VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

December 5, 2024
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Morelock-here, Gerwin-absent. Kirwen-here, Herman-here, Slack-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.
Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal officer

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Herman to approve November 21, 2024 Regular Council Meeting Minutes as written, seconded by Slack.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Kirwen, seconded by Herman.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Old Business: None

New Business:

1. **RESOLUTION NO. 19-2024**

   AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #19-2024 by Kirwen, seconded by Slack.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

A motion to adopt Resolution #19-2024 by Slack, seconded by Herman.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

2. **ORDINANCE 18-2024**

   AN ORDINANCE ADOPTING THE 2025 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. **(FIRST READING)**

3. **ORDINANCE #19- 2024**

   AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULLTIME EMPLOYEES. **(FIRST READING)**

Mayor's Report:

- Christmas Tree Lighting is Saturday, Dec. 7 at 6:00 PM
- Canceling the 1/2/25 Meeting. Only meeting in January will be 1/16/25.

Administrator's Report:

- **Ohio EPA Lead Line Survey-** We continue to work with residents and the statewide mandate from the Ohio EPA. Every resident of the State of Ohio who is served by a Public Water System, including Gibsonburg residents, received one of the three letters based on the results of the Lead Line Survey and we are doing our best to answer questions and assist in any manner we can.

- **Utility Billing System-** We are hoping to make the switch to the new system with the bills set to go out this month. Again, aside from a different looking Utility Bill, residents should not really see any drastic changes from what the current process has been.
- **Holiday Trash-** As we did last year, we will have a 40 yard roll off at Town Hall the week of Christmas for residents to place things like wrapping paper and cardboard in. It will not be for bulk items (couches, chairs, etc.…) and will be monitored.
- **PEP Insurance Appraisal-** We have received the complete report from the appraisal done a few months ago on all village owned properties and equipment. It is available in the office if anyone would like to look through it.
- **Christmas Decorations-** All decorations are in place for the holiday season.
- **ARPA Funds and Report-** We are still in the process of final reporting for the ARPA Funds received by the Village of Gibsonburg and will have it completed and submitted by the December 31st deadline.
- **2025 Special Events-** A list is at each of your places. A few concerts and movie nights to schedule in, but those will be set soon.
- **End of Year-** We're beginning to work on end of the year items like Zoning Permits, Compost Site Report, EDC Report, etc.…
- **Younker Land Donation-** All documents have been signed and Solicitor Ruck is filing everything with the Sandusky County Recorder and Auditor.
- **Water and Sewer Rate Study-** We continue to work with the staff from Ohio Rural Water to set up a follow up meeting to review Water and Sewer Rate Study information. Again, this service is at no charge as we are members of ORWA.
- **Logyard Project Award-** The Ohio City and County Management Association has selected the project as the winner of the "Redevelopment Category" of their annual municipal awards program. The aware will be presented at their annual meeting in Columbus at the end of February.
- **Pharmacy-** We continue to work with RGP, JobsOhio and individuals interested in re-establishing a pharmacy in the village in 2025.
- **Christmas Sweater Run-** The event will take place on Saturday, December 14th beginning at 9:00am with the start and finish being at Town Hall. This will be the tenth consecutive year for the event and each year it does a little better than the previous year for the community.
- **Pictures With Santa-** Sponsored by The Gibsonburg Community Corporation and the Village, the event will take place at Town Hall on Saturday, December 14th from 11:00am to 1:00pm. Dumminger Photo will be on hand to take a free 5x7 picture for anyone who would like to have a picture with Santa.

Fiscal Officer's Report- December 5, 2024

Balance in all Funds from Cash Summary Report as of: **11/30/24**

A: Total Cash Balance all Funds: $2,182,806.85

B:	Total Investment Balances:	$2,012,503.31
C:	Available in Primary checking:	$ 170,103.54
D:	Petty Cash	$ 200.00
E:	Interest recorded in: **November**	$ 7,154.43
F:	Interest recorded Year-to-Date:	$ 98,299.53
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

A motion was made by Herman that council members have received the November 30, 2024, Financial reports, seconded by Morelock.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

A motion was made by Herman, to approve reallocation of appropriations for November, 2024, seconded by Castillo.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

General Fund down $23,237.29 year to date, compared to **November 30, 2023**, with a current balance of $745,743.90 (after adjustment for funds held for demolition of fire damaged house).

Municipal income tax revenue up $11,301.63 year to date, compared to **November 30, 2023**, with total 2024 YTD receipts of $769,383.32.

Slack made a motion to cancel the January 2, 2025 meeting, seconded by Castillo.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Committee Reports:

Economic Development-Kirwen- nothing
Finance- Gerwin- N/A
Joint Cemetery Board-Slack- Next meeting 12/10/24 at 7 pm.
Planning Commission- Morelock- nothing
Public Service Parks- Herman- Checking on WIFI for the parks.
Public Utilities- Gerwin- nothing
Recreational Committee – Castillo – nothing

Individual Council Member Report:

Slack- nothing
Gerwin-N/A
Herman- E. Stevenson Property
Morelock- nothing
Kirwen- nothing
Castillo- nothing

Report of Officials: **Police – Chief Don Karr-** N/A

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:12 pm was made by Kirwen, seconded by Slack.
Roll Call: Morelock-yes, Gerwin-absent, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg