



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

March 5, 2026

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 6:01 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Morelock-absent, Katafias-here, Gerwin-here, Kirwen-here, Slack-here, Castillo-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Paul Lotycz, candidate for County Commissioner

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Kirwen to approve February 19, 2026, Regular Council Meeting Minutes as written, seconded by Katafias.

Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-abstain, Castillo-abstain.

**Motion Passed.**

**Correspondence:** none

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Slack, seconded by Castillo.

Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Old Business:** none

**New Business:** none

**Mayor's Report:**

- Downtown project – meeting with current business owners
- Data Center update: Village retained legal counsel from Cleveland,
- Data Center 2/18/26 webinar held & 2/20/26 hosted info meeting

**Administrator's Report:**

- **Omni Fiber-** Omni Fiber made contact last week to inform us that “ROW Application and plans for review will be coming shortly.” Upon further questioning, it appears they are going to propose the same project plan as Frontier is currently doing with the majority being aerial and the underground work being in the same spots that Frontier is working in. I expressed our sincerest frustrations with this and that we would have more to add when the paperwork has been submitted.
- **Amplex-** No further updates since last meeting.
- **Frontier-** Frontier continues their project inside of the corporation limits. We have daily communication with them on the project. *As a reminder to the public, for any Frontier/Verizon specific issues, they can be reached at 855-266-5649.*
- **LTCP Phase IV Project Update-** The project began on February 23<sup>rd</sup> and D2 continues to work with the estimate of a 36-day work schedule, but they have encountered rock on Brentwood, which has slowed their progress. We will communicate project updates to the residents in the work area as best as we can throughout the project.
- **Downtown Improvement Project-** We continue to meet with Collier's weekly on the project and have been meeting with Downtown Business Owners and Property Owners to review the project and have Right of Way Work Documents signed.
- **BAN Process-** All requested paperwork has been submitted to the Bond Counsel and we will close on the process on or about March 17<sup>th</sup>.
- **State Capital Budget-** Application for the coming 136<sup>th</sup> General Assembly Capital Budget has been finalized and submitted to both Senator Reineke and Rep Click (deadline is March 12<sup>th</sup>). We have submitted an application for \$500,000.00 to be used with the Downtown Improvement Project.
- **US Army Asset Certification-** The annual inventory and review for the Tank Display in Williams Park has been completed and submitted to the US Army.

- **USAF Static Display Certification-** The annual inventory and review for the Plane Display in Williams Park has been completed and submitted to the US Air Force.
- **OWDA Loan Portal-**The OWDA sent out notice that they are switching to a new loan website where all business regarding grants and loans with them will be conducted. We are working with them to make sure that all of our information is properly switched over so that no interruptions occur at our end when sending in disbursement requests for projects.
- **Sandusky County Comprehensive Plan Update-** Sandusky County is in the process of updating its Comprehensive Plan. We have taken part in several group meetings as well as several individual meetings to discuss the plan updates and information related to the Village of Gibsonburg. At each of your places there is a flyer with a website and QR code that we'd ask you to visit and complete the survey.
- **Vibrant Community Grant/Pharmacy-** The Memorandum of Understanding between all parties involved with the project has been finalized and signatures are being collected. It will be submitted to JobsOhio as soon as possible so that the project can move forward.
- **Personnel Policy-** Updates to the Personnel Policy are completed and we still expect to have a draft copy for your review in April and formally approved after that.
- **Sandusky County EDC Annual Meeting-** The annual meeting will be held on Friday, March 13<sup>th</sup> at the Neely Center (Terra) and will begin at 7:30am. We will once again have a table for 8 reserved. Please let us know if you plan to attend.
- **Sandusky County EDC-** At each of your places is a copy of the News Release put out by the EDC this week announcing that Sandusky County/Fremont has been ranked as the 4<sup>th</sup> Micropolitan in the United States by Site Selection Magazine.
- **Trash and Refuse Transition-** As a reminder to residents:
  - o If they would like an additional can (at no cost), are in need of a smaller can, or have any other trash related issues or questions, to please contact Stevens at (734) 279 2611 or [support@stevensdisposal.com](mailto:support@stevensdisposal.com)
  - o For all Bulk Item pickups, they will also need to contact Stevens directly. Pickup and payment will be handled directly through them, and tags will no longer be available at Town Hall.
  - o All trash must be inside Stevens cans. Bags, boxes, etc.... not in a can will likely not be picked up.
- **Ohio EPA Source Water Protection Grant-** No further information on the grant submittal in the amount of \$16,880,00 for the purpose of adequately tiling and draining the perimeter of the well field along S. Main Street.

**Fiscal Officer's Report- March 5, 2026**

Balance in all Funds from Cash Summary Report as of:	<b>02/28/26</b>
: Total Cash Balance all Funds:	\$2,023,795.25

B:	Total Investment Balances:	\$1,755,508.18
C:	Available in Primary checking:	\$ 268,087.07
D:	Petty Cash	\$ 200.00
E:	Interest recorded in: <b>February</b>	\$ 4,903.88
F:	Interest recorded Year-to-Date:	\$ 10,511.09
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

**A motion was made by Kirwen that council members have received the February 28, 2026, Financial reports, seconded by Slack.**

Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**A motion was made by Katifias, to approve reallocation of appropriations for February 2026, seconded by Castillo.**

Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-abstain, Castillo-abstain.

**Motion Passed.**

General Fund down **\$61,612.07** year over year, compared to **February 28, 2025**, with a current balance of **\$728,605.13**.

Municipal income tax revenue down **\$930.19** year over year, compared to **February 28, 2025**, with total **2026** YTD receipts of **\$146,975.61**.

**State auditors arrived today to start the bi-annual audit. Estimated cost of \$4,200.00.**

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-** nothing

**Joint Cemetery Board-Slack-** meeting at 7 pm tonight

**Planning Commission- Morelock-** N/A

**Public Service Parks-** nothing

**Public Utilities- Gerwin** met with cory to review rate structures for water and sewer

**Recreational Committee – Castillo** –coaches meeting next week.

**Individual Council Member Report:**

**Slack-** nothing

**Katafias** –wish the Basketball team good luck

**Gerwin-**Nothing

**Morelock-** N/A

**Kirwen-** nothing

**Castillo-** Good year for all GHS Athletes.

**Report of Officials: Police – Chief Don Karr-**

MARCS – All installations are complete. Waiting on Sandusky County to install a radio at dispatch.

Station – Working with Marc on our fence and parking lot project for the Spring.

Cruiser – A VIN still hasn't been generated by Ford. No estimate of arrival until they do so.

Body Armor – Almost caught up. We are waiting for one last reimbursement.

Staffing – Still fully staffed. I have had some interest in PT. Actual overtime hours worked has been reduced so far this year.

**Residence- Open Forum/Comment:**

- Omni Fiber questions
- Data center questions

**A motion to adjourn at 7:13 pm was made by Kirwen, seconded by Katafias.**

Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg