



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

July 17, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said all.

Meeting via Facebook Live also.

**Roll call:** Morelock-absent, Gerwin-here, Kirwen-absent, Herman-here, Slack-here, Castillo-here.

**Recognition of Visitors/Special Reports for council meeting.** none

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Slack to approve June 24, 2025 Regular Council Meeting Minutes as written, seconded by Herman.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

A motion was made by Gerwin to approve June 24, 2025 Tax Budget Hearing Minutes as written, seconded by Slack.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

### **Correspondence:**

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

## **Old Business:**

### **1. RESOLUTION NO. 10-2025**

A RESOLUTION IDENTIFYING NUISANCE PROPERTIES IN THE VILLAGE OF GIBSONBURG (**THIRD READING**)

**A motion to adopt Resolution #10-2025 by Herman, seconded by Slack.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

### **2. RESOLUTION #13-2025**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE ART AND WINE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON JULY 26, 2025. (**SECOND READING/EMERGENCY**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #13-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**A motion to adopt Resolution #13-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**New Business:** none

## **Mayor's Report:**

- Homecoming went well, Great Fireworks
- Thank you to GVFD and GCC
- Cat issue has no resolution.

## **Administrator's Report:**

- **Omni Fiber-** Still no updates are available regarding plans for review and a completed ROW Permit as they both have not been submitted by Omni Fiber. No contact from them since the phone call before the last Council Meeting.

- **Sandusky County Land Bank-** The agreement with the Land Bank for the demo of 305 E. Stevenson Street is being finalized, but. August (or sooner) will still be the date for the house to be demolished and land rehabbed. The Asbestos Survey was conducted by Erie Environmental, and the results do show quite a bit of asbestos in the stucco siding underneath the metal siding and in some of the floor and ceiling tiles inside. The abatement plan for it is still being worked on.
- **Bulk Trash Drop Off Day-** Bulk Trash Drop Off is scheduled for Saturday, July 26<sup>th</sup> from 8:00am to 1:00pm at Town Hall. Information has been put out to the community and a copy is included at each of your places.
- **LTCP Project-** We will be opening the bids for the next LTCP Sewer Separation Project on August 6<sup>th</sup> at 10:30am at Town Hall. This project will focus on sewer separation in the area of Gibson, S. Patterson and Smith. Once this project has been completed, we will have one more project to complete to satisfy the requirements of the Long-Term Control Plan with the Ohio EPA.
- **BSI Online-** We are going to enter into an agreement with BSI Online (Backflow Solutions, Inc) to help us better manage our backflow prevention/cross connection control program that is mandated by the Ohio EPA. Entering into an agreement with BSI will allow us to better track the required records, sending out notices to those who need to submit annual reports and allow those customers in our system to access the documents and reports needed in a timelier manner. Currently, BSI operates in 39 states and works with over a thousand communities, including: Fremont, Clyde, Bellevue, Fostoria, Huron, Maumee, Toledo, and more from Northwest Ohio. Information on BSI is at each of your places.
- **Clearwell Repairs-** We have some serious masonry issues with the Clearwell at the Water Plant where the split faced block that was placed in sections over the concrete structure is pulling away from the structure due to moisture getting between the block and concrete and the freeze and thaw cycle. We are working with AMR Inc, a masonry construction and restoration company, on determining the best plan of action: 1. Remove and replace the block over the concrete structure or 2. Remove all of the block over the concrete structure and simply paint the concrete structure. Either option will require quite a bit of shoring and demo. We'll have a plan soon. The area is not accessible to the general public.
- **Crosswalk Painting-** Clean Line Blacktop and Stripping will be in town in the coming weeks painting crosswalks at various locations in town. We will put out the exact information when they are in town working so that the community is aware that there may be some delays in the areas they are working in.
- **9/11 Remembrance Ceremony-** The annual ceremony is scheduled for Thursday, September 11<sup>th</sup> at 6:00pm at the Memorial in Williams Park. At this time, it appears that Lt. Governor Tressel will be with us.

- **Summer Farmer's Markets-** We are planning a Farmer's Markets at the Logyard on August 9<sup>th</sup>. Each event will be from 9:00am to 12:00pm. Interested vendors can contact Town Hall to reserve a 10 x 10 space.
- **Refuse and Trash Bids-** Materials for the upcoming bid process have been prepared, advertised and sent out directly to potential bidders. Information has been sent directly to: Rumpke, Stevens, Republic, Waste Management and NAT. We are looking at a bid opening on September 3<sup>rd</sup> at 1:00pm and the information will be presented to all of you at the September 4<sup>th</sup> Council Meeting.
- **ODOT Safety Grant-** Safety upgrades on SR 300 near the Middle School/High School will begin at the end of this month. The project will include new crosswalks, solar powered pedestrian crossing signals, a walkway from Linden Ave to the school driveway and other safety signs. Notices to the community will be put out prior to work beginning and we will have assistance from ODOT with traffic management. The project is being funded through a grant received from ODOT (\$80,000.00).
- **M&B Paving:** Early August is still the target for M & B to complete paving work on: Ohio Street, Hurlbut Street and Suter Street. We will contact residents living in the work areas to let them know what to expect and any travel delays that may occur.
- **Downtown Project Design-** Colliers and DGL have completed surveying the downtown area, marking utilities and other points of importance and finished the initial rendering of downtown. We will be visiting businesses and building owners this month to get a better handle on the makeup of each property. Council will be briefed at an upcoming meeting with some potential designs for consideration.
- **Water and Sewer Rate Study-** Late September/early October will be the timeframe to review the study.
- **Vibrant Community Grant/Pharmacy-** We continue to work with RGP, JobsOhio, Sandusky County EDC and investors on the project and "fine tuning" our pitch for the Vibrant Communities Grant.
- **The Great Big Gibsonburg Lemonade Stand-** The event took place in Williams Park last Saturday. About 50 stands were set up under the big tent and although we cut it short at 1:00pm due to the storms forecasted to enter the area by 2:00pm (and they did at 1:45pm), it was a great event with representatives from the Chamber of Commerce on hand, Rep Click, Commissioner Miller and 13abc in attendance. It's an amazing event that has other communities reaching out to us for information on how we do it.

### **Fiscal Officer's Report-** July 17, 2025

Balance in all Funds from Cash Summary Report as of:

**06/30/25**

A:	Total Cash Balance all Funds:	\$2,220,631.47
B:	Total Investment Balances:	\$1,980,601.52
C:	Available in Primary checking:	\$ 239,829.95

D:	Petty Cash	\$	200.00
E:	Interest recorded in: JUNE	\$	6,046.67
F:	Interest recorded Year-to-Date:	\$	39,337.66
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.		

**A motion was made by Herman that council members have received the June 30, 2025, Financial reports, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

**A motion was made by Slack, to approve reallocation of appropriations for June, 2025, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

General Fund down **\$11,017.79** year over year, compared to **June 30, 2024**, with a current balance of **\$882,788.72**.

Municipal income tax revenue up **\$53,821.71** year over year, compared to **June 30, 2024**, with total 2025 YTD receipts of **\$488,564.87**.

**Slack made a motion to approve process to start transfer of primary checking account(s) to Union Bank effective immediately, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

### **Committee Reports:**

**Economic Development-Kirwen-** N/A

**Finance- Gerwin-** nothing

**Joint Cemetery Board-Slack-** nothing

**Planning Commission- Morelock-** N/A

**Public Service Parks- Herman-** nothing

**Public Utilities- Gerwin-**nothing

**Recreational Committee – Castillo –** Soccer and Flag football registration now open

### **Individual Council Member Report:**

**Slack-** Homecoming went well.

**Gerwin-** Thank you for Homecoming support.

**Herman-** nothing

**Morelock-** N/A

**Kirwen-** N/A

**Castillo-**Wine Festival 7/26/25

**Report of Officials: Police – Chief Don Karr-**

- Car issues corrected
- Trying to get new Full Time Policeman
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**Residence- Open Forum/Comment:**

**A motion to adjourn at 6:17 pm was made by Herman, seconded by Slack.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-absent, Herman-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb

Fiscal Officer Village of Gibsonburg

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Steve Fought

Mayor Village of Gibsonburg