



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

November 20, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Morelock-here, Gerwin-here. Kirwen-here, Herman-here, Slack-absent, Castillo-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Eric Watson, Candidate for State Rep District 88

Joey Haney - Boy Scouts

Downtown Revitalization Project

### **Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Kirwen to approve November 6, 2025, Regular Council Meeting Minutes as written, seconded by Herman.**

Roll Call: Morelock-abstain, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.

**Motion Passed.**

**Correspondence:** Nothing

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Gerwin, seconded by Herman.**

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE #18 - 2025**

AN ORDINANCE AUTHORIZING A BONUS TO CERTAIN VILLAGE EMPLOYEES.  
(EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #18-2025 by Herman, seconded by Morelock.**

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**A motion to adopt Ordinance #18-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**New Business:**

**1. RESOLUTION #21-2025**

A RESOLUTION AMENDING THE 2025 APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #21-2025 by Kirwen, seconded by Herman.**

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**A motion to adopt Resolution #21-2025 by Morelock, seconded by Castillo.**

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**Mayor's Report:**

- No additional information on the Data Center.

**Administrator's Report:**

- **Omni Fiber-** No further updates since the last meeting.
- **Amplex-** No further updates since last meeting.
- **Gibsonburg EDC Audit-** Although we are still in the process of disbanding the Gibsonburg EDC, the State Auditor's still insisted on performing an audit of the

organization. A copy of the audit is at each of your places for review. As in years past, no compliance or accounting issues were found in their process.

- **Ohio EPA NPDES Inspection-** Ohio EPA staff conducted their NPDES Compliance Inspection on the afternoon of November 17<sup>th</sup> at the WWTP. Staff were on hand for the inspection and to answer questions that they had. A copy of their report will be sent to each of you once it has been received.
- **Stray Cat/TNR-** We continue to work with the Humane Society of Sandusky County on a potential voucher program for TNR. Funded through a private donation, the program would initially fund about 25 vouchers for residents to utilize (Spay and Neuter is \$85.00 each).
- **Stray Cat Letters/Visits-** Since the last meeting there have been three separate visits and letters delivered regarding the issue. Follow-up will be ongoing.
- **Sandusky County Park District Grant-** Grant application for the Local Park Capital Improvement Project Grant Program administered by the Park District has been submitted by the deadline. Our intentions are to utilize the program to fund a new swing set for Williams Park.
- **Sandusky County Land Bank/305 E. Stevenson-** Closing has taking place and the land is now owned by the neighbor to the east of the property.
- **Trash and Refuse Transition-** Kevin from Stevens and I met this morning to begin planning out the transition from Rumpke to Stevens. I would expect that we will have all of the information out in the coming days through both social media and every door direct mail.
- **Fall Tree Planting-** North Branch Nursery will be doing the planting and residents where planting will occur have been notified. Species being planted are in line with the Master Tree Plan.
- **WWTP Upgrades-** Planning on the project continues with the assistance of Colliers for a modification to the plant to incorporate a block building close to the drive for the Compost Site. This building would house new chemicals and feed systems that we will have to utilize in order to comply with Ohio EPA mandates on how we treat phosphorous that comes into the plant.
- **Clearwell Repairs-** Demolition of the failed sections of the block on the Clearwell will continue as time permits. We are in the final process of obtaining quotes to determine which makes more sense: 1. Repair the existing Clearwell or 2. Construction of a new Clearwell.
- **HAHNCO/Marathon Station-** Hahnco is awaiting their updated liquor permit, which is tied to their vendors license, and then they can open for business. We have made numerous calls to the state in support of them need this piece as soon as possible.
- **Water and Sewer Rate Study-** We will meet one final time on December 3<sup>rd</sup> with the ORWA Rep who has been assisting us to review the final study report before presenting it to Council. Again, from our last meeting with the rep, he feels that Gibsonburg is not in

a bad position with rates and that we have been proactively fixing issues and making repairs. Minor adjustments are likely to be the proposal.

- **Vibrant Community Grant/Pharmacy-** We are still patiently and anxiously awaiting the date for the presentation to JobsOhio for the pharmacy grant.
- **Ugly Christmas Sweater Run and Walk-** The event will be held for the 12<sup>th</sup> consecutive year on Saturday, December 13<sup>th</sup> at 9:00am with the start and finish at Town Hall. Event fee remains a new and unwrapped toy or non-perishable food items. All toys and food items stay in the Gibsonburg community and benefit Gibsonburg families.
- **Pictures With Santa-** Sponsored by the Gibsonburg Community Corp and the Village, the event will take place on Saturday, December 13<sup>th</sup> from 11:00am to 1:00pm at Town Hall. Dummering Photo will take a free 5x7 photo for all attendees.
- **Thanksgiving Holiday-** As a reminder, Town Hall will be closed on Thursday, November 27<sup>th</sup> and Friday, November 28<sup>th</sup>.

### **Fiscal Officer's Report-**

Update on Sandusky County Auditor distribution formula of local government funds:

Thank you to Marc for his work on the committee to change the distribution formula starting in 2026. The Village of Gibsonburg will benefit in receiving almost double the amount we have previously been receiving – a total of approximately \$142,000!

Temporary appropriations for 2026 will be presented in December.

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-**Next Meeting December 4, 2025, after council meeting.

**Joint Cemetery Board-Slack-** N/A

**Planning Commission- Morelock-** nothing

**Public Service Parks- Herman-** nothing

**Public Utilities- Gerwin-** nothing

**Recreational Committee – Castillo –** nothing

### **Individual Council Member Report:**

**Slack-**N/A

**Gerwin-** nothing

**Herman-** There have been solicitors in town that have not been registering at the town hall.

**Morelock-** nothing

**Kirwen-** nothing

**Castillo-** Meet the teams at the High School Tomorrow 11/21/25 at 6:30 pm.

**Report of Officials: Police – Chief Don Karr-**  
December 13, Shop with a Cop.

**Residence- Open Forum/Comment:** nothing

**A motion to adjourn at 6:38 pm was made by Kirwen, seconded by Herman.**  
Roll Call: Morelock=yes, Gerwin=yes, Kirwen=yes, Herman=yes, Slack=absent, Castillo=yes.  
**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg