VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 7, 2024
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:01 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Morelock-absent, Gerwin-here, Kirwen-here, Herman-here, Slack-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Don Karr – Police Chief.

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Kirwen to approve October 17, 2024 Regular Council Meeting Minutes as written, seconded by Herman.
Roll Call: Morelock-absent, Gerwin-abstain. Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Slack.
Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Old Business:

1. **RESOLUTION #13- 2024**
   A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE ACCEPTANCE OF A NONCASH CHARITABLE DONATION OF LAND FOR PUBLIC PURPOSE FROM BULLWINKLE ENTERPRISES, LLC, JONATHON YOUNKER. **(THIRD READING)**

A motion to adopt Resolution #13-2024 by Kirwen, seconded by Herman.
Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

1. **RESOLUTION #15 -2024**
   A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO EXTEND THE CONTRACT WITH CYCLONE SERVICES FOR THE PURPOSE OF TRASH AND REFUSE HAULING SERVICES WITHIN THE VILLAGE OF GIBSONBURG. **(SECOND READING)**

5. ORDINANCE #15 - 2024
AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEE'S WAGES. **(SECOND READING)**

Mayor's Report:

- Trick or Treat went well, no issues
- Election is over, School levy did not pass.
- Leaves - Village has leaf bags, do not rake to the street.
- Be courteous and respectful to your neighbors.

Administrator's Report:

- **E. Yeasting Street/Rodriguez Street Project-** Project is completed and closed out. In the spring we will plant some screening bushes near the Lift Station.
- **Ohio EPA Lead Line Survey-** The next step in this process are informational letters mailed out to every service connection in our system. There are three letters (copies at each of your places) that will be sent out:
  1. Notification of Galvanized Requiring Replacement Service Line
  2. Notification of Lead Status Unknown Service Line

3. Notification of Lead Service Line

All three letters follow a prescribed Ohio EPA format with some tweaks for our community. While they are all very informative, they could be a bit confusing to some and we ask that residents with questions to please reach out using the contact methods listed and we will answer any questions. We are going to utilize social media as much as possible to educate the public on what the letter they receive will mean and the steps we are taking to address the Ohio EPA regulations. It's important to note that this these letters are going to out every public water customer in the State of Ohio. This isn't just a Gibsonburg thing. It's a statewide and mandated by the Ohio EPA. Huge credit to Brad Hershey and the staff for the amount of time spent on the survey work and the Ohio EPA requirements associated with it all.

- **E. Yeasting Alley Vacate Request-** We had a great conversation with the resident making the request and they fully understand why it cannot be done. We agreed to post some additional signage in the area, and they are on board with that.
- **Younker Land Donation-** Everything is in order for the transfer of the land pending the passage of the Resolution that is on the agenda. We will get everything to Solicitor Ruck once approved and all documents have been signed.
- **ODOT TAP Grant-** We had the initial meeting with ODOT representatives this morning regarding the grant funds and the local requirements. Next step will be the Field Review, and this should take place before the end of the year.
- **Park District Grant**- As a result of the latest PEP Insurance Review, we're going to begin switching out bleachers in the parks for smaller versions that fit within the guidelines of not having to have side and back railings. We're going to apply for two sets from the grant program and continue the process of replacement in the future.
- **Water and Sewer Rate Study-** We are working with the staff from Ohio Rural Water to set up a follow up meeting to review Water and Sewer Rate Study information. Again, this service is at no charge as we are members of ORWA.
- **State Champions Signs-** Craig Mintz and Design Graphics continue to work on new State Champion Signs. We will be removing the signs from the four entrances soon as the new signs will be up to date.
- **Logyard Project-** KDH Construction continues to work on block work and that will wrap up the project for this year. Electric and lights will be completed in the spring. We would still very much like to have the Chamber of Commerce of Sandusky County hold a ribbon cutting and we hope to have the date and time set soon.
- **Fall Planting-** Fall Tree Planting will take place next week with North Branch Nursery performing the work for us. In all there will be 19 trees planted: 8 at residences and 11 throughout Williams Park.
- **Tree City USA-** Materials for the award application have been submitted to the Arbor Day Foundation.
- **Trick or Treat-** No issues of note during the event.

- **CVS/Pharmacy-** We will be meeting with RGP and Jobs Ohio about the Vibrant Communities Grant Program on November 13th and working to submit an application to assist with the re-opening of a pharmacy business in town.
- **Pickleball Court-** The area in Central Park is available for play and we will leave the net up until around Thanksgiving.
- **Sandusky County Department of Jobs and Family Services Event**- The run and walk to benefit the Child Abuse Prevention Committee was held on October 26th and was very well attended. Thanks to GPD, GVFD and Town Staff for assisting.
- **Leaf Bags**- Leaf bags are on site and are available for pickup by residents. We'd like to remind residents that if they take leaves to the Compost Site in garbage bags to please empty the leaves onto the pile and not place the garbage bags on the pile as that is a violation of our Compost Site License with the Ohio EPA. There is a trash barrel on site to dispose of garbage bags.
- **Veterans Day**- As a reminder, Town Hall will be closed on Monday, November 11th in observance of Veterans Day. Cyclone will pick up trash as regularly scheduled.

Fiscal Officer's Report-

Balance in all Funds from Cash Summary Report as of: **10/31/24**

A:	Total Cash Balance all Funds:	$2,469,511.22
B:	Total Investment Balances:	$2,286,870.38
C:	Available in Primary checking:	$ 182,440.84
D:	Petty Cash	$ 200.00
E:	Interest recorded in: **OCTOBER**	$ 8,165.80
F:	Interest recorded Year-to-Date:	$ 91,145.10
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

A motion was made by Herman that council members have received the October 31, 2024, Financial reports, seconded by Kirwen.
Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

A motion was made by Slack, to approve reallocation of appropriations for October, 2024, seconded by Herman.
Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

General Fund up $6,069.41 year to date, compared to October 31**, 2023**, with a current balance of

$793,846.86 (after adjustment for funds held for demolition of fire damaged house).

Municipal income tax revenue up $10,294.16 year to date, compared to **October 31, 2023**, with total 2024 YTD receipts of $697,102.54.

Committee Reports:

Economic Development-Kirwen- nothing
Finance- Gerwin- Next Meeting will be 11/21/24 after council meeting.
Joint Cemetery Board-Slack- rules are posted at cemetery, please follow them.
Planning Commission- Morelock- absent
Public Service Parks- Herman- Reminder, there is no ice fishing or ice skating at Williams or Silverock Parks. New pickle ball court at central park has been finished and I've already seen it put to use this year.
Public Utilities- Gerwin-nothing
Recreational Committee – Castillo – Soccer is finished. Softball and Baseball Registration will start soon.

Individual Council Member Report:

Slack- nothing

Gerwin- nothing

Herman- nothing

Morelock- absent

Kirwen- nothing

Castillo- Good Luck to Football team!

Report of Officials: Police – Chief Don Karr-

- Trick or treat went well.

<u>Residence- Open Forum/Comment</u>: nothing

A motion to adjourn at 6:23pm was made by Kirwen, seconded by Slack.
Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg