



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

November 6, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Morelock-absent, Gerwin-here. Kirwen-here, Herman-here, Slack-at fire run, Castillo-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Roy Whitehead and Dave Morris, the new owners of Oogies Pizza, were present to discuss their new business.

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Herman to approve October 16, 2025, Regular Council Meeting Minutes as written, seconded by Kirwen.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-abstain.

**Motion Passed.**

**Correspondence:** none

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Kirwen, seconded by Herman.

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.

**Motion Passed.**

**Old Business:** None

**New Business:**

**1. ORDINANCE 16- 2025**

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD, AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #16-2025 by Kirwen, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**A motion to adopt Ordinance #16-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**2. ORDINANCE #17- 2025**

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULLTIME EMPLOYEES (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #17-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-abstain.

**Motion Passed.**

**A motion to adopt Ordinance #17-2025 by Kirwen, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-abstain.

**Motion Passed.**

**3. RESOLUTION #19-2025**

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH STEVENS DISPOSAL AND RECYCLING SERVICE INC. FOR THE PURPOSE OF TRASH AND REFUSE HAULING SERVICES WITHIN THE VILLAGE OF GIBSONBURG. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #19-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**A motion to adopt Resolution #19-2025 by Gerwin, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

#### **4. RESOLUTION #20-2025**

A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO APPLY FOR A 2025 LOCAL PARK CAPITAL IMPROVEMENT GRANT ADMINISTERED BY THE SANDUSKY COUNTY PARK DISTRICT BOARD OF PARK COMMISSIONERS AND EXECUTE AN AGREEMENT FOR PARK IMPROVEMENTS. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #20-2025 by Kirwen, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**A motion to adopt Resolution #20-2025 by Herman, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

#### **5. ORDINANCE #18 - 2025**

AN ORDINANCE AUTHORIZING A BONUS TO CERTAIN VILLAGE EMPLOYEES. (FIRST READING)

#### **Mayor's Report:**

- No new information on the Data Center.
- Trick or Treat went well.
- Good Luck to Football Team

## **Administrator's Report:**

- **Omni Fiber-** No further updates since the last meeting.
- **Amplex-** We met with Amplex last week to review and comment on their submitted plans. They will be resubmitting plans based on our conversation. Again, their intentions are to bring their mainline that is coming from an existing line that is originating around US 23 and Hubbard Road out between Woodville and Pemberville to meet up with their existing infrastructure on W. Yeasting Street that ties into our tower equipment in town, they also need to feed that with fiber optic, and eventually the next part of the project would be to exit town through the east side of town to tie into a USDA/RUS project near Lindsey. They are just requesting to work on W. Madison St, S. Gibson St, and W. Yeasting Street to get to the existing tower feed by the park area just west of the RR tracks. They would also like to place the flush mount handhole structures to house the terminals so they could also provide service to any of the homes that they would be passing on this initial route (anyone they pass would at least have the option to call in and order our fiber internet service should they want it).
- **Fall Stocking-** Fin Farm completed stocking both Silverock and Williams Park.
- **Stray Cat/TNR-** As detailed by email last week, we have a committed private donation to help fund a voucher program for TNR in the Village. This would be in collaboration with the Humane Society of Sandusky County, and the donation would initially fund about 25 vouchers for residents to utilize (Spay and Neuter is \$85.00 each). AT each of your places is a sheet that outlines the framework of the program if we were to move forward.
- **Stray Cat Letters/Visits-** Since the last meeting there have been five separate visits and letters delivered regarding the issue. Follow up is still on going.
- **209 W. Kemmerling-** A Handicapped Parking Spot has been requested and approved for the property.
- **Marathon Station Liquor License-** No objection to the transfer of the license from the old station to the new station (20 feet) was submitted to the Ohio Department of Commerce.
- **Sandusky County Park District Grant-** On the Agenda tonight is a Resolution in support of a grant application for the Local Park Capital Improvement Project Grant Program administered by the Park District. Our intentions are to submit an application to fund a new swing set for Williams Park.
- **Economic Development Leads-** At each of your places there is an updated rundown of leads for 2025. Blue: Active and still awaiting selection results. Yellow: Actives, but Sandusky County site are not in consideration. Red: Site has been removed from consideration. Black: On hold. Gray: No feedback provided.
- **Sandusky County Land Bank/305 E. Stevenson-** The Sandusky County Land Bank has accepted the offer for the land and the closing has taken place.

- **Trash and Refuse Bids-** On the Agenda for tonight is a Resolution to enter into an agreement with Stevens Disposal and Recycling for a three-year contract effective January 1, 2026.
- **Fall Tree Planting-** Fall planting will take place this month. North Branch Nursery will be doing the planting and residents where planting will occur have been notified. Species being planted are in line with the Master Tree Plan.
- **120 E. Madison Street-** Over the past summer the address was one of the Public Nuisance designations. The owner has entered into a Land Contract arrangement with a family for the property. We have met with the family and have outlined all the issues that need addressed for the nuisance designation to be lifted. Sandusky County is also working with the family in regard to the delinquent tax issues.
- **WWTP Upgrades- Planning on the project** continues with the assistance of Colliers for a modification to the plant to incorporate a block building close to the drive for the Compost Site. This building would house new chemicals and feed systems that we will have to utilize in order to comply with Ohio EPA mandates on how we treat phosphorous that comes into the plant.
- **Clearwell Repairs-** Demolition of the failed sections of the block on the Clearwell continues as time permits. We are still in the process of obtaining quotes to determine which makes more sense: 1. Repair of the existing Clearwell or 2. Construction of a new Clearwell.
- **HAHNCO/Marathon Station-** The Marathon Station will not open until approximately November 13<sup>th</sup> as they are still awaiting final approval on their liquor license from the Ohio Department of Commerce. The liquor license is tied to their vendor's license, and they are unable to begin sales without both in place. We have reached out directly to the Department of Commerce to stress to them that the Marathon Station being open and accessible is critical to the community.
- **Downtown Project Design-** I would like to meet with each of you individually to review preliminary concept designs for the project before we meet collectively to review it all and proceed forward. I will send out an email to schedule times before the next Council Meeting.
- **Water and Sewer Rate Study-** We will meet on November 10<sup>th</sup> with the ORWA Rep who has been assisting us to review the final study report before presenting it to Council. From our last meeting with the rep, he feels that Gibsonburg is not in a bad position with rates and that we have been proactively fixing issues and making repairs. Minor adjustments are likely to be the proposal.
- **Vibrant Community Grant/Pharmacy-** We are anxiously awaiting the date for the presentation to JobsOhio and should have that very soon.
- **Veterans Day-** As a reminder, Town Hall will be closed on Tuesday, November 11<sup>th</sup> in observance of Veterans Day.
- **Out of Office-** I will be out of the office on Friday, November 14<sup>th</sup>.

## **Fiscal Officer's Report- November 6, 2025**

Balance in all Funds from Cash Summary Report as of: 10/31/25

A:	Total Cash Balance all Funds:	\$2,195,848.39
B:	Total Investment Balances:	\$1,905,631.56
C:	Available in Primary checking:	\$ 290,016.83
D:	Petty Cash	\$ 200.00
E:	Interest recorded in: <b>OCTOBER</b>	\$ 6,530.54
F:	Interest recorded Year-to-Date:	\$ 66,003.48
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

**A motion was made by Herman that council members have received the October 31, 2025, Financial reports, seconded by Castillo.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

**A motion was made by Herman, to approve reallocation of appropriations for OCTOBER 2025, seconded by Kirwen.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.  
**Motion Passed.**

General Fund up **\$78,775.57** year over year, compared to **October 31, 2024**, with a current balance of **\$896,175.63**.

Municipal income tax revenue up **\$83,863.40** year over year, compared to **October 31, 2024**, with total 2025 YTD receipts of **\$780,965.94**.

Donation to Gibsonburg Fire Arts.

**DAN ENTERED THE MEETING AT 6:21 PM**

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-** meeting after Council

**Joint Cemetery Board-Slack-** Meeting 11/11/25

**Planning Commission- Morelock-**N/A

**Public Service Parks- Herman-** Fish was restocked at Silverock and Williams Park.

**Public Utilities- Gerwin-**nothing

**Recreational Committee – Castillo** – Soccer fields were great this year.

**Individual Council Member Report:**

**Slack**-nothing

**Gerwin**- nothing

**Herman**- nothing

**Morelock**-N/A

**Kirwen**- nothing

**Castillo**-Good luck to the Football team

**Report of Officials: Police – Chief Don Karr-**

County Court 2 – Judge has ordered all business to move to County Court in Clyde. This has created a lot of push back.

MARCS – We have collaboratively applied for Homeland Security grant funding.

Hiring – We are still looking for one FT Officer.

Trick or Treat – No major issues.

Body Armor – We received it last week. Reimbursement payment is in process.

Web Check – 130 transactions from 2/3/2025 through 11/5/2025.

Cruisers – 2021 is finally getting recall repairs in Genoa.

**Residence- Open Forum/Comment:**

Question on Save of Property

Data Center Issues

**A motion to adjourn at 6:41 pm was made by Kirwen, seconded by Herman.**

Roll Call: Morelock-absent, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-absent, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb

Fiscal Officer Village of Gibsonburg

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Steve Fought

Mayor Village of Gibsonburg