



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

April 3, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Morelock-here, Gerwin-here. Kirwen-here, Herman-here, Slack-here, Castillo-absent.

Recognition of Visitors/Special Reports for council meeting.

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer, Don Karr – Police Chief

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve March 13, 2025 Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Morelock-yes, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Morelock-yes, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

Motion Passed.

Old Business: none

New Business: none

Mayor's Report:

- Lots of water due to excess rain. Caution to residents, please be patient.

Administrator's Report:

- **Omni Fiber-** No further updates available regarding plans for review and a completed ROW Permit as they both have still not been submitted by Omni Fiber. We continue to hold the check for the ROW Permit but will not deposit it until the plans have been reviewed and any comments we may have been addressed by Omni Fiber.
- **ARPA Funds and Report-** The reporting system is open for submitting our information related to the ARPA Funds given to the Village of Gibsonburg. We are working to input our information to conclude the ARPA process for Gibsonburg.
- **Door to Door Solicitors-** We want to remind the community that permits are required by companies going door to door. When a company does obtain a permit, we post it online as soon as possible. If someone encounters door to door solicitors without a permit, please contact Gibsonburg Police and the solicitors will be asked to leave the community.
- **CR 85 Tour-** No further updates since the last meeting, but we have submitted all of the follow-up information requested.
- **OML Lobbying Day-** We participated in the event on March 19th and were able to meet one on one with Senator Reineke and his staff and view the afternoon, Senate Session. Senator Reineke expressed his desire that he would very much like to host Mayor and Council at some point in the near future in Columbus.
- **Sandusky County Land Bank-** Two properties are on the Sheriff Sale list for April: 414 S. Gibson (vacant lot) and 305 E. Stevenson. If a no bid is received for one or both properties, they will immediately be given to the Land Bank by court order. The S. Gibson Street property will be advertised for sale by the Land Bank and the E. Stevenson Street property will be demolished by a joint effort between the Land Bank and the Village.
- **Logyard Electric-** Electric will begin to be installed at The Logyard in the coming weeks. Once this has been done, we will reseed/sod the area.
- **ODOT Safety Grant-** After a delay that was no fault of ODOT, we have taken receipt of the equipment for the safety upgrades on SR 300 near the Middle School/High School and will work to get them installed during the summer months before school resumes.

- **Marathon Station-** HAHNCO will be presenting their plan to build a new convenience store on their property tonight during the Planning Commission Meeting. We met with HAHNCO and their architects and builders and reviewed their preliminary plans prior to their submittal of plans and application to the Sandusky County Commercial and Industrial Building Department. They will be asking the Planning Commission for a variance related to the size of the rear lot for a building in the C1 Business Office District.
- **Planning Commission-** The Planning Commission will meet this evening after the Council Meeting. Their Agenda is at each of your places.
- **M&B Paving:** No firm dates yet from M & B for paving work to be done on: Ohio Street, Hurlbut Street and Suter Street. They will likely be late summer project dates.
- **Town Hall Security Upgrades-** Security focused upgrades that include replacement of interior doors in the office area (current doors are original to the building) and camera system that will focus on the parking lots, north side of building and the front entryway have all been completed and are in operation.
- **Downtown Project Design-** Colliers and staff had their first meeting in preparation for the site visit and meeting with ODOT at the end of this month.
- **Water and Sewer Rate Study-** No additional information yet from Ohio Rural Water on the additional information sent to them after the January 29th meeting for the Water and Sewer Rate Study.
- **Vibrant Community Grant/Pharmacy-** We continue to work with JobsOhio, Sandusky County EDC, Regional Growth Partnership, Building Owners and Investor to work through the process to develop our “pitch” to bring grant funds to Gibsonburg for the creation of the Gibsonburg Care Center and enhancements to the existing businesses at the location. We are hoping that we will have an announcement to make in the coming weeks regarding the project.
- **Easter Egg Hunt-** Lauren Hacker of Polter Realty will once again be sponsoring an Easter Egg Hunt in Williams Park on Saturday, April 19th from 1:00pm to 2:00pm.
- **Town Hall-** Town Hall will be closed on April 18th for Good Friday.

Fiscal Officer’s Report- April 3, 2025

Balance in all Funds from Cash Summary Report as of:

03/31/25

A:	Total Cash Balance all Funds:	\$2,198,777.53
B:	Total Investment Balances:	\$1,911,534.66
C:	Available in Primary checking:	\$ 287,042.87
D:	Petty Cash	\$ 200.00
E:	Interest recorded in: March	\$ 6,530.21
F:	Interest recorded Year-to-Date:	\$ 19,006.61
G:	UAN – Revenue Status, Payment Register, Appropriation Status,	

Bank Reconciliation, and other monthly financial reports provided
To all council members and Mayor by email.

**A motion was made by Morelock that council members have received the
March 31, 2025, Financial reports, seconded by Kirwen.**

Roll Call: Morelock-yes, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.
Motion Passed.

General Fund down **\$91,878.96** year over year, compared to **March 31, 2024**, with a current balance of **\$772,178.71**. (However, Real Estate tax collections of **\$82,979.77** weren't received until April 2nd of this year, compared to March 31, 2024.

Municipal income tax revenue up **\$27,316.76** year over year, compared to **March 31, 2024**, with total 2025 YTD receipts of **\$196,287.29**.

We received notice from State of Ohio, Department of Commerce, that retail permits to sell alcoholic beverages will expire June 1, 2025. If we have any objections to any permit renewals, we should respond by May 2, 2025. No action is required if there are no objections.

We received notice of change in partnership of Ruck & Wright, our solicitor. Doug Ruck will continue to be the solicitor for the Village.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- nothing

Joint Cemetery Board-Slack- Met 4/3/25 at 7 pm

Planning Commission- Morelock- Met 4/3/25 at 6:30 pm

Public Service Parks- Herman- Reminder to keep parks clean. Cameras and WIFI are in parks.

Public Utilities- Gerwin-LTCP sewer separation Project will be coming soon.

Recreational Committee – Castillo – N/A

Individual Council Member Report:

Slack- nothing

Gerwin- nothing

Herman- nothing

Morelock- nothing

Kirwen- nothing

Castillo- N/A

Report of Officials: Police – Chief Don Karr-

- WebCheck, 31 transactions in the first two months.
- Cruiser 48 is in Bucyrus for equipment upgrades, will be getting tires soon.
- Working on a Lexipol proposal for policy and training.
- Working on a body camera records policy.
- SRO contract was updated for this year only. Next year will be a new contract based on personnel options.

Residence- Open Forum/Comment:

A motion to adjourn at 6:16 pm was made by Kirwen, seconded by Slack.

Roll Call: Morelock-yes, Gerwin-yes. Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg