



VILLAGE OF GIBSONBURG

Village Council Meeting – MINTUES

December 18, 2025

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Morelock-here, Gerwin-here, Kirwen-here, Herman-here, Slack-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Herman to approve December 4, 2025, Regular Council Meeting Minutes as written, seconded by Castillo.

Roll Call: Morelock-yes, Gerwin-abstain, Kirwen-yes, Herman-yes, Slack-abstain, Castillo-yes.
Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Herman.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.

Motion Passed.

Old Business:

2. RESOLUTION 23-2025

A RESOLUTION ADOPTING THE 2026 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (SECOND READING)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #23-2025 by Kirwen, seconded by Slack.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

A motion to adopt Resolution #23-2025 by Herman, seconded by Slack.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

New Business:

1. RESOLUTION NO. 24-2025

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC FUND. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #24-2025 by Kirwen, seconded by Herman.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

A motion to adopt Resolution #24-2025 by Herman, seconded by Castillo.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

2. ORDINANCE #25-2025

AN ORDINANCE EMPLOYING MARIA KISHA AS A FULL-TIME POLICE OFFICER WITHIN THE GIBSONBURG POLICE DEPARTMENT. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #24-2025 by Herman, seconded by Slack.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.
Motion Passed.

A motion to adopt Ordinance #24-2025 by Morelock, seconded by Slack.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.

Motion Passed.

Mayor's Report:

- Swearing in of officer Maria Kisha
- No update on Data Center

Administrator's Report:

- **Omni Fiber-** Omini Fiber has requested GIS information for our water and sewer lines. We have been discussing their request, but no further updates since the last meeting.
- **Amplex-** Amplex has informed us that their project has been put on hold for the time being.
- **Frontier-** Frontier has submitted four separate ROW Permits and four separate sets of plans for a proposed fiber project that they would like to do. We are reviewing the submitted information.
- **Ohio EPA NPDES Inspection-** We have begun to update the O&M Manual and address the posting of the 2023 and 2024 CSO Reports on the website.
- **Trash and Refuse Transition-** Stevens is set to begin delivery of their trash cans the week of December 22nd. The community has been notified that if they would like a second can contact Stevens directly and they will take care of it. Rumpke will pick up their cans after the last pickup with their contract on December 29th. Their plan is to come behind the truck on December 29th and remove the cans as they are emptied. Residents have been asked to leave them curbside for pickup and to start using the Stevens can the week of December 29th.
- **Christmas Roll Off-** There will be a 40-yard roll off at Town Hall from December 23rd to December 29th for excess Christmas Trash. Excess Christmas Trash is defined as: wrapping paper, garbage bags, etc... It is not for furniture, mattresses, appliances, etc... The roll-off will be closer to the north side of Town Hall this year where the cameras and staff will be able to monitor it better.
- **Council Seat Vacancy-** Applications for the coming vacant Council Seat has been advertised with a January 8th submittal deadline.
- **Youth Sports Director Position-** Applications for the position are still being accepted until December 22nd.
- **LTCP Project-** We are in receipt of all documents for the OWDA Loan for the project. They are being signed and sent back this week.
- **Weather Issues-** No real issues of note from the recent weather. We work through them as they happen and as we always do.

- **Ohio EPA Source Water Protection Grant-** We have submitted a grant request in the amount of \$16,880.00 for the purpose of adequately tiling and draining the perimeter of the well field along S. Main Street. Credit to Brad Hershey for working on the grant application.
- **Small Business Blitz-** The Sandusky County EDC, Terra Small Business Department and Chamber of Commerce were in town on December 9th to visit the new Marathon Station and Oogies for promotion on their social media outlets.
- **End of the Year-** We are working on numerous end of the year reports and items that need to be addressed to be in compliance with numerous agencies we work with.
- **WWTP Upgrades-** Planning on the project continues with the assistance of Colliers for a modification to the plant to incorporate a block building close to the drive for the Compost Site. This building would house new chemicals and feed systems that we will have to utilize in order to comply with Ohio EPA mandates on how we treat phosphorous that comes into the plant.
- **Clearwell Repairs-** Demolition to the failed sections of the block on the Clearwell will continue during the winter as time and weather permits. We are reviewing estimates for the construction of a new Clearwell and determining funding opportunities.
- **Vibrant Community Grant/Pharmacy-** We continue to go back and forth with JobsOhio on additional questions they have and information they need for the project. We are still patiently and anxiously awaiting the date for the presentation to JobsOhio for the pharmacy grant, but likely this won't happen until January/February now.
- **Ugly Christmas Sweater Run and Walk-** The event was held for the 12th consecutive year on Saturday, December 13th at 9:00am with the start and finish at Town Hall. Record turnout this year with a massive number of toys and food items donated.
- **Pictures With Santa-** Sponsored by the Gibsonburg Community Corp and the Village, the event took place on Saturday, December 13th from 11:00am to 1:00pm at Town Hall. Dumminger Photo took a free 5x7 photo for all attendees and the photos are available at Town Hall for pickup.
- Thank you to the community support for the Ugly Sweater Run

Fiscal Officer's Report

Thank you to Jeff Herman for his years of service to the Village as council member.

Also want to thank the Mayor and each council member for their support during 2025.

Wishing everyone a Merry Christmas and a Happy New Year.

Morelock made a motion for the First council meeting of 2026 to be held January 8 and then January 22, seconded by Kirwen.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.

Motion Passed.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- nothing

Joint Cemetery Board-Slack- met last week, proceeding as normal

Planning Commission- Morelock-nothing

Public Service Parks- Herman- would like to stay on the park board

Public Utilities- Gerwin-nothing

Recreational Committee – Castillo – Softball and Baseball Registration is open until 1/31/26

Individual Council Member Report:

Slack-Thank you to Jeff. Have a great Holiday.

Gerwin- Thank you to Jeff. Have a great Holiday.

Herman- Thank you for the support. Have a great Holiday.

Morelock- Thank you to Jeff. Thank you to Marc and guys and staff. Have a great Holiday.

Kirwen- Thank you to Jeff. Have a great Holiday.

Castillo- Thank you to Jeff. Have a great Holiday.

Report of Officials: Police – Chief Don Karr-

MARCS – Install first week of January. Will be a testing period until the template update. Template update sometime in the first quarter of 2026.

HIRING – New hire starts December 21st.

Thank you to Jeff Herman for serving on Council.

Residence- Open Forum/Comment:

Kara Hetrick asked about the Cat issue and asked if they could set up a group to see what can be done about this problem.

A motion to adjourn at 6:25 pm was made by Kirwen, seconded by Herman.

Roll Call: Morelock-yes, Gerwin-yes, Kirwen-yes, Herman-yes, Slack-yes, Castillo-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb

Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg