



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

September 18, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Morelock-absent, Gerwin-here, Kirwen-here, Herman-here, Slack-here, Castillo-absent.

### **Recognition of Visitors/Special Reports for council meeting.**

GLCAP Senior Citizen Center Representatives spoke on the senior program offerings.

September is Senior Citizens Month

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Herman to approve September 4, 2025, Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

**Motion Passed.**

### **Correspondence:** none

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

**Motion Passed.**

### **Old Business:**

#### **1. RESOLUTION #14 -2025**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE

AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE HISPANIC HERITAGE FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO ON SEPTEMBER 27, 2025. (THIRD READING)

**A motion to adopt Resolution #14-2025 by Kirwen, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

**Motion Passed.**

## **2. ORDINANCE #9 - 2025**

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEE'S WAGES. (SECOND READING)

### **New Business:**

#### **1. ORDINANCE #10- 2025**

AN ORDINANCE AMENDING CHAPTERS 1116: M1 LIGHT MANUFACTURING DISTRICTS AND 1117: M2 HEAVY MANUFACTURING DISTRICTS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG (FIRST READING)

#### **2. ORDINANCE #11- 2025**

AN ORDINANCE AMENDING CHAPTER 505: ANIMALS AND FOWL OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #11-2025 by Herman, seconded by Slack.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

**Motion Passed.**

**A motion to adopt Ordinance #11-2025 by Slack, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

**Motion Passed.**

## **3.ORDINANCE #12-2025**

AN ORDINANCE EMPLOYING JARED ARMSTRONG AS FULL -TIME POLICE OFFICER WITHIN THE GIBSONBURG POLICE DEPARTMENT (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #12-2025 by Kirwen, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.  
**Motion Passed.**

**A motion to adopt Ordinance #12-2025 by Slack, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.  
**Motion Passed.**

### **Mayor's Report:**

- 911 Ceremony went very well.
- Lt. Gov Tressel was kind to stay after to mingle with Residents.

### **Administrator's Report:**

- **Omni Fiber-** Late last week we received a ROW Permit from Omni Fiber for the installation of a cabinet on E. Yeasting Street near St. Micheal's Church. We responded to Omni Fiber once again that: "The Village of Gibsonburg requires a complete set of plans for the entire proposed Omni Fiber project to review and comment on before we can even consider allowing Omni Fiber to do any work (large or small) inside of the corporation limits. Unfortunately, we won't review what you sent today until we have a complete set of plans for the entire project to review and comment on." The entire process with them has become very frustrating.
- **Sandusky County Land Bank/305 E. Stevenson-** Demo has been delayed a bit, but the structure will still be coming down very soon and once completed, the Sandusky County Land Bank will begin the property sale process.
- **Hispanic Heritage Festival Resolution-** Event in Williams Park is set for September 27<sup>th</sup>. All permits and insurance are in place.
- **Trick or Treat-** Halloween this year does fall on a Friday. We've been receiving numerous calls asking as to when Trick or Treating will be this year. I can tell you that the only community that has posted times so far has been Fremont (October 31<sup>st</sup> from 5:30pm to 7:30pm). **GIBSONBURG WILL HOLD THEIRS 10/31/25 5:30 TO 7:30.**
- **Bulk Trash Figures-** At each of your places are the cost and tonnage figures from Bulk Trash Day in July.
- **Fall Tree Planting-** We are working with North Branch Nursery again on Fall Tree Planting. Once we have everything in order we will reach out to residents where planting will occur to let them know of the process. If any residents would like a tree on their boulevard, please let us know.

- **LTCP Project-** We are waiting on the shop drawings and contracts for the project before confirming the schedule. Again, this project will focus on sewer separation in the area of Gibson, S. Patterson and Smith. Once this project has been completed, we will have one more project to complete to satisfy the requirements of the Long-Term Control Plan with the Ohio EPA.
- **Local Government Fund Allocations-** Resolution in support of the alternate method for distributing Local Government Funding in Sandusky County by the Budget Commission has been sent to the members of the Budget Commission as well as other municipalities. The Sandusky County Budget Commission will review it all at a public hearing in October.
- **Clearwell Repairs-** We have begun to demo sections of the block on the Clearwell. Our plan is still to demo most of, if not all of, the block over the concrete structure and have the interior liner of the Clearwell replaced and the exterior concrete cleaned and painted.
- **9/11 Remembrance Ceremony-** The annual ceremony took place Thursday, September 11<sup>th</sup> at 6:00pm at the Memorial in Williams Park. It was an honor to have Lt. Governor Tressel with us as well as Representative Click and numerous other local officials. Thank you, letters have been sent out to all of them. We still have a limited number of challenge coins available at \$10.00 each. Proceeds from the sale of them will go directly into the Memorial Fund.
- **HAHNCO/Marathon Station-** Construction continues on schedule for the new Marathon Station/Store. Final inspections and occupancy certificates are still slated for late October and there will still be a period of time (@ 10 days) prior to the final inspection and occupancy permit where the fuel pumps will be shut down as they transition all of the pumps from the old building to the new building. We will assist them as much as we can in communicating this to the public when that time comes.
- **M&B Paving:** Paving on Ohio Street, Suter Street and Hurlbut Street has been completed. M&B was able to work on multiple projects in town last week with our streets, work at the school and the Zion Church lot so they came earlier than expected but the work is complete. We appreciate everyone's patience as the work was done.
- **Downtown Project Design-** Verdantas, a subcontractor of Colliers, has completed geotechnical engineering testing for the project. We continue to work with Colliers to design the project and meet the ODOT schedule deadlines associated with the TAP Grant Funds. We should have some preliminary concept designs to share with Council early in October.
- **Water and Sewer Rate Study-** Late September/early October is still the timeframe to review the study.
- **Car Show Trunk or Treat Event-** The event will be held on Saturday, October 11<sup>th</sup> from 1:00pm to 4:00pm at The Logyard. Great opportunity for the community to come together and have some fun in the downtown area.
- **Vibrant Community Grant/Pharmacy-** We will be making our "practice" pitch to representatives from JobsOhio next Thursday and then the real pitch will be made very

soon after that. The establishment of the Gibsonburg Pharmacy on W. Madison Street is a solid project that falls completely in line with the goals of the Vibrant Communities Grant Program.

### **Fiscal Officer's Report-**

- Will have finance meeting after regular council meeting this evening.

### **Committee Reports:**

**Economic Development-Kirwen-** C Rd. 85 Review

**Finance- Gerwin-** Meeting after this regular council meeting

**Joint Cemetery Board-Slack-** nothing

**Planning Commission- Morelock-** N/A

**Public Service Parks- Herman-** nothing

**Public Utilities- Gerwin-**nothing

**Recreational Committee – Castillo –** N/A

### **Individual Council Member Report:**

**Slack-**911 Ceremony was very good.

**Gerwin-**nothing

**Herman-** nothing

**Morelock-**N/A

**Kirwen-** 911 Ceremony was very good.

**Castillo-**N/A

### **Report of Officials: Police – Chief Don Karr-**

SRO contract was board approved.

SRO started on 9/15/2025.

All departments have body armor in the process of being replaced.

I would like to remind the public to stop for school buses with their red lights on. We have a stop in town with two violations already reported. Citations will be issued.

Working on a carport to protect the cruisers from the sun. Will be ordered this week. To be installed by us at a later date.

### **Residence- Open Forum/Comment:**

- Rumpke
- Waste Management

**A motion to adjourn at 6:28 pm was made by Kirwen, seconded by Slack.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-absent.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg