery Board-Slack- seal coating pavements to start shortly
Planning Commission- Morelock- nothing
Public Service Parks- Herman- update on the veterans memorial lighting
Public Utilities- Gerwin- will meet 9/19/24 after regular council meeting.
Recreational Committee – Castillo – soccer and flag football has started.

Individual Council Member Report:

Slack-nothing
Gerwin- nothing
Herman- Sept. 11 ceremony, I will try to post on Facebook live
Morelock- nothing

Kirwen- nothing
Castillo- nothing

Report of Officials: **Police – Chief Don Karr**

Residence- Open Forum/Comment: Garbage Can Issue

A motion to adjourn at 6:17 pm was made by Kirwen, seconded by Slack.
Roll Call: Herman-yes, Slack-yes, Castillo-yes, Kirwen-yes, Morelock-yes, Gerwin-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg