



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

April 24, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Morelock-absent, Gerwin-here. Kirwen-here, Herman-here, Slack-here, Castillo-absent.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Don Karr – Police Chief

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Slack to approve April 3, 2025 Regular Council Meeting Minutes as written, seconded by Herman.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

Motion Passed.

Old Business: none

New Business:

1. RESOLUTION #6 -2025

A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WINTER CONTRACT (25-26) FOR ROAD SALT. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #6-2025 by Herman, seconded by Slack.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.
Motion Passed.

A motion to adopt Resolution #6-2025 by Slack, seconded by Herman.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.
Motion Passed.

2. RESOLUTION #7 -2025

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HOMECOMING FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON JUNE 25th, 26th, 27th & 28th 2025. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #7-2025 by Slack, seconded by Kirwen.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.
Motion Passed.

A motion to adopt Resolution #7-2025 by Herman, seconded by Slack.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.
Motion Passed.

3. ORDINANCE #5 -2025

AN ORDINANCE GRANTING A VARIANCE TO THE PROPERTY AT 208 S MAIN STREET (PARCEL 275000004400) FOR THE PURPOSE OF ELIMINATING THE REAR YARD SETBACK REQUIREMENTS, AS RECOMMENDED BY GIBSONBURG PLANNING COMMISSION RESOLUTION PC-01-2025, DATED

APRIL 3, 2025 (FIRST READING)

4. ORDINANCE #6-2025

ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF GIBSONBURG, OHIO. (FIRST READING)

5. Proclamation Arbor Day

Signed by the Mayor for 4/25/25

Mayor's Report:

- Reminder that with good weather a lot of kids running around, so be careful when driving in the Village.

Administrator's Report:

- **Omni Fiber-** No further updates available regarding plans for review and a completed ROW Permit as they both have still not been submitted by Omni Fiber.
- **ARPA Funds and Report-** The information related to the ARPA Funds given to the Village of Gibsonburg has been submitted. Pending any errors made on our end, this should conclude the ARPA process for Gibsonburg.
- **Congressionally Directed Spending-** Congresswoman Kaptur's Office reached out to us last week and requested that we update and resubmit our information for CDS Funds for FY 2026. We had everything to them by the Friday, April 18th deadline they set.
- **Homecoming Beer Resolution-** On the Agenda tonight is the Resolution to temporarily suspend the prohibition of alcohol in Williams Park for the Homecoming Festival in June.
- **ODOT Salt Contract Resolution-** On the Agenda tonight is the Resolution to participate in the ODOT 2025/2026 Winter Road Salt Contract. We have committed to purchasing 100 tons, which is 25 tons more than the past few years. With modifications made to the storage area, we are able to take delivery and store more materials.
- **Planning Commission/Hahnco Resolution-** HAHNCO presented their plan to build a new convenience store on their property during the Planning Commission Meeting on April 3rd. At that time, they requested from the Planning Commission a variance related to the size of the rear lot for a building in the C1 Business Office District. The Planning Commission approved their request by Resolution, which has been forwarded to Council tonight for full consideration.
- **CR 85 Tour-** No further updates since the last meeting. Again, we have submitted all of the follow-up information as requested by all groups involved.

- **Sandusky County Land Bank-** Two properties are on the Sheriff Sale list for April 23rd: 414 S. Gibson (vacant lot) and 305 E. Stevenson. If a no bid is received for one or both properties, they will immediately be given to the Land Bank by court order. The S. Gibson Street property will be advertised for sale by the Land Bank and the E. Stevenson Street property will be demolished by a joint effort between the Land Bank and the Village.
- **Logyard Electric-** Electric is scheduled to be installed at The Logyard during the first of May. Once this has been done, we will seed/sod the area.
- **ODOT Safety Grant-** We met with ODOT staff last week for the safety upgrades on SR 300 near the Middle School/High School. The project will include new crosswalks, solar powered pedestrian crossing signals, a walkway from Linden Ave to the school driveway and other safety signs. Intentions are to have it completed this summer.
- **M&B Paving:** No firm dates yet from M & B for paving work to be done on: Ohio Street, Hurlbut Street and Suter Street. They will likely be late summer project dates.
- **Downtown Project Design-** Colliers and staff met with staff from ODOT for the initial Project Scope Walkthrough for the TAP Grant on April 22nd.
- **Water and Sewer Rate Study-** We are working to set up a final meeting with the staff from Ohio Rural Water No Ohio Rural Water on the Water and Sewer Rate Study and will forward that information as soon as it has been set.
- **Vibrant Community Grant/Pharmacy-** We are in the process of collecting Letters of Support and finalizing our proposal to make our “pitch” to JobsOhio on the project. Everyone agrees that it is an amazing project for Gibsonburg, and we are looking forward to getting in front of the staff at JobsOhio and making our pitch to bring grant funds to town for the project.
- **Easter Egg Hunt-** Big thanks again this year to Lauren Hacker of Polter Realty for once again sponsoring an Easter Egg Hunt in Williams Park on Saturday, April 19th.
- **May 1st-** I will be out of the office on May 1st.

Fiscal Officer’s Report-

We need to appoint a records commission to review Village records in order to destroy those records that meet the requirements set forth by the State of Ohio History Connection.

It will consist of the Mayor, the Administrator, the Fiscal Officer, the Solicitor, and (a) citizen, appointed by the Mayor / Chairman.

Mayor appoints Mark Egbert as the Citizen on Records Committee

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- nothing

Joint Cemetery Board-Slack- nothing

Planning Commission- Morelock- N/A

Public Service Parks- Herman- Fish have been restocked for the year in Silverrock & Williams Park.

Public Utilities- Gerwin- nothing

Recreational Committee – Castillo – N/A

Individual Council Member Report:

Slack- nothing

Gerwin- nothing

Herman- Can we have a discussion after tonight's meeting about the rest of the year meeting's schedule and if we are having a meeting on 5/1/25 please?

Morelock- N/A

Kirwen- Schedule the next 3 to 4 month as regular meetings

Castillo- N/A

Report of Officials: Police – Chief Don Karr-

- Hiring progressing. Looking at a potential FT hire.
- We're starting our policy manual update with Lexipol.
- Cruiser 48 is back from PARR. Wiring and equipment were upgraded.
- Cruiser 49 is back from Ford. Blower motor was replaced.

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:22 pm was made by Kirwen, seconded by Slack.

Roll Call: Morelock-absent, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg