



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

April 16, 2026

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

**Call to order:** Mayor Fought at 6:01 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live and also being recorded.

**Roll call:** Morelock-here, Katafias-here, Gerwin-here, Kirwen-here, Slack-here, Castillo-here.

### **Recognition of Visitors/Special Reports for council meeting.**

#### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Kirwen to approve March 19, 2026, Regular Council Meeting Minutes as written, seconded by Katafias.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-abstain, Castillo-yes.

**Motion Passed.**

**Correspondence:** none

#### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Castillo.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Old Business:** none

**New Business:**

**1. RESOLUTION #2- 2026**

THE FOLLOWING IS A RESOLUTION ENACTED BY THE VILLAGE OF GIBSONBURG OF SANDUSKY COUNTY, OHIO, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA). **(FIRST READING)**

**2. RESOLUTION #3- 2026**

A RESOLUTION AWARDING AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000.00) TO GIBSONBURG CARE CENTER, LLC AS PART OF THE VILLAGE OF GIBSONBURG SMALL BUSINESS IMPROVEMENT AND FAÇADE IMPROVEMENT GRANT PROGRAM. **THIS IS FOR ODOT TRAFFIC LIGHTS. (FIRST READING)**

**3. RESOLUTION #4 -2026**

A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WINTER CONTRACT (26-27) FOR ROAD SALT.**(EMERGENCY)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution by Slack, seconded by Kirwen.**

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

**A motion to adopt Resolution #4-2026 by Slack, seconded by Castillo.**

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

**Mayor's Report:**

- Last official Meeting for Marc. I appreciate all of Marc's efforts!
- 4/28/26 Public Send off for Marc at the American Legion from 6 to 8 pm
- Data Center Update: No evident changes other than zoning change possibilities and agreement possibility.

## Administrator's Report:

- **Omni Fiber**-Omni Fiber has begun the aerial portion of their project in the village. We have posted contact information for Omni Fiber for any concerns or complaints that the community may have.
- **Amplex**- No further updates since last meeting.
- **Frontier**- Frontier is close to completion of their project in the village. As a reminder to the public, for any Frontier/Verizon specific issues, they can be reached at 855-266-5649.
- **LTCP Phase IV Project Update**- D2 continues to work on the sewer separation project with an end of April estimate for the completion being pushed back just a little due to the rock removal and weather issues. Rehab and paving take place at the very end.
- **Downtown Improvement Project**- We continue to meet with Collier's weekly on Wednesdays to review the project. Right of Way Work Documents have been sent back to Colliers and ODOT. Final design will be coming soon, which will be forwarded to ODOT once approved. All benchmarks are being met with ODOT, and the project is on schedule.
- **ODOT Resolution**- On the Agenda is a Resolution that ODOT is requesting to be passed in regard to upgrading traffic signals district wide. They are still in the design phase of the project and will forward the design as soon as completed.
- **ODOT Salt Resolution**- On the Agenda tonight is the annual Resolution to participate in the ODOT Winter Road Salt Contract for 2026/2027. We are requesting 150 tons for next winter.
- **Small Business Resolution/Pharmacy**- JobsOhio has funded the Pharmacy Project through the Vibrant Community Grant Program. Documents have been reviewed and signed by Gibsonburg Care Center; LLC and we are waiting on the green light from JobsOhio to make an official announcement. On the Agenda this evening is a Resolution solidifying the intent of the Village to award the initial Village of Gibsonburg Small Business Improvement and Façade Improvement Grant Program to Gibsonburg Care Center, LLC for use with the establishment of a pharmacy at 241 W. Madison Street.
- **State Capital Budget**- No further update on our application for the coming 136<sup>th</sup> General Assembly Capital Budget. Again, we have submitted an application for \$500,000.00 to be used with the Downtown Improvement Project.
- **BRIC Grant**- With the assistance of Collier's, we have submitted a pre application for a grant from the Emergency Management Agency for the construction of a new Clearwell. We should know very soon if the pre application is accepted and we can move on to the full submittal.
- **ODNR Catchable Release Program**- ODNR released Rainbow Trout (10-13 inches in length) in Williams Park on April 10<sup>th</sup> as a part of their statewide Catchable Release Program.
- **Ohio EPA Source Water Protection Grant**- Unfortunately, we received word that our grant application was not approved. We will continue to find a solution to adequately tile and drain the perimeter of the well field along S. Main Street.

- **Matt Long will join us for the 911 Ceremony this year.**

**Fiscal Officer’s Report- April 16, 2026**

Balance in all Funds from Cash Summary Report as of:	<b>03/31/26</b>
A: Total Cash Balance all Funds:	\$4,850,162.77 ***
B: Total Investment Balances:	\$4,565,116.59
C: Available in Primary checking:	\$ 284,846.18
D: Petty Cash	\$ 200.00
E: Interest recorded in: <b>March</b>	\$ 9,907.50
F: Interest recorded Year-to-Date:	\$ 20,418.59
G: UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

\*\*\* (Includes BAN proceeds).

**A motion was made by Kirwen that council members have received the March 31, 2026, Financial reports, seconded by Slack.**

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**A motion was made by Kirwen, to approve reallocation of appropriations for March 2026, seconded by Slack.**

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

General Fund UP\$ 432,851.13 year over year, compared to **March 31, 2025**, with a current balance of **\$805,029.84**.

Municipal income tax revenue UP \$4,378.45 year over year, compared to **March 31, 2026**, with total **2026** YTD receipts of **\$200,665.74**.

Due to no quorum, there was not a council meeting on April 2.

However Rich Farmer, Candidate for Sandusky County Commissioner came and talked and also the Cantrell Family gave out an award The Steven Jay Cantrell Youth Sports Coach of the Year Award.

Thank you to Marc for his excellent leadership for Gibsonburg. All of his efforts have placed Gibsonburg on the Map (including the county). It has been a pleasure to work with Marc. Prayers

for nothing but the best for Marc and his family!

**Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-** nothing

**Joint Cemetery Board-Slack-** purchasing new equipment

**Planning Commission- Morelock-** nothing

**Public Service Parks- Katafias-** Thank you to Marc

**Public Utilities- Gerwin-**nothing

**Recreational Committee – Castillo** –Practice is in full swing

**Individual Council Member Report:**

**Slack-** 12 ½ years of amazing leadership

**Katafias** –Appreciate Marc’s efforts

**Gerwin-**Thank you Marc

**Morelock-** Thank you Marc

**Kirwen-** Thank you Marc

**Castillo-** Thank you Marc

**Report of Officials: Police – Chief Don Karr-**

**Cruisers** – For the new car Ford is saying there are supply chain issues for both models. No ETA yet. 2015 is in the shop for a coolant leak.

**MARCS** – Sheriff’s Office has the equipment. Just waiting for them to have it installed. I have asked Sheriff Hilton for an approximate date so we can work on a transition plan. I was informed that we will switch this week or next week.

**Grant** – Homeland security grant is tied up in court.

**Chickens** – Still experiencing issues with a resident. No solution in sight.

**Staffing** – All good for now. Our newest hires are meeting expectations. SRO has requested to drop down to PT.

**THANK YOU MARC!**

**Residence- Open Forum/Comment:**

Thank you Marc! From: Jeff Herman

Cat Issue 501C3 official Kara Hetrick

Petitions on Zoning Application available for the Public

Kurt Kuhl is running for County Commissioner

**A motion to adjourn at 6:37 pm was made by Kirwen, seconded by Slack.**

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg